

NOTICE OF MEETING AND BOARD OF ALDERMEN AGENDA



CITY OF OSAGE BEACH BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573.302.2000
www.osagebeach.org

TENTATIVE AGENDA

REGULAR MEETING

December 16, 2021 - 6:00 PM
CITY HALL

**** Note:** All cell phones should be turned off or on a silent tone only. If you desire to address the Board, please sign the attendance sheet located at the podium. Agendas are available on the back table in the Council Chambers. Complete meeting packets are available on the City's website at www.osagebeach.org.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMUNICATIONS

CITIZEN'S COMMUNICATIONS

This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. For those here in person, speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

Visitors attending via online will be in listen only mode. Any questions or comments for the Mayor and Board may be sent to the City Clerk at tberreth@osagebeach.org no later than 10:00

AM on the Board's meeting day (the 1st and 3rd Thursday of each month). Submitted questions and comments may be read during the Citizen's Communications section of the agenda.

The Board of Aldermen will not take action on any item not listed on the agenda, nor will it respond to questions, although staff may be directed to respond at a later time. The Mayor and Board of Aldermen welcome and value input and feedback from the public.

Is there anyone here in person who would like to address the Board?

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- ▶ Minutes of Board of Aldermen meeting December 2, 2021
- ▶ Bills List - December 16, 2021

UNFINISHED BUSINESS

- A. Bill 21-78- An ordinance of the City of Osage Beach, Missouri, adopting an annual budget for the fiscal year beginning January 1, 2022, and ending December 31, 2022, and appropriating funds pursuant to thereto. *Second Reading*
- B. Bill 21-79 - An ordinance of the City of Osage Beach, Missouri, appointing to Board of Directors of the Osage Beach Commons Community Improvement District, John Olivarri, Mayor, as a city representative and Jeana Woods, City Administrator, as a city representative. *Second Reading*

NEW BUSINESS

- A. Bill 21-80 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to sign a contract with Stockman Construction for 5481 Osage Beach Parkway Driveway Improvement Project for an amount not to exceed \$34,320.00. *First and Second Reading*
- B. Bill 21-81 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations and the Policies associated with Chapter 125 - Section 125.050 Pay and Compensation. *First and Second Reading*
- C. Bill 21-82 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations and the Policies associated with Chapter 125 - Section 125.050.G.2. Overtime/comp. time/flex time. *First and Second Reading*
- D. Bill 21-83 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations and the Policies associated with Chapter 125 - Section 125.050.G.3 - Tuition Reimbursement. *First and Second Reading*
- E. Bill 21-84 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations Section 125.110.D Probationary Period. *First and Second Reading*
- F. Bill 21-85 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations and the Policies associated with Chapter 125 - Section 125.120.E.9.b Holidays. *First and Second Reading*

- G. Bill 21-86 - An ordinance of the City of Osage Beach, Missouri, authorizing a not to exceed amount of \$325,000 for FY2022 under the existing LOR Engineering, LLC dba Cochran Engineering, Professional Services Agreement. *First and Second Reading*
- H. Bill 21-87 - An ordinance of the City of Osage Beach, Missouri, authorizing the City Administrator to sign an agreement with Axon Enterprise, Inc. for the purchase and supportive services of Body Cameras (BWC), Necessary Equipment, and Software Licenses through Sourcewell Contract #010720-AXN, a cooperative purchasing agreement, in the amount not to exceed of \$156,851 covering a 5 year period. *First and Second Reading*
- I. Bill 21-88 - An ordinance of the City of Osage Beach, Missouri amending Ordinance No. 20.83 Adopting the 2021 Annual Budget, Transfer of Funds for Necessary Expenses. *First and Second Reading*
- J. Motion to approve the purchase of sewer inventory replacement items for 2022 from Municipal Equipment in an amount not to exceed \$731,226.02, plus shipping costs.
- K. Motion to approve bad debt/write off for Lee C Fine and Grand Glaize Airports in the amount of \$425.00, Water and Sewer in the amount of \$1,207.39 and Ambulance in the amount of \$185,361.13.
- L. Motion to approve the disposal of specific items deemed as surplus property.
- M. Motion to approve the donation of a jetter trailer, currently deemed as City surplus, to the City of Linn Creek.

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

ADJOURN

Remote viewing is available on Facebook at *City of Osage Beach, Missouri* and on YouTube at *City of Osage Beach*.

Representatives of the news media may obtain copies of this notice by contacting the following:

Tara Berreth, City Clerk
1000 City Parkway
Osage Beach, MO 65065
573.302.2000 x 1020

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's Office forty-eight (48) hours in advance of the meeting at the above telephone number.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI
December 2, 2021**

The Board of Aldermen of the City of Osage Beach, Missouri, conduct a Regular Meeting on Thursday, December 2, 2021, at 6:00 p.m. The following were present in person: Mayor John Olivarri, Alderman Tyler Becker, Alderman Phyllis Marose, Alderman Bob O'Steen, Alderman Richard Ross, and Alderman Kevin Rucker. Tara Berreth, City Clerk, was present and performed the duties of that office. Appointed and Management staff present were City Administrator Jeana Woods, Assistant City Administrator Mike Welty, City Attorney Ed Rucker, Police Chief Todd Davis, City Planner Cary Patterson, City Treasurer Karri Bell, Human Resource Specialist Cindy Leigh, and Dave Van Leer/Cochran.

MAYOR'S COMMUNICATIONS

No comments

CITIZEN'S COMMUNICATIONS

Mayor Olivarri read a letter from Kimberly Kofoed. (See Attached Letter)

APPROVAL OF CONSENT AGENDA

Alderman Becker made a motion to approve the consent agenda. This motion was seconded by Alderman Marose. Motion passes with a voice vote unanimously.

UNFINISHED BUSINESS

Bill 21-77 - An ordinance of the City of Osage Beach, Missouri, amending Section 510.030 of the City Ordinances, to create procedures for accepting streets into the city public road system, directly by the Board of Aldermen when certain conditions have been met. *Second Reading*

Alderman Ross made a motion to approve the second reading of Bill 21-77. This motion was seconded by Alderman Marose. The following roll call was taken to approve the second and final reading of Bill 21-77 and to pass same into ordinance: "Ayes" Alderman Becker, Alderman Marose, Alderman O'Steen, Alderman Ross and Alderman Rucker Bill 21-77 was passed and approved as Ordinance 21.77.

NEW BUSINESS

Public Hearing - City of Osage Beach FY2022 Operating Budget
No Public Comments

Bill 21-78- An ordinance of the City of Osage Beach, Missouri, adopting an annual budget for the fiscal year beginning January 1, 2022, and ending December 31, 2022, and appropriating funds pursuant to thereto. *First Reading*

Alderman Rucker made a motion to approve the first reading of Bill 21-78. This motion was seconded by Alderman Becker. Motion passes with a voice vote unanimously.

Bill 21-79 - An ordinance of the City of Osage Beach, Missouri, appointing to Board of Directors of the Osage Beach Commons Community Improvement District, John Olivarri, Mayor, as a city representative and Jeana Woods, City Administrator, as a city representative. *First Reading*

Alderman Marose made a motion to approve the first reading of Bill 21-79. This motion was seconded by Alderman Becker. Motion passes with a voice vote unanimously.

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

Alderman Ross – Enjoy the Great Weather

Alderman O'Steen – Parking lot at Harny's Cheese paved. Congratulations to the Fosters for the purchase of the outlet mall.

Alderman Rucker – Commend Road crew with leaf blowing, they are doing a great job. Lights on building and parkway look great. What is the status of the 2 letters that have been submitted to the Board?

STAFF COMMUNICATIONS

City Administrator Woods – thank you for making the budget process so successful. Going to be sending out emails in the next few weeks to the board for discussion on ARPA funds and strategic planning session.

Police Chief Davis – The 2 new recruits will be graduating on December 17th and will be on the road December 20th.

Dave Van Leer – Update on Autumn Lane project – see attached drawing. Hoping to start project in March 2022. Mace Road – paving is complete, and sidewalk is being completed. Hope to wrap up within the next couple of weeks.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 6:35pm. I, Tara Berreth, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, on December 2, 2021, and approved December 16, 2021.

Tara Berreth/City Clerk

John Olivarri/Mayor

Kimberly Kofoed
898 Lazy Days Road
Osage Beach, MO 65065

November 1, 2021

Osage Beach City Council
1000 City Parkway
Osage Beach, MO 65065

RECEIVED

NOV -5 2021

CITY CLERK

Dear City Council,

I have lived in Osage Beach for five years and love this community. I agree with most of the policies we have in place here in Missouri, and I want to thank you for all the work locally that has been put into it. I can tell that the policies here are being put into effect for the good of the people--not for personal gain, and I thank you for that.

I live on Lazy Days Rd. The very large Lazy Days condominium complex is at the end of the road. Many, many people walk their dogs and jog along the side of Lazy Days Road. Having two dogs of my own, I have noticed that the sidewalk is not in very good repair. It is narrow, cracked, and hard to walk and run on. We have to walk single-file and if we walk a little bit on the side of the road, it is frightening when cars come speeding by. Some drivers move over a bit to avoid coming too close, but others pass by without moving over at all. It is dangerous.

Earlier this week, as my family and I were walking, a school bus came up behind us. The bus was not allowed to cross the double yellow to avoid us. The bus driver honked the horn which scared the daylight out of us and our dogs.

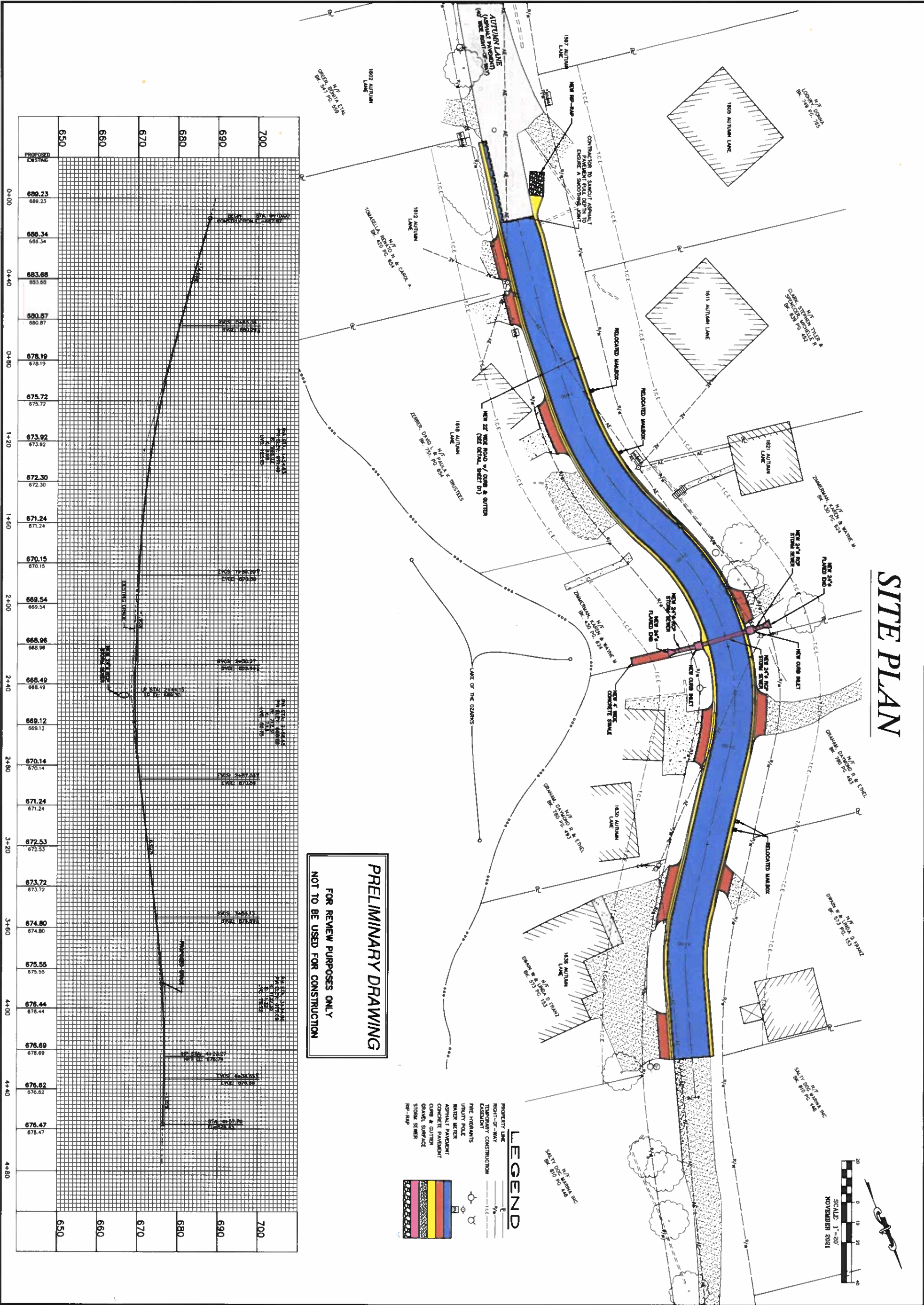
I am sure that many others in the neighborhood would agree with me when I say that I would like to be able to walk on a wide, smooth sidewalk.

Is there anything that can be done about this problem? If so, I--and I'm sure many others--would be very appreciative for a solution. Please take my thoughts under consideration.

Respectfully,



Kimberly Kofoed



SITE PLAN

C1

DATE: Dec. 2, 2021

BY: EAH

CHK: DVL

SCALE: 1" = 20'

PROJECT: OR19-255

AUTUMN LANE

ROADWAY IMPROVEMENTS

OSAGE BEACH, MISSOURI

PRELIMINARY

Three working days prior to the start of any excavation on this site, contractor shall call 1-800-DIG-RTS for utility location information.

All OSHA rules & regulations established for the type of construction required by these plans shall be strictly followed (i.e. trenching, shoring, etc.)

Missouri State Certificate of Authority Number: 2013005887

COCHRAN

905 Executive Drive
Osage Beach, Missouri 65065

573-525-0299 (tel.)
573-525-0298 (fax)
mail@cochroneng.com

- Civil Engineering
- Land Surveying
- Architecture
- Site Development
- General Consulting
- Master Planning

**CITY OF OSAGE BEACH
BILLS LIST
December 16, 2021**

Bills Paid Prior to Board Meeting	\$	386,272.96
Payroll Paid Prior to Board Meeting	\$	168,208.86
SRF Transfer Prior to Board Meeting		
TIF Transfer Dierbergs		
Bills Pending Board Approval	\$	136,943.94
Total Expenses	\$	691,425.76

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	MO DEPT OF REVENUE	NOV CVC COLLECTIONS	399.28
			Case #01450465	328.15
			State Withholding	2,106.00
		MO DEPT OF REVENUE	State Withholding	3,418.50
			NOV PEACE OFFICER TRAINING	56.00
			Fed WH	6,334.47
		MO TREASURER BUDGET DIRECTOR	Fed WH	10,191.26
			FICA	3,548.35
			FICA	6,429.11
		INTERNAL REVENUE SERVICE	Medicare	829.85
			Medicare	1,532.14
			Loan Repayment	388.61
		ICMA	Loan Repayment	233.04
			Loan Repayment	143.78
			Loan Repayment	175.08
		ICMA	Loan Repayment	216.93
			Loan Repayment	182.34
			Loan Repayment	277.41
		ICMA	Retirement 457 &	739.78
			Retirement 457 &	1,463.79
			Retirement 457	375.00
		ICMA	Retirement 457	855.00
			Loan Repayments	30.01
			Loan Repayments	242.90
		ICMA	Loan Repayments	84.90
			Loan Repayments	247.78
			Loan Repayments	90.93
		ICMA	Loan Repayments	176.79
			Loan Repayments	174.78
			Retirement Roth IRA %	45.86
		CITIZENS AGAINST DOMESTIC VIOLENCE	Retirement Roth IRA	615.00
			NOV CADV COLLECTIONS	112.00
			HSA Contribution	393.18
		HSA BANK	HSA Family/Dep. Contributi	1,763.69
			NOV COLLECTIONS	39.00
			TOTAL:	44,240.69
City Administrator	General Fund	INTERNAL REVENUE SERVICE	FICA	518.09
			Medicare	121.17
			Retirement 401%	86.30
		ICMA	Retirement 401	517.81
			HSA Contribution	37.50
			HSA Family/Dep. Contributi	150.00
			TOTAL:	1,430.87
City Clerk	General Fund	INTERNAL REVENUE SERVICE	FICA	169.23
			Medicare	39.58
			Retirement 401%	28.45
		ICMA	Retirement 401	170.72
			HSA Family/Dep. Contributi	75.00
			TOTAL:	482.98
City Treasurer	General Fund	INTERNAL REVENUE SERVICE	FICA	555.62
			Medicare	129.94
			Retirement 401%	91.83
		ICMA	Retirement 401	550.92

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	<u>150.00</u>
			TOTAL:	1,515.81
Municipal Court	General Fund	INTERNAL REVENUE SERVICE	FICA	82.42
			Medicare	19.28
		ICMA	Retirement 401%	13.90
			Retirement 401	83.40
		HSA BANK	HSA Family/Dep. Contributi	<u>75.00</u>
			TOTAL:	274.00
City Attorney	General Fund	INTERNAL REVENUE SERVICE	FICA	240.68
			Medicare	84.82
		ICMA	Retirement 401%	59.32
			Retirement 401	355.92
		HSA BANK	HSA Family/Dep. Contributi	<u>75.00</u>
			TOTAL:	815.74
Building Inspection	General Fund	WHITE, RON	MEALS SAFETY SUMMIT	65.00
		INTERNAL REVENUE SERVICE	FICA	317.21
			Medicare	74.19
		ICMA	Retirement 401%	52.70
			Retirement 401	316.21
		AT&T MOBILITY-CELLS	BLDG DEPT CELL PHONE	23.24
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	112.50
		JOHNS, JOSHUA	MEALS SAFETY SUMMIT	<u>65.00</u>
			TOTAL:	1,063.55
Building Maintenance	General Fund	ALLIED SERVICES LLC	CITY HALL TRASH SERVICE	203.04
		INTERNAL REVENUE SERVICE	FICA	46.44
			Medicare	10.86
		SUMMIT NATURAL GAS OF MISSOURI INC	SERVICE 10/15-11/16/21	29.55
		B & H CLEANING	CITY HALL JANITORIAL SERVI	<u>1,470.00</u>
			TOTAL:	1,759.89
Parks	General Fund	ALLIED SERVICES LLC	PARK TRASH SERVICE	163.36
		INTERNAL REVENUE SERVICE	FICA	373.05
			Medicare	87.25
		ICMA	Retirement 401%	33.56
			Retirement 401	360.02
		AT&T MOBILITY-CELLS	PARKS DEPT CELL PHONES	46.23
		AMEREN MISSOURI	HATCHERY RD SIGN 10/12-11/	55.20
			CP MAINT BLDG 10/13-11/10/	72.37
			CP #2 DISPLAY C 10/13-11/1	10.49
			CP SOCCER FIELDS 10/13-11/	62.24
			CP #2 DISPLAY D 10/13-11/1	10.49
			CP BALL FIELDS 10/13-11/10	668.29
			CP #2 DISPLAY B 10/13-11/1	11.72
			CP #2 DISPLAY A 10/13-11/1	10.49
			CP #2 IRRIG PUMP 10/12-11/	11.28
		HSA BANK	HSA Contribution	<u>150.00</u>
			TOTAL:	2,126.04
Human Resources	General Fund	INTERNAL REVENUE SERVICE	FICA	149.86
			Medicare	35.05

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Retirement 401%	25.52
			Retirement 401	153.14
		HSA BANK	HSA Family/Dep. Contributi	<u>75.00</u>
			TOTAL:	438.57
Overhead	General Fund	AT & T/CITY HALL	CH PH SVC 11/5/21	1,004.59
		CHARTER COMMUNICATIONS HOLDING CO LLC	CITY HALL CABLE	57.25
		XEROX CORPORATION	CITY HALL COPIER LEASE	238.61
		MITEL CLOUD SERVICES INC	PH SVC RECRDING 12/1-12/31	<u>2,175.00</u>
			TOTAL:	3,475.45
Police	General Fund	INTERNAL REVENUE SERVICE	FICA	3,054.37
			FICA	2,875.36
			Medicare	714.32
			Medicare	672.47
		ICMA	Retirement 401%	309.50
			Retirement 401%	324.58
			Retirement 401	2,955.87
			Retirement 401	3,006.32
		XEROX CORPORATION	POLICE COPIER LEASE	215.06
		HSA BANK	HSA Contribution	225.00
			HSA Family/Dep. Contributi	<u>1,125.00</u>
			TOTAL:	15,477.85
911 Center	General Fund	AT & T/CITY HALL	911 LINE 11/5/21	235.00
		INTERNAL REVENUE SERVICE	FICA	493.98
			FICA	633.71
			Medicare	115.53
			Medicare	148.21
		ICMA	Retirement 401%	79.68
			Retirement 401%	92.32
			Retirement 401	478.04
			Retirement 401	553.92
		CHARTER COMMUNICATIONS HOLDING CO LLC	COMM INTERNET	129.98
			COMM CABLE	31.75
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	75.00
		MITEL CLOUD SERVICES INC	PD RECORDING SVC 12/1-12/3	<u>262.38</u>
			TOTAL:	3,367.00
Planning	General Fund	INTERNAL REVENUE SERVICE	FICA	207.80
			Medicare	48.59
		ICMA	Retirement 401%	35.06
			Retirement 401	210.41
		HSA BANK	HSA Family/Dep. Contributi	<u>112.50</u>
			TOTAL:	614.36
Engineering	General Fund	INTERNAL REVENUE SERVICE	FICA	122.34
			Medicare	28.62
		ICMA	Retirement 401%	0.32
			Retirement 401	125.91
		AT&T MOBILITY-CELLS	ENG DEPT CELL PHONES	23.24
		HSA BANK	HSA Family/Dep. Contributi	<u>76.27</u>
			TOTAL:	376.70
Information Technology	General Fund	INTERNAL REVENUE SERVICE	FICA	137.30

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Medicare	32.11
			Retirement 401%	23.21
			Retirement 401	139.25
		AT&T INTERNET/IP SERVICES	PARK INTERNET 11/11/21	832.63
			LCF INTERNET 11/11/21	1,253.44
			GG INTERNET 11/11/21	776.28
		CHARTER COMMUNICATIONS HOLDING CO LLC	CITY HALL INTERNET	301.54
		AT&T MOBILITY-CELLS	IT DEPT CELL PHONES	3.56
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	3,574.32
NON-DEPARTMENTAL	Transportation	MO DEPT OF REVENUE	State Withholding	213.85
		INTERNAL REVENUE SERVICE	Fed WH	667.36
			FICA	665.99
			Medicare	155.78
		ICMA	Retirment 457 &	383.80
			Retirement 457	69.00
		HSA BANK	HSA Contribution	50.00
			HSA Family/Dep. Contributi	278.31
			TOTAL:	2,484.09
Transportation	Transportation	MARKS MOBILE GLASS INC	TUBE FOR SKIDSTEER	17.46
		ALLIED SERVICES LLC	TRANS TRASH SERVICE	54.27
		INTERNAL REVENUE SERVICE	FICA	666.01
			Medicare	155.77
		ICMA	Retirement 401%	71.91
			Retirement 401	661.49
		CARD SERVICES 0248	HI VIS HOODIE- R. RUSSELL	59.99
			STRAW	95.88
			RETURN STRAW	55.93-
		STOCKMAN CONSTRUCTION CORP	MACE RD PH 2B IMPROV OB21-	260,655.83
		PHILLIPS, MITCHELL	MEALS MO CGA SAFETY SUMMIT	100.00
		XEROX CORPORATION	TRANSPORTATION COPIER LEAS	79.54
		AMEREN MISSOURI	5757 CHAPEL SVC 10/13-11/1	162.53
		AMEREN MISSOURI	792 PASSOVER LTS 10/12-11/	83.32
			1095 MACE RD LTS 10/12-11/	20.87
			1075 NICHOLS LTS 10/13-11/	196.68
			872 PASSOVER LTS 10/12-11/	96.68
			MACE RD RNDABT 10/12-11/11	40.59
			680 PASSOVER LTS 10/12-11/	63.27
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	350.25
		LONG IV, ROBERT W	MEALS MO CGA SAFETY SUMMIT	100.00
		PATTERSON, JOHN	MEALS MO CGA SAFETY SUMMIT	100.00
		MERICAL, RICHARD	MEALS MO CGA SAFETY SUMMIT	100.00
		B & H CLEANING	PW-TRANS JANITORIAL SERVIC	287.78
		KEVIN CROOKS	MEALS MO CGA SAFETY SUMMIT	33.33
		BECKMAN, SARA	MEALS MO CGA SAFETY SUMMIT	100.00
			REIMB CDL PERM & LIC-S BEC	118.00
			TOTAL:	264,453.02
NON-DEPARTMENTAL	Water Fund	MO DEPT OF REVENUE	State Withholding	305.39
		INTERNAL REVENUE SERVICE	Fed WH	754.47
			FICA	603.71
			Medicare	141.18
		ICMA	Retirment 457 &	231.24

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Retirement 457	77.00
			Loan Repayments	59.69
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	<u>44.80</u>
			TOTAL:	2,254.98
Water	Water Fund	ALLIED SERVICES LLC	WATER TRASH SERVICE	54.27
		MO WATER & WASTEWATER CONFERENCE	MWWC ANN DUES 12/2021-11/2	70.00
		INTERNAL REVENUE SERVICE	FICA	603.71
			Medicare	141.18
		POSTMASTER	DEC 2021 UTILITY BILL POST	480.00
		ICMA	Retirement 401%	89.79
			Retirement 401	600.90
		CAMDEN COUNTY RECORDER OF DEEDS	LIEN RELEASE & LIENS	40.50
		CARD SERVICES 0248	HI VIS HOODIE- K. MANKEY	128.95
			RET HI VIS HOODIE- K. MANK	128.95-
			HI VIS HOODIE- K. MANKEY	119.98
		AT&T MOBILITY-CELLS	WATER DEPT CELL PHONES	57.91
		XEROX CORPORATION	WATER COPIER LEASE	79.54
		AMEREN MISSOURI	5757 CHAPEL SVC 10/13-11/1	162.52
		AMEREN MISSOURI	LK RD 54-29 WELL 10/12-11/	328.07
			COLUMBIA CLLG WELL 10/12-1	1,134.16
			COLUMBIA CLG WELL 10/12-11	186.33
		HSA BANK	HSA Contribution	112.50
			HSA Family/Dep. Contributi	161.36
		B & H CLEANING	PW-WATER JANITORIAL SERVIC	287.78
		WILBER, ZACHARY	MILEAGE REIMB 11/6-11/12/2	25.76
			MILEAGE REIMB 11/13-11/19/	51.52
			MEALS MO CGA SAFETY SUMMIT	100.00
		KEVIN CROOKS	MEALS MO CGA SAFETY SUMMIT	33.33
		SCHILEY, PAUL	MEALS MO CGA SAFETY SUMMIT	<u>100.00</u>
			TOTAL:	5,021.11
NON-DEPARTMENTAL	Sewer Fund	MO DEPT OF REVENUE	State Withholding	280.26
		INTERNAL REVENUE SERVICE	Fed WH	655.37
			FICA	580.68
			Medicare	135.80
		ICMA	Retirment 457 &	161.72
			Retirement 457	33.00
			Loan Repayments	59.70
		HSA BANK	HSA Contribution	20.00
			HSA Family/Dep. Contributi	<u>69.80</u>
			TOTAL:	1,996.33
Sewer	Sewer Fund	ALLIED SERVICES LLC	SEWER TRASH SERVICE	54.27
		MO WATER & WASTEWATER CONFERENCE	MWWC ANN DUES 12/2021-11/2	35.00
		HORNER & SHIFRIN INC	TAN TAR A SEWER ASSESSMENT	3,519.00
			SMOKE TSTNG CRDT-TTA SWR A	85.34-
		INTERNAL REVENUE SERVICE	FICA	580.66
			Medicare	135.81
		POSTMASTER	DEC 2021 UTILITY BILL POST	480.00
		ICMA	Retirement 401%	86.92
			Retirement 401	585.62
		CAMDEN COUNTY RECORDER OF DEEDS	LIEN RELEASE & LIENS	40.50
		CARD SERVICES 0248	WORK BOOTS- ROBINETT & TOL	339.98
		AT&T MOBILITY-CELLS	SEWER DEPT CELL PHONES	115.83

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		XEROX CORPORATION	SEWER COPIER LEASE	79.53
		AMEREN MISSOURI	GRINDER PUMPS & LIFT STATI	2,133.49
			798 MANOR G/P 10/12-11/11/	11.26
			4631 WINDSOR G/P 10/12-11/	12.58
			500 ST MORITZ S/P 10/17-11	18.41
			5757 CHAPEL L/S 10/13-11/1	12.06
			5757 CHAPEL SVC 10/13-11/1	162.53
			253 W END CIR L/S 10/13-11	15.14
			696 PASSEOVER G/P 10/12-11/	10.59
			1089 OB RD L/S 10/12-11/11	10.51
			5707 OB PKWY 10/12-11/11/2	11.98
			GRINDER PUMPS & LIFT STATI	2,714.50
			GRINDER PUMPS & LIFT STATI	4,724.32
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	312.12
		B & H CLEANING	PW-SEWER JANITORIAL SERVIC	287.77
		ROBINETT, CALEB	MEALS MO CGA SAFETY SUMMIT	100.00
			MILEAGE REIMB 11/6-11/12/2	69.44
		TOLER, TRENT	MILEAGE REIMB 11/20-11/26/	154.56
			MEALS MO CGA SAFETY SUMMIT	100.00
		MCEACHERN, BLAINE	MILEAGE REIMB 11/27-12/03/	97.44
		KEVIN CROOKS	MEALS MO CGA SAFETY SUMMIT	33.34
			TOTAL:	16,997.32
NON-DEPARTMENTAL	Ambulance Fund	MO DEPT OF REVENUE	State Withholding	227.00
			State Withholding	414.00
		INTERNAL REVENUE SERVICE	Fed WH	519.68
			Fed WH	818.72
			FICA	494.40
			FICA	778.96
			Medicare	115.63
			Medicare	182.18
		ICMA	Loan Repayment	134.33
			Loan Repayment	85.51
			Retirment 457 &	105.63
			Retirment 457 &	134.07
		HSA BANK	HSA Family/Dep. Contributi	45.00
			TOTAL:	4,055.11
Ambulance	Ambulance Fund	INTERNAL REVENUE SERVICE	FICA	494.40
			FICA	778.96
			Medicare	115.63
			Medicare	182.18
		ICMA	Retirement 401%	69.39
			Retirement 401%	95.54
			Retirement 401	416.30
			Retirement 401	573.21
		CHARTER COMMUNICATIONS HOLDING CO LLC	AMB CABLE	31.76
		HSA BANK	HSA Family/Dep. Contributi	300.00
			TOTAL:	3,057.37
NON-DEPARTMENTAL	Lee C. Fine Airpor	MO DEPT OF REVENUE	State Withholding	82.00
			State Withholding	96.20
		INTERNAL REVENUE SERVICE	Fed WH	112.87
			Fed WH	196.20
			FICA	280.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA	335.73
			Medicare	65.65
			Medicare	78.52
		ICMA	Retirement 457 &	15.02
			Retirement 457 &	11.55
			Retirement 457	44.00
			Retirement 457	45.00
			Loan Repayments	74.35
			Loan Repayments	<u>30.39</u>
			TOTAL:	1,468.19
Lee C. Fine Airport	Lee C. Fine Airpor	ALLIED SERVICES LLC	LCF TRASH SERVICE	52.63
		INTERNAL REVENUE SERVICE	FICA	280.71
			FICA	335.73
			Medicare	65.65
			Medicare	78.52
		ICMA	Retirement 401%	22.33
			Retirement 401%	25.65
			Retirement 401	224.61
			Retirement 401	240.68
		DISH NETWORK	SERV 11/29-12/28/21	87.08
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	120.00
		B & H CLEANING	GG JANITORIAL SERVICES	<u>219.38</u>
			TOTAL:	1,790.47
NON-DEPARTMENTAL	Grand Glaize Airpo	MO DEPT OF REVENUE	State Withholding	22.80
		INTERNAL REVENUE SERVICE	Fed WH	74.50
			FICA	108.58
			FICA	133.56
			Medicare	25.39
			Medicare	31.24
		ICMA	Retirement 457	<u>30.00</u>
			TOTAL:	426.07
Grand Glaize Airport	Grand Glaize Airpo	ALLIED SERVICES LLC	GG TRASH SERVICE	52.63
		INTERNAL REVENUE SERVICE	FICA	108.58
			FICA	133.56
			Medicare	25.39
			Medicare	31.24
		ICMA	Retirement 401%	9.40
			Retirement 401	105.08
			Retirement 401	137.24
		CHARTER COMMUNICATIONS HOLDING CO LLC	GG CABLE SERV 11/16-12/15/	96.34
		HSA BANK	HSA Family/Dep. Contributi	105.00
		B & H CLEANING	LCF JANITORIAL SERVICES	<u>430.62</u>
			TOTAL:	1,235.08

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====				
10	General Fund			81,033.82
20	Transportation			266,937.11
30	Water Fund			7,276.09
35	Sewer Fund			18,993.65
40	Ambulance Fund			7,112.48
45	Lee C. Fine Airport Fund			3,258.66
47	Grand Glaize Airport Fund			1,661.15

	GRAND TOTAL:			386,272.96

TOTAL PAGES: 8

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
City Treasurer	General Fund	STAPLES BUSINESS ADVANTAGE	MULTIPURPOSE PAPER	<u>7.84</u>
			TOTAL:	7.84
Municipal Court	General Fund	OMNIGO SOFTWARE	COURT PA PRTL 12/2021-11/2	<u>2,050.00</u>
			TOTAL:	2,050.00
Building Inspection	General Fund	PRECISION AUTO & TIRE SERVICE LLC	STATE INSPECTION- BD 2	12.00
			UPPR CNTRL ARM & BALL JNT-	676.90
		CINTAS CORPORATION	BLDG DEPT UNIFORM RENTAL	1.67
			BLDG DEPT UNIFORM RENTAL	4.18
			BLDG DEPT UNIFORM RENTAL	4.18
			BLDG DEPT UNIFORM RENTAL	<u>4.18</u>
			TOTAL:	703.11
Building Maintenance	General Fund	PRAIRIEFIRE COFFEE & ROASTERS	WATER COOLER RENTAL	38.51
			COFFEE & HOT CHOCOLATE	210.30
		AB PEST CONTROL INC	CH PEST CONTROL	85.00
		CINTAS CORPORATION	BLDG DEPT UNIFORM RENTAL	1.67
			BLDG DEPT UNIFORM RENTAL	0.92
			CH FLOOR MATS	55.98
			BLDG DEPT UNIFORM RENTAL	0.92
			CH FLOOR MATS	55.98
			BLDG DEPT UNIFORM RENTAL	0.92
			CH FLOOR MATS	55.98
		STAPLES BUSINESS ADVANTAGE	PAPER TOWELS	33.41
			CHAIR MATS-OWENS & HENDRIC	80.00
		GEO SERVICES LLC	WINTERIZATION OF FLUID COO	1,100.90
		SMITH PAPER & JANITOR SUPPLY CO INC	BATHROOM TOWELS	36.54
		TOWNER ELECTRONICS INC	INTERCOM-DISPATCH & SALLY	144.00
		REEVES-WIEDEMAN COMPANY	PART FOR TOILET- WEIGHT RO	6.75
		BENNETT ELECTRIC LLC	INSTALL 5 OUTLETS IN COURT	<u>1,760.00</u>
			TOTAL:	3,667.78
Parks	General Fund	CINTAS CORPORATION	PARKS DEPT UNIFORM RENTAL	3.34
			PARKS DEPT UNIFORM RENTAL	9.00
			PARKS DEPT UNIFORM RENTAL	9.00
			PARKS DEPT UNIFORM RENTAL	9.00
		AMAZON CAPITAL SERVICES INC	OUTDOOR GARDEN STORAGE SHE	<u>498.99</u>
			TOTAL:	468.65
Human Resources	General Fund	LAKE REGIONAL HEALTH SYSTEM	2021 HEALTH FAIR BLOOD DRA	3,440.00
		1138 INC	PRE EMPLOYMENT TESTING	<u>46.00</u>
			TOTAL:	3,486.00
Overhead	General Fund	PITNEY BOWES GLOBAL	LEASE PAYMENT 9/30-12/29/2	<u>417.66</u>
			TOTAL:	417.66
Police	General Fund	PURCELL TIRE & RUBBER CO	TIRE & VALVE PARTS- PD 19	157.78
		O'REILLY AUTOMOTIVE STORES INC	HEADLIGHT- PD 21	28.49
		HEDRICK MOTIV WERKS LLC	OIL CHNGE & ROTATE TIRES-P	65.00
			OIL CHNGE & ROTATE TIRES-P	65.00
			BATTERY- 2015 FORD INTERCE	32.50
			VEHICLE CHECK- PD 32	29.90
		ALPHAGRAPHS OF OSAGE BEACH	BUSINESS CARDS- D. MORLEY	39.85
		AXON ENTERPRISE INC	TASER CARTRIDGES	1,672.00
		ONE TIME VENDOR CHARTER COMMUNICATIONS	SUBPEONA RECORDS	50.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	2,140.52
911 Center	General Fund	STAPLES BUSINESS ADVANTAGE	X-STAMPER	18.20
			TOTAL:	18.20
Engineering	General Fund	PRECISION AUTO & TIRE SERVICE LLC	OIL CHANGE- LOYD'S TRK	72.95
		CINTAS CORPORATION	ENG DEPT UNIFORM RENTAL	3.34
			ENG DEPT UNIFORM RENTAL	2.25
			ENG DEPT UNIFORM RENTAL	2.25
			ENG DEPT UNIFORM RENTAL	2.25
		LOR ENGINEERING LLC	ENG GENERAL CONSULT 10/21	8,303.75
			AUTUMN LANE ENG 10/21	6,157.50
			OB SIDEWALK IMPROV 10/21	1,102.50
			MACE RD ENG 10/21	3,237.50
			AIRPORT RD ENG 10/21	52.50
			WATER UNSERVED AREA 10/21	315.00
			MAJOR LIFT IMPROV 10/21	2,193.75
			SEWER UNSERVED AREA 10/21	315.00
			TOTAL:	21,760.54
Economic Development	General Fund	TIMMY G LLC	CHRISTMAS LIGHTS SPONSOR S	390.00
			SIGN FOR CHRISTMAS LIGHTS	78.00
		LAMAR COMPANIES	NEW BILL BOARD- CITY HALL	1,100.00
		ONE TIME VENDOR LAKE EXPO	2021 HOLIDAY LIGHTS ADVRTS	100.00
			TOTAL:	1,668.00
Transportation	Transportation	CAPITAL MATERIALS LLC	GRAVEL	55.72
		FASTENAL CO	EYEWARE	121.99
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE, CREAM, SUGAR	25.12
			PW WATER COOLER RENTAL	11.67
		CINTAS CORPORATION	TRANS DEPT UNIFORMS	134.38
			TRANS DEPT FLOOR MATS	8.18
			TRANS DEPT UNIFORMS	134.38
			TRANS DEPT FLOOR MATS	8.18
		STAPLES BUSINESS ADVANTAGE	DESK PAD CALENDAR	11.39
		BARTLETT & WEST INC	MACE RD PH 2 10/23-11/19/2	960.00
		AMAZON CAPITAL SERVICES INC	TONER	31.83
			JERSEY GLOVES	34.40
			AC FILTERS	16.12
		SMITH PAPER & JANITOR SUPPLY CO INC	CUPS, FORKS, SPOONS	54.27
			TRASH BAGS	29.79
			TRASH BAGS	29.78
			PAPER PLATES	46.04
			BOWLS	22.17
		MO DEPARTMENT OF CORRECTIONS	WORK AGREEMENT 10/10-11/10	637.84
		REEVES-WIEDEMAN COMPANY	PARTS FOR MENS BATHROOM	28.51
			TOTAL:	2,401.76
Water	Water Fund	PURCELL TIRE & RUBBER CO	TIRES & WHEEL BALANCE- TRK	364.60
		FASTENAL CO	EARPLUGS	121.99
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE, CREAM, SUGAR	25.11
			PW WATER COOLER RENTAL	11.66
		CORE & MAIN LP	WATER PRESSURE VALVES	828.00
		CINTAS CORPORATION	WATER DEPT UNIFORMS	89.41
			WATER DEPT FLOOR MATS	8.18
			WATER DEPT UNIFORMS	89.41

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			WATER DEPT FLOOR MATS	8.18
		STAPLES BUSINESS ADVANTAGE	DESK PAD CALENDAR	11.39
		AMAZON CAPITAL SERVICES INC	WORK BOOTS- DEVORE & WILBE	359.90
			TONER	31.83
			JERSEY GLOVES	34.39
			AC FILTERS	16.12
		SMITH PAPER & JANITOR SUPPLY CO INC	CUPS, FORKS, SPOONS	54.27
			TRASH BAGS	29.79
			TRASH BAGS	29.79
			PAPER PLATES	46.04
			BOWLS	22.17
		REEVES-WIEDEMAN COMPANY	PARTS FOR MENS BATHROOM	28.51
			TOTAL:	2,210.74
Sewer	Sewer Fund	FASTENAL CO	MASKS	121.98
		MUNICIPAL EQUIPMENT CO	FIBERGLASS BASIN EXTENSION	898.43
			PANEL MODIFICATIONS	1,400.00
		CONSOLIDATED ELECTRICAL DISTR, INC	PVC- L/S KK 37	51.42
			PVC- GREENWOOD CIRCLE	6.28
			PVC- GREENWOOD CIRCLE	57.96
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE, CREAM, SUGAR	25.12
			PW WATER COOLER RENTAL	11.67
		CORE & MAIN LP	PVC	33.60
			PVC PRIMER, PVC CEMENT, SEAL	471.23
		CINTAS CORPORATION	SEWER DEPT UNIFORMS	149.35
			SEWER DEPT FLOOR MATS	8.19
			SEWER DEPT UNIFORMS	127.37
			SEWER DEPT FLOOR MATS	8.19
		STAPLES BUSINESS ADVANTAGE	DESK PAD CALENDAR	11.38
		MCINTIRE MANAGEMENT GROUP	DIGESTER WITH OZONE- KK-37	33,885.00
		AMAZON CAPITAL SERVICES INC	TONER	31.83
			JERSEY GLOVES	34.39
			AC FILTERS	16.12
		SMITH PAPER & JANITOR SUPPLY CO INC	CUPS, FORKS, SPOONS	54.28
			TRASH BAGS	29.78
			TRASH BAGS	29.79
			PAPER PLATES	46.04
			BOWLS	22.17
		REEVES-WIEDEMAN COMPANY	PARTS FOR MENS BATHROOM	28.50
			TOTAL:	37,560.07
Ambulance	Ambulance Fund	HEDRICK MOTIV WERKS LLC	OIL CHNG & RADIATOR REP- M	486.41
		DOUGLAS G WILSON DO PC	NOV MEDICAL DIRECTOR SVC	1,000.00
		MCKESSON MEDICAL SURGICAL MN SUPPLY IN	MEDICAL SUPPLIES	33.04
			TOTAL:	1,519.45
Lee C. Fine Airport	Lee C. Fine Airpor	NAEGLER OIL CO	LCF JET FUEL	21,021.46
		HEDRICK MOTIV WERKS LLC	BATTERY REPLACEMENT- 06 TA	26.00
			OIL CHANGE & ROTATE TIRES-	65.00
		CINTAS CORPORATION	LCF UNIFORM RENTAL	1.67
			LCF UNIFORM RENTAL	8.85
			LCF UNIFORM RENTAL	8.85
			LCF UNIFORM RENTAL	8.85
		CRAWFORD, MURPHY & TILLY INC	LCF APRN 20-046B-1 10/2-10	29,206.07
		ARTHUR J GALLAGHER & CO (ILLINOIS)	AIRPORT LIABILITY	3,366.00
			TOTAL:	53,712.75

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Grand Glaize Airport	Grand Glaize Airpo	PRECISION AUTO & TIRE SERVICE LLC	CATALYTIC CONVERTER- A2	708.80
		CINTAS CORPORATION	GG UNIFORM RENTAL	1.67
			GG UNIFORM RENTAL	3.90
			GG UNIFORM RENTAL	3.90
			GG UNIFORM RENTAL	3.90
		ARTHUR J GALLAGHER & CO (ILLINOIS)	AIRPORT LIABILITY	<u>3,366.00</u>
			TOTAL:	4,088.17

===== FUND TOTALS =====

10	General Fund	35,451.00
20	Transportation	2,401.76
30	Water Fund	2,210.74
35	Sewer Fund	37,560.07
40	Ambulance Fund	1,519.45
45	Lee C. Fine Airport Fund	53,712.75
47	Grand Glaize Airport Fund	4,088.17

GRAND TOTAL:		136,943.94

TOTAL PAGES: 4

City of Osage Beach
Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Jeana Woods, City Administrator
Presenter: Jeana Woods, City Administrator

Agenda Item:

Bill 21-78- An ordinance of the City of Osage Beach, Missouri, adopting an annual budget for the fiscal year beginning January 1, 2022, and ending December 31, 2022, and appropriating funds pursuant to thereto. *Second Reading*

Requested Action:

Second Reading of Bill #21-78

Ordinance Referenced for Action:

In accordance with section 135.020.B.2 Budget and Financial Control, Adoption, the Mayor and Board of Aldermen shall adopt the annual budget prior to the first day of the fiscal year, January 1.

Deadline for Action:

Yes - Budget adoption is required prior to January 1, 2022.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

Not Applicable

City Attorney Comments:

Per City Code 110.230, Bill 21-78 is in correct form.

City Administrator Comments:

The first reading was read and approved at the December 2, 2021 Board of Aldermen meeting. The complete FY2022 Operating Budget Draft #2 was included in the December 2, 2021 Board of Aldermen meeting packet. The FY2022 Operating Budget Draft #2 Fund Summary is enclosed.

FY2022 Operating Budget Draft #2 is a result of the changes and updates made following the three budget workshops held in late October with the Mayor, Board of Aldermen, and departmental staff.

FY2022 Operating Budget Draft #2, beginning January 1, 2022, and ending December 31, 2022, represents the following spending plan by fund. First reading is requested, following the required Budget Public Hearing. The second reading will proceed at an upcoming meeting.

GOVERNMENTAL FUNDS:

General Fund	\$ 9,178,086
Capital Improvement Tax (CIT) Fund	\$ 2,899,300
Transportation Fund	\$ 4,808,757

ENTERPRISE FUNDS:

Water Fund	\$ 4,168,302
Sewer Fund	\$ 4,801,679
Ambulance Fund	\$ 973,801
Lee C Fine Airport Fund	\$ 4,177,622
Grand Glaize Airport Fund	\$ 1,042,915

COMPONENT UNITS:

Prewitt's Point TIF Fund	\$ 0
Dierbergs TIF Fund	\$ 945,000
Arrowhead TIF Fund	\$ 73,000

TOTAL FY2022 Expenditures	\$33,068,462
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The following summary outlines the differences between the workshop working draft and the presented draft #2.

- Updated Board of Aldermen approved changes to Personnel, Operations & Maintenance (O&M), and Capital expenditures resulting from the workshops.
- Minor adjustments were made to FY2021 year-end estimates due to more up-to-date financial information known as of October 31, 2021.
- Minor correction of errors found in draft #1.
- Updates to FY2022 training line items include additional management training to proceed into FY2022 (inadvertently excluded from draft #1).
- Due to changes, reserve balances were updated.
- To balance the additions/changes to Personnel, O&M, and Capital items, the respective transfers to other funds required adjustments; specifically, CIT transfer into the General Fund is \$404,303 for the two added park projects, Water CIT transfers decreased due to recalculation, Sewer CIT transfers increased by \$590,000, and transfers to the Ambulance Fund (from the General Fund) and both Airport Funds (from the Transportation Fund) were also adjusted due to recalculation.

- All funds are balanced, and all funds have fully funded reserves as per the reserve policy. Reserve Fund details are enclosed.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022, AND APPROPRIATING FUNDS PURSUANT THERETO

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. That the budget for the City of Osage Beach, Missouri, for the fiscal year beginning January 1, 2022 and ending December 31, 2022, a copy of which is attached hereto as Exhibit A, is made a part hereof as if fully set forth herein is hereby adopted.

Section 2. That funds are hereby appropriated for expenditures set forth in said budget and approved as follows:

GOVERNMENTAL FUNDS	
General Fund	\$ 9,178,086
CIT Fund	\$ 2,899,300
Transportation Fund	\$ 4,808,757
ENTERPRISE FUNDS	
Water Fund	\$ 4,168,302
Sewer Fund	\$ 4,801,679
Ambulance Fund	\$ 973,801
Lee C Fine Airport Fund	\$ 4,177,622
Grand Glaize Airport Fund	\$ 1,042,915
COMPONENT UNITS	
Prewitt's Point TIF	\$ 0
Dierbergs TIF Fund	\$ 945,000
Arrowhead TIF Fund	\$ 73,000
 TOTAL EXPENDITURES	 \$ 33,068,462

Section 3. This Ordinance shall be in full force and effect January 1, 2022

READ FIRST TIME: December 2, 2021

READ SECOND TIME:

I hereby certify that Ordinance No. 21.78 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 21.78.

John Olivarri, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

City of Osage Beach
FY2022 Operating Budget - Draft #2
Fund Summary

	Governmental Funds			Enterprise Funds					Component Units			TOTAL
	General	Capital Improvement Tax (CIT)	Transportation	Water Fund	Sewer Fund	Ambulance	Lee C Fine	Grand Glaize	Prewitt's Point	Dierbergs	Arrowhead	
Cash & Equivalent Balance												
January 1, 2022	\$3,285,396	\$2,335,561	\$5,160,819	\$3,141,011	\$3,260,058	\$104,791	\$241,755	\$80,572	\$0	\$301	\$0	\$17,610,264
Restricted - Fund Reserves	1,776,000	0	4,218,164	1,517,212	1,061,056	0	46,200	21,700	0	0	0	8,640,332
Restricted - Other	491,000	661,000	0	1,330,917	2,192,000	0	0	0	0	301	0	4,675,218
Unrestricted	1,018,396	1,674,561	942,655	292,882	7,002	104,791	195,555	58,872	0	0	0	4,294,714
Revenue	\$8,794,986	\$2,655,000	\$3,718,834	\$2,735,125	\$4,556,800	\$872,560	\$4,009,635	\$996,171	\$0	\$945,000	\$73,000	\$29,357,111
Expenditures												
Personnel Services	4,880,846	0	508,796	421,682	676,904	551,232	266,129	185,672	0	0	0	7,491,261
Operations & Maintenance	2,322,935	80,000	1,681,645	612,404	2,904,459	141,580	724,812	190,947	0	6,000	73,000	8,737,782
Capital Expenditures	1,202,408	0	2,263,316	433,216	879,816	258,750	3,186,681	666,296	0	0	0	8,890,483
Debt Service	216,897	0	0	2,701,000	340,500	22,239	0	0	0	939,000	0	4,219,636
Transfer to Other Funds	555,000	2,819,300	355,000	0	0	0	0	0	0	0	0	3,729,300
Total Expenditures	\$9,178,086	\$2,899,300	\$4,808,757	\$4,168,302	\$4,801,679	\$973,801	\$4,177,622	\$1,042,915	\$0	\$945,000	\$73,000	\$33,068,462
Cash & Equivalent Balance												
December 31, 2022	\$2,902,296	\$2,091,261	\$4,070,896	\$1,707,834	\$3,015,179	\$3,550	\$73,768	\$33,828	\$0	\$301	\$0	\$13,898,913
Restricted - Fund Reserves	1,933,000	0	3,575,266	1,283,996	774,240	0	65,000	31,000	0	0	0	7,662,502
Restricted - Other	962,000	230,000	0	395,917	2,235,000	0	0	0	0	301	0	3,823,218
Unrestricted	7,296	1,861,261	495,630	27,921	5,939	3,550	8,768	2,828	0	0	0	2,413,193
Reserve Details December 31, 2022												
Average Operating Expenditures	\$6,280,000	n/a	\$1,280,000	\$750,000	\$2,000,000	n/a	\$687,500	\$262,500	n/a		n/a	\$11,260,000
Reserve % (excludes Capital Plan)	25%		25%	16%	16%		8%	8%				
Cash Reserves	\$1,570,000		\$320,000	\$120,000	\$320,000		\$55,000	\$21,000				\$2,406,000
Emergency Reserve	\$942,000		\$192,000	\$0	\$0		\$0	\$0				\$1,134,000
Stability Reserve	\$628,000		\$128,000	\$0	\$0		\$0	\$0				\$756,000
Operating Reserve	\$0		\$0	\$120,000	\$320,000		\$55,000	\$21,000				\$516,000
Capital Plan (est 12/31/21)	\$363,000		\$3,255,266	\$1,163,996	\$454,240		\$10,000	\$10,000				\$5,256,502
TOTAL Projected Reserves	\$1,933,000		\$3,575,266	\$1,283,996	\$774,240		\$65,000	\$31,000				\$7,662,502

Notes:

- 1) Ambulance reserves included in General Fund due to Ambulance Fund annual subsidy from the GF.
- 2) Capital Reserves for each year are anticipated to increase/decrease based on an estimated purchase schedule.
- 3) Cash Reserve levels are adjusted based on the rolling average 3 year operating expenditures excluding one-time O&M expenditures.
- 4) Restricted-Other amounts are tied to other legal restricted money requirements above Restricted-Rund Reserves.

City of Osage Beach
Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Edward Rucker, City Attorney
Presenter: Edward Rucker, City Attorney

Agenda Item:

Bill 21-79 - An ordinance of the City of Osage Beach, Missouri, appointing to Board of Directors of the Osage Beach Commons Community Improvement District, John Olivarri, Mayor, as a city representative and Jeana Woods, City Administrator, as a city representative. *Second Reading*

Requested Action:

Second Reading of Bill #21-79

Ordinance Referenced for Action:

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action:

No, although the terms have expired, this should be done as expeditiously as possible.

Budgeted Item:

No

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

Recommend Adoption

City Attorney Comments:

Per City Code 110.230, Bill 21-79 is in correct form.

City Administrator Comments:

The first reading was read and approved at the December 2, 2021 Board of Aldermen meeting. I concur with the department's recommendation.

AN ORDINANCE APPOINTING TO BOARD OF DIRECTORS OF THE OSAGE BEACH COMMONS COMMUNITY IMPROVEMENT DISTRICT JOHN OLIVARRI, MAYOR, AS A CITY REPRESENTATIVE AND JEANA WOODS, CITY ADMINISTRATOR, AS A CITY REPRESENTATIVE

WHEREAS, due to the expiration of terms the City must make two appointments to the Board of the Osage Beach Community Improvement District; and

WHEREAS, the Board now desires to appoint John Olivarri, Mayor, as a City Representative and Jeana Woods, City Administrator, as a City Representative, to the Board of Directors of the Osage Beach Commons Community Improvement District

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, as follows:

SECTION 1. The City hereby appoints as director of the Osage Beach Community Improvement District Board of Directors the following individuals:

John Olivarri
Jeana Woods

Mayor, City Representative
City Administrator City Representative

SECTION 2. The appointments in Section 1 are effective upon the date of passage and approval of this ordinance and each director shall hold office for a term of four (4) years or until their successor is duly elected and qualified.

SECTION 3. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED by the Board of Aldermen of the City of Osage Beach, Missouri, this _____ day of) _____, 2021.

READ FIRST TIME: December 2, 2021 READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 21.79 was duly passed on _____, 2021 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

Date

Tara Berreth, City Clerk

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby APPROVE Ordinance No. 21.79.

John Olivarri, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

City of Osage Beach

Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Mike Welty, Assistant City Administrator
Presenter: Mike Welty, Assistant City Administrator

Agenda Item:

Bill 21-80 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to sign a contract with Stockman Construction for 5481 Osage Beach Parkway Driveway Improvement Project for an amount not to exceed \$34,320.00. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-80

Ordinance Referenced for Action:

Board of Aldermen approval is required for purchases over \$25,001 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

No. Though, because this project has been in limbo for so long, we would like to get it completed as soon as possible.

Budgeted Item:

Yes

Budget Line Information (if applicable):

Budget Line Item/Title: 20-00-773211 Sidewalk Improvements - OB Pkwy

FY2021 Budgeted Amount: \$488,554

FY2021 Expenditures to Date (12/01/2021): (\$ 10,982)

FY2021 Available: \$477,572

FY2021 Requested Amount: \$34,320

Department Comments and Recommendation:

In November, the City did an informal bid process for the 5481 Driveway Improvement project. Bids were opened on November 30th. Multiple contractors showed interest, but Stockman Construction was the only contractor that turned in a bid. Stockman's bid form and a bid tab is attached. Stockman's bid came in at \$34,320.00.

City Attorney Comments:

Per City Code 110.230, Bill 21-80 is in correct form.

City Administrator Comments:

History: This project, Osage Beach Sidewalk Replacement Entrance Project, was budgeted in FY2021 for \$110,000 and the scope included modifying several entrances along the Osage Beach Parkway, smoothing out the entryways (removing a bump) from the original design. The original construction of said 'bump' was the result of the Osage Beach Sidewalk Improvement Project Phase 4 completed in the summer of 2016 and affected driveways for the most part along the parkway between Nichols Road and Case Road area, Bill #16.56. After working with several property owners interested in modifying the 'bump', only one property proceeded to have the entrance replaced, resulting in an engineer estimate of \$17,205.

On October 7, 2021, the Board of Aldermen approved a motion to proceed with a scope change to the project and complete the one entrance replacement not to exceed the presented engineer's estimate of \$17,205. Bidding was recently completed and as stated above, \$34,320 was the result of on bidder.

This bill is presented to the Board of Aldermen for a contract award decision because 1) bidding only resulted in one bidder (Chapter 135 of City Code), 2) the amount is greater than \$25,001 (Chapter 135 of City Code, my authority is up to \$25,000), and 3) the motion in October approved a modification to the project scope with a stated limit to my approval on said project of not-to-exceed the \$17,305.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE CONSTRUCTION WITH STOCKMAN CONSTRUCTION CORP. FOR 5481 OSAGE BEACH PARKWAY DRIVEWAY IMPROVEMENT PROJECT IN AN AMOUNT NOT EXCEED \$34,320.00.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a Construction Contract with Stockman Construction Corp., under substantially the same or similar terms and conditions as set forth in "Exhibit A".

Section 2. Total expenditures or liability authorized under this Ordinance shall not exceed Thirty-Four Thousand Three Hundred Twenty Dollars and no cents. (\$34,320.00)

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 21.80 was duly passed on , by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 21.80.

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 20__, by and between the **City of Osage Beach**, Party of the First Part and hereinafter called the **Owner**, and **Stockman Construction** a corporation of the State of Missouri, Party of the Second Part and hereinafter called the **Contractor**.

WITNESSETH:

THAT WHEREAS, the City of Osage Beach has caused to be prepared, in accordance with law, specifications, plans, and other contract documents for the work herein described and has approved and adopted said documents, and has caused to be published, in the manner and for the time required by law, an advertisement for and in connection with the construction of the improvements, complete, in accordance with the contract documents and the said plans and specifications; and

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed bid in accordance with the terms of said advertisement.

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the bids submitted in response to the published advertisement therefor, and as a result of such canvass has determined and declared the aforesaid Contractor to be the lowest responsive and responsible Bidder for the said work and has duly awarded to the said Contractor a contract therefor, for the sum or sums named in the Contractor's bid, a copy thereof being attached to and made a part of this contract.

NOW, THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the Parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendence, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies and equipment specified and required to be incorporated in and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor; and (d) in a good, substantial, and workmanlike manner and in accordance with the provisions of the General Conditions and Supplementary Conditions of this contract which are attached hereto and make a part hereof, and in conformance with the contract plans and specifications designated and identified therein, execute, construct, and complete all work included in and covered by the Owner's official award of this contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's bid for the construction of the improvements.

ARTICLE II. That the Contractor shall construct, complete as designated and described in the foregoing Bid Form and attached specifications and in accordance with the Advertisement for Bids, Instructions to Bidders, Bid Form, Bonds, General Conditions, Supplementary Conditions, detailed specifications, plans, addenda, and other component parts of the contract documents hereto attached, all of which documents form the contract and are fully a part hereto as if repeated verbatim here.

ARTICLE III. That the Owner shall pay to the Contractor for the performance of the work described as follows:

5481 Osage Beach Pkwy Driveway Improvements

and the Contractor will accept as full compensation thereof, the sum (subject to adjustment as provided by the contract) of **Thirty Four Thousand Three Hundred Twenty Dollars and zero cents (\$34,320.00)** for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefor shall be made in the manner provided in the General Conditions and Supplementary Conditions attached hereto.

ARTICLE IV. That the Contractor shall begin assembly of materials and equipment within fifteen (15) days after receipt from the Owner of executed copies of the contract and that the Contractor shall complete said work within Thirty (15) consecutive calendar days from the thirtieth day after the Effective Date of the agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

Owner and Contractor recognize time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 11 of the General Conditions. Owner and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay Owner Five Hundred dollars (\$ 500.00) for each and every calendar day of each section that expires following the time specified above for completion of the work.

ARTICLE V. This Agreement will not be binding and effective until signed by the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this contract as of the day and year first above written.

SIGNATURE:

ATTEST:

Owner, Party of the First Part

City Clerk

By _____
Name and Title

(SEAL)

*
LICENSE or CERTIFICATE NUMBER, if applicable _____

SIGNATURE OF CONTRACTOR:

IF AN INDIVIDUAL OR PARTNERSHIP

Contractor, Party of the Second Part

By _____
Name and Title

IF A CORPORATION

ATTEST:

Contractor, Party of the Second Part

Secretary

By _____
Name and Title

(CORPORATE SEAL)

STATE OF _____
COUNTY OF _____

On This _____ day of _____, 20____, before me appeared _____
to me personally known who, being by me duly sworn, did say that he is the _____ of _____
_____ and that the seal affixed to said instrument is the corporate seal of
said corporation by authority of its board of directors, and said _____ acknowledged said
instrument to be the free act and deed of said corporation.

(SEAL)

My commission Expires: _____

Notary Public Within and For Said County and State

Bid Tabulation
5481 Driveway Improvements
Osage Beach Project No. OB21-008
November 30, 2021



City of Osage Beach
1000 City Parkway • Osage Beach, MO 65065
Phone [573] 302-2000 • Fax [573] 302-0528 • www.OsageBeach.org

Item	Description	Unit	Quantity	Engineer's Estimate		Stockman Const.	
				Unit Price (\$)	Total Cost (\$)	Unit Price (\$)	Total Cost (\$)
1	Mobilization/Demobilization/Start-Up/Permits/Bonds	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00
2	Demolition of Existing Driveway	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00
3	Fine Grading & Base Preparation	LS	1	\$ 4,880.00	\$ 4,880.00	\$ 3,660.00	\$ 3,660.00
4	Concrete Entrance (6" thick)	LS	1	\$ 6,075.00	\$ 6,075.00	\$ 18,360.00	\$ 18,360.00
5	Site Cleanup & Resoration	LS	1	\$ 750.00	\$ 750.00	\$ 3,300.00	\$ 3,300.00
TOTAL BASE BID					\$ 17,205.00		\$ 34,320.00

BID FORM

To: Honorable Mayor and Board of Aldermen
City of Osage Beach, Missouri

Gentlemen:

THE UNDERSIGNED BIDDER, having examined the Instructions to Bidders, Contract Forms, Drawings, Specifications, General Conditions, Supplementary Conditions, and other related Contract Documents attached hereto and referred to herein, and any and all Addenda thereto; the location, arrangement, and construction of existing railways, highways, streets, roads, structures, utilities, and facilities which affect or may be affected by the Work; the topography and condition of the site of the Work; and being acquainted with and fully understanding (a) the extent and character of the Work covered by this Bid Form; (b) the location, arrangement, and specified requirements of and for the proposed structures and miscellaneous items of Work appurtenant thereto; (c) the nature and extent of the excavations to be made, and the type, character and general condition of the materials to be excavated; (d) the necessary handling and rehandling of excavated materials; (e) all existing and local conditions relative to construction difficulties and hazards, labor, transportation, hauling, trucking and rail delivery facilities; and (f) all local conditions, laws, regulations, and all other factors and conditions affecting or which may be affected by the performance of the Work required by the Contract Documents.

HEREBY PROPOSE and agrees, if this Bid is accepted, to enter into agreement in the form attached hereto, and to perform all Work and to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor; and to construct, install, erect and complete all Work stipulated in, required by, in accordance with the Contract Documents and other terms and conditions referred to therein (as altered, amended, or modified by any and all Addenda thereto) for the total bid price.

Bidder hereby agrees to commence Work under this Contract on the thirtieth day after the Effective Date of the Agreement or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within thirty days after the Effective Date of the Agreement.

Bidder acknowledges receipt of the following Addenda, which have been considered in the preparation of this Bid:

No. _____ Dated _____
No. _____ Dated _____

Bidder agrees, if the bid is accepted, to perform all the work described in the Project Manual including all Addenda, for the following prices.

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Mobilization/Demobilization/Start-Up/Permits/Bonds	LS	1	4000.-	4000.-
2	Demolition of Existing Driveway	LS	1	5000.-	5000.-
3	Fine Grading & Base Preparation	SF	1,220	3.-	3660.-
4	Concrete Entrance (6" thick)	SY	135	136.-	18360.-
5	Site Clean Up & Restoration	LS	1	3300.-	3300.-
Total Base Bid:					37,320.-

TOTAL BASE BID IN WRITING: thirty four ⁰⁵ thousand three hundred twenty.

It is mutually understood and agreed by and between the parties of this Contract, in signing the Agreement thereof that time is of the essence in this Contract. In the event that the Contractor shall fail in the performance of the Work specified and required to be performed within the period of time stipulated therefore in the Agreement binding said parties, after due allowance for any extension of time which may be granted under provisions of the General Conditions, the Contractor shall pay unto the Owner, as stipulated, liquidated damages and not as a penalty, the sum stipulated therefore in the Contract Agreement for each and every consecutive calendar day that the Contractor shall be in default.

The Owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due or to become due to said Contractor, or sue for and recover compensation for damages for nonperformance of the Agreement at the time stipulated herein and provided for.

If this Bid is accepted and should Bidder for any reason fail to sign the Agreement within fifteen (15) consecutive calendar days as above stipulated, the Bid Security which has been made this day with the Owner shall, at the option of the Owner, be retained by the Owner as liquidated damage for the delay and expense caused the Owner; but otherwise, it shall be returned to the undersigned in accordance with the provisions set forth on page IB-5, paragraph 6.0 Bid Security.

LICENSE or CERTIFICATE NUMBER, if applicable 00946

IF AN INDIVIDUAL:

Typed or Printed Name

Doing Business As

Name of Firm

Business Address of Bidder:

Telephone No.

IF A PARTNERSHIP:

Name of Partnership

Member of Firm (Signature)

Member of Firm (Typed or Printed)

Business Address of Bidder:

Telephone No.

IF A CORPORATION:

Name of Corporation

By

Signature & Title

Typed or Printed Name

ATTEST:

Secretary or Assistant Secretary Signature

(CORPORATE SEAL)

Typed or Printed Name

STOCKMAN CONST. CORP.
2021 IDLEWOOD RD.
JEFFERSON CITY, MO 65109

Business Address of Bidder:

Telephone No.

If Bidder is a Corporation, supply the following information:

State in which Incorporated:

Name and Address of its: President

Secretary

AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 20__, by and between the **City of Osage Beach**, Party of the First Part and hereinafter called the **Owner**, and **Stockman Construction** a corporation of the State of Missouri, Party of the Second Part and hereinafter called the **Contractor**.

WITNESSETH:

THAT WHEREAS, the City of Osage Beach has caused to be prepared, in accordance with law, specifications, plans, and other contract documents for the work herein described and has approved and adopted said documents, and has caused to be published, in the manner and for the time required by law, an advertisement for and in connection with the construction of the improvements, complete, in accordance with the contract documents and the said plans and specifications; and

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed bid in accordance with the terms of said advertisement.

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the bids submitted in response to the published advertisement therefor, and as a result of such canvass has determined and declared the aforesaid Contractor to be the lowest responsive and responsible Bidder for the said work and has duly awarded to the said Contractor a contract therefor, for the sum or sums named in the Contractor's bid, a copy thereof being attached to and made a part of this contract.

NOW, THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the Parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendence, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies and equipment specified and required to be incorporated in and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor; and (d) in a good, substantial, and workmanlike manner and in accordance with the provisions of the General Conditions and Supplementary Conditions of this contract which are attached hereto and make a part hereof, and in conformance with the contract plans and specifications designated and identified therein, execute, construct, and complete all work included in and covered by the Owner's official award of this contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's bid for the construction of the improvements.

ARTICLE II. That the Contractor shall construct, complete as designated and described in the foregoing Bid Form and attached specifications and in accordance with the Advertisement for Bids, Instructions to Bidders, Bid Form, Bonds, General Conditions, Supplementary Conditions, detailed specifications, plans, addenda, and other component parts of the contract documents hereto attached, all of which documents form the contract and are fully a part hereto as if repeated verbatim here.

ARTICLE III. That the Owner shall pay to the Contractor for the performance of the work described as follows:

5481 Osage Beach Pkwy Driveway Improvements

and the Contractor will accept as full compensation thereof, the sum (subject to adjustment as provided by the contract) of **Thirty Four Thousand Three Hundred Twenty Dollars and zero cents (\$34,320.00)** for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefor shall be made in the manner provided in the General Conditions and Supplementary Conditions attached hereto.

ARTICLE IV. That the Contractor shall begin assembly of materials and equipment within fifteen (15) days after receipt from the Owner of executed copies of the contract and that the Contractor shall complete said work within Thirty (15) consecutive calendar days from the thirtieth day after the Effective Date of the agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

Owner and Contractor recognize time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 11 of the General Conditions. Owner and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay Owner Five Hundred dollars (\$ 500.00) for each and every calendar day of each section that expires following the time specified above for completion of the work.

ARTICLE V. This Agreement will not be binding and effective until signed by the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this contract as of the day and year first above written.

SIGNATURE:

ATTEST:

Owner, Party of the First Part

City Clerk

By _____
Name and Title

(SEAL)

LICENSE or CERTIFICATE NUMBER, if applicable _____

SIGNATURE OF CONTRACTOR:

IF AN INDIVIDUAL OR PARTNERSHIP

Contractor, Party of the Second Part

By _____
Name and Title

IF A CORPORATION

ATTEST:

Contractor, Party of the Second Part

Secretary

By _____
Name and Title

(CORPORATE SEAL)

STATE OF _____
COUNTY OF _____

On This _____ day of _____, 20____, before me appeared _____
to me personally known who, being by me duly sworn, did say that he is the _____ of _____

(SEAL)

My commission Expires: _____

Notary Public Within and For Said County and State

City of Osage Beach

Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Cindy Leigh, Human Resource Generalist
Presenter: Cindy Leigh, Human Resource Generalist

Agenda Item:

Bill 21-81 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations and the Policies associated with Chapter 125 - Section 125.050 Pay and Compensation. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-81

Ordinance Referenced for Action:

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action:

Yes -staff would like these changes effective January 1, 2022.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

There are four recommended changes to Section 125.050 Pay and Compensation:

1. Section 125.050.E - Periodic Position Review and Maintenance of Job Descriptions. The review of all positions was changed to five years several years ago. The change to the ordinance was inadvertently overlooked. This change reflects current practice. Cost of this item is expensed via line item 10-12-733415 Job Class/Compensation Plan.
2. Section 125.050.G.1 Overtime/comp. time/flex time. Changed the policy date to 01/01/2022. Details of the changes are outlined in another agenda item (Bill 21-82).
3. Section 125.050G.2 Tuition Reimbursement. Changed the policy date to

01/01/2022. Details of the changes are outlined in another agenda item (Bill 21-83).

4. Section 125.050.G.8 Call out Pay. This requested change is to the title only to reflect internal terminology.
5. Section 125.050.G.9 Pager Pay. Staff is recommending that pager pay be changed to stand-by pay. Staff is also recommending the compensation employees receive to be on stand-by for the purpose of on-call status be changed from eight (8) hours regular pay each week on stand-by to seven (7) hour overtime rate. Human Resources has had many conversations with current and exiting City employees regarding concerns with on-call status and its impact on personal life. While the City is currently reviewing ways to help alleviate the burden of on-call in the Public Works departments this recommendation provides an increase in compensation and flexibility. The seven (7) hours stand-by pay allows employees to easily ask co-workers to fill in for them if the stand-by employee has prior short-term commitments. Cost of this item is budgeted in the salary line item for applicable departments.

City Attorney Comments:

Per City Code 110.230, Bill 21-81 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

Regarding Stand-by Pay requested changes: Adjusting the stand-by pay (formally known as pager-pay, which is a bit outdated) not only appropriately compensates for the requirement for specific employees to be available as scheduled by their department manager outside of business hours (nights and weekends mostly), but more effectively manages the scheduling, accountability, and appropriate compensation on a daily basis instead of weekly, adding more flexibility for both the employee and the department. The fiscal impact of this change, which the FY2022 will support, is less than \$40,000 annually city-wide (depending on department activity), approximately 1/2% of FY2022 total personnel expenditures.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING CHAPTER 125 HUMAN RESOURCE SYSTEM (PERSONNEL) RULES AND REGULATIONS.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That the Code of Ordinances of the City of Osage Beach, in Chapter 125, specifically Section 125.050 Pay and Compensation - Item E *Periodic Position Review and Maintenance Of Job Descriptions*, Item G. #8 and #9 (a & d) are hereby enacted with amendments as set forth below with new material set out in red and deleted material struck as follows:

Section 125.050. Pay and Compensation.

E. *Periodic Position Review and Maintenance Of Job Descriptions.* In order to ensure that jobs remain in the appropriate classification and job descriptions are relevant, the Human Resources Generalist is responsible for establishing procedures so that all positions are reviewed every ~~eight (8)~~ **five (5)** years.

G. *Individual Employee Pay Adjustments.* Individual pay adjustments may be made in any of the following ways:

8. ~~Call-out~~ **On-call** pay.

- a. Employees will be paid a minimum of three (3) hours when called to work during off-duty hours for emergency or imperative work that cannot be addressed during business hours or as determined by the department manager.
- b. An employee called out within three (3) hours or less from the start of his/her regular scheduled shift shall be paid for actual hours worked at his/her regular wage rate and mileage reimbursement does not apply.
- c. Round trip mileage, calculated from the employee's residence to the City (appropriate departmental location) and back to the residence, shall be paid upon departmental authorization on call outs, excluding exception listed above in item (b).

9. ~~Pager~~ **Stand-by** pay.

- a. Employees with pre-determined positions requiring a ~~pager~~ **to be on stand-by** for a determined time period for the purpose of on-call status (~~may be a cell phone or other electronic device used for contact on a continuous on-call period~~) shall receive ~~eight (8)~~ **seven (7)** hours of his/her regular wage **overtime rate** per week (week = a seven (7) day period and for time periods other than a week, paid hours shall be pro-rated) to compensate for this on-call status.
- b. Employees are required to be able to report to work upon call-in within a reasonable time period based on the equivalent travel time from his/her specific residence.
- c. The same "fit for duty" expectations apply as if the employee is reporting for work during his/her regular scheduled hours of work.

- d. Employees shall forfeit his/her scheduled ~~paper pay~~ **stand-by** if employee is unable to perform the duties required for any reason and/or is unable to report to work within the reasonable time frame stated above.
- e. Unless otherwise stated in this policy, City Code Section 125.150 "Discipline" shall be followed when imposing discipline for violation of this policy.

Section 2. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 3. After passage and approval by the Mayor this Ordinance shall be in full force and effect beginning on January 1, 2022

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 21.81 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth City Clerk

Approved as to form:

Edward Rucker, City Attorney

I hereby approve Ordinance No. 21.81

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

Section 125.050. Pay and Compensation.

It is the policy of the City of Osage Beach that a Classification and Compensation System be established and maintained to provide a means to assist in recruiting, retaining, and rewarding qualified employees. The Classification and Compensation System shall seek to establish wage and salary ranges that are competitive with the labor market.

The objectives of the system are as follows:

1. To maintain pay structures that are competitive with labor markets from which employees are recruited and is reflective of the values and goals of the City.
2. To ensure the most effective and efficient use of the City's financial resources.
3. To provide a rational basis for making pay decisions eliminating arbitrary salary assignments, thereby establishing and ensuring internal fairness and equity.
 - A. *Preparation Of Plan.* The City Administrator or the person or firm employed for that purpose shall ascertain and record the duties and responsibilities for all positions in the classified service and shall recommend a classification plan for such positions. The classification plan shall consist of classes of positions in the classified service defined by class specifications, including job titles. The classification shall be developed and maintained to insure that all positions substantially similar with respect to duties, responsibilities, authority, and character of work are included within the same class, and that the same schedules of compensation may be made to apply with equity under like working conditions to all positions in the same class. Job descriptions shall reflect normal duties but shall not preclude the assignment of additional duties as best meets the needs of the City.
 - B. *Maintenance Of The Classification And Compensation Plan.* The Human Resources Generalist and City Administrator are responsible for implementation and maintenance of the Classification and Compensation System. These responsibilities include assessment of proposed new positions, reassessment of existing positions, preparation and maintenance of job descriptions and assignment of position titles and pay levels, and maintenance of the overall City pay structure.
 - C. *Assessment Of New Positions.*
 1. Following approval to create a new position, the supervisor completes the job analysis questionnaire (JAQ) describing the duties to be assigned to the position.
 2. The department manager submits the JAQ to the Human Resources Generalist and City Administrator for assessment.

3. The Human Resources Generalist conducts an assessment of the duties and responsibilities of the position and, in consultation with the City Administrator assigns a position title and pay level.
4. The department manager is notified in writing of the position title and pay level.

D. *Reassessment Of An Existing Position.*

1. Except in unusual circumstances, requests for reassessment may be made annually in concert with budget preparation. Each year the Human Resources Generalist will notify departments of the period within which any position reassessments must be considered. A review of a position's classification is warranted when there has been a material, significant, and permanent change in job duties. The supervisor or department manager is responsible for recognizing such job changes. Additionally, an employee who believes his or her job is not properly classified may request a reassessment.
2. When the supervisor and department manager concludes that a material, significant, and permanent change in job duties has occurred, the JAQ should be completed and sent through administrative channels to the Human Resources Generalist.
3. Upon receipt of a JAQ, an assessment of the duties and responsibilities of the position will be made. This process usually includes an interview with the employee and supervisor. Following a complete evaluation, the Human Resources Generalist in consultation with the City Administrator will determine if the job should remain as presently classified or if a new classification is appropriate. The department manager is notified in writing of the reassessment results.

E. *Periodic Position Review And Maintenance Of Job Descriptions.* In order to ensure that jobs remain in the appropriate classification and job descriptions are relevant, the Human Resources Generalist is responsible for establishing procedures so that all positions are reviewed every **eight (8)** ~~five (5)~~ years.

F. *Annual Review Of Pay Structure.* It is the policy of the City to pay at a level that is competitive with market rates for City positions. Through annual review of the Pay Plan, the City Administrator will recommend necessary modifications and the Board of Aldermen may consider the need for any changes between the City's level of pay and market pay level for jobs. Modification of the Pay Plan will be based on changes in the market and the City's available resources.

The Human Resources Generalist will annually compare pay ranges established in the Pay Plan with market pay for similar jobs.

G. *Individual Employee Pay Adjustments.* Individual pay adjustments may be made in any of the following ways:

1. *Merit and lump sum increases.* Refer to Merit Increase Policy dated 01/01/19.

2. *Overtime/comp. time/flex time.* Refer to policy dated 01/01/17. 01/01/2022

3. *College and Law Enforcement Academy Tuition reimbursement.* Refer to policy dated 05/01/05 01/01/2022

4. *Education incentive.* Refer to policy dated 01/01/09.

5. *Travel and expense.* Refer to policy dated 08/03/17.

6. *Uniform/dress.* Refer to policy dated 8/21/14.

7. *City-wide merit adjustment.* The Board of Aldermen may authorize a Citywide merit adjustment. The Board may authorize a percentile range for the adjustments.

8. ~~Call out~~ *On-call pay.*

a. Employees will be paid a minimum of three (3) hours when called to work during off-duty hours for emergency or imperative work that cannot be addressed during business hours or as determined by the department manager.

b. An employee called out within three (3) hours or less from the start of his/her regular scheduled shift shall be paid for actual hours worked at his/her regular wage rate and mileage reimbursement does not apply.

c. Round trip mileage, calculated from the employee's residence to the City (appropriate departmental location) and back to the residence, shall be paid upon departmental authorization on call outs, excluding exception listed above in item (b).

9. ~~Pager~~ *Stand-by pay.*

a. Employees with pre-determined positions requiring a ~~pager to be on~~ *stand-by* for a determined time period for the purpose of on-call status ~~(may be a cell phone or other electronic device used for contact on a continuous on-call period)~~ shall receive eight (8) ~~seven (7)~~ hours of his/her regular wage ~~overtime rate~~ per week (week = a seven (7) day period and for time periods other than a week, paid hours shall be pro-rated) to compensate for this on-call status.

- b. Employees are required to be able to report to work upon call-in within a reasonable time period based on the equivalent travel time from his/her specific residence.
- c. The same "fit for duty" expectations apply as if the employee is reporting for work during his/her regular scheduled hours of work.
- d. Employees shall forfeit his/her scheduled ~~pager pay~~ stand-by if employee is unable to perform the duties required for any reason and/or is unable to report to work within the reasonable time frame stated above.
- e. Unless otherwise stated in this policy, City Code Section 125.150 "Discipline" shall be followed when imposing discipline for violation of this policy.

City of Osage Beach

Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Cindy Leigh, Human Resource Generalist
Presenter: Cindy Leigh, Human Resource Generalist

Agenda Item:

Bill 21-82 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations and the Policies associated with Chapter 125 - Section 125.050.G.2. Overtime/comp. time/flex time. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-82

Ordinance Referenced for Action:

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action:

Yes, staff would like this change to be effective January 1, 2022.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

The definition of hours worked for overtime purposes was redefined in 2017 to not include personal time, holiday time, vacation time, and comp. time. Prior to the 2017 change, employees received overtime after 40 hours worked in a seven-day period when they used paid time off leave balances. The change in 2017 was driven by best practices and budget constraints. Since the 2017 change, human resources has had a lot of conversations and requests regarding this change with employees. The common complaint is the negative impact this change has when an employee works a lot of hours during a seven-day work week that includes a holiday. The common request is to include holiday hours as hours worked. Human Resources agrees that this change does create a negative impact on the employee. An employee does not control how a holiday falls within a work week. The employees do have control of when they request use of

personal, vacation, and comp. time hours.

In addition, employees have asked that the number of comp. time hours that can be banked be increased from eighty (80) to one-hundred twenty (120) hours. This request remains under the comp. time accrual limits of 240 hours for all non-law enforcement/EMS personnel and 480 hours for law enforcement/EMS personnel regulated by the FLSA.

Currently there are 6 employees that have comp. time balances at 80 hours and 4 that are above 80 hours. The employees above 80 hours are in departments that the City Administrator approved to exceed 80 hours due to staff shortages.

If there are costs incurred by this request, they are included in the FY 2022 budget presented tonight in the salary and overtime line items for the applicable departments.

City Attorney Comments:

City Administrator Comments:

I concur with the department's recommendation.

I agree that it is appropriate to pay employees at an overtime rate for applicable, additional hours worked during the holiday work week as it would have been a full work week without the holiday. For example, if a holiday is on a Monday and City offices are closed and, therefore, the employee is off, the work week is now 32 working hours in said week and any work hours exceeding that would be paid at the overtime rate, if this change is enacted. This change excludes employees deemed shift workers who are paid special leave pay at year-end equal to the number of holidays. Due to their schedules and department make-up, Shift workers defined in the Chapter who receive special pay at year-end do have control on when or if they take time off for a holiday in lieu of special payment at year-end.

I also agree that an increased cap on Comp. Time is appropriate and would give greater flexibility to the employees and the departments they work in. Due to staffing shortages, I have given special approval over the past couple years to specific departments to allow more accumulation of Comp. Time when enforcing the current cap on Comp. Time was deemed more harmful to the department's productivity at that given time.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING CHAPTER 125 HUMAN RESOURCE SYSTEM (PERSONNEL) RULES AND REGULATIONS – OVERTIME/COMP TIME/FLEX TIME.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That the Code of Ordinances of the City of Osage Beach, in Chapter 125, specifically Section 125.050 Pay and Compensation -, Item G #2 – Overtime/comp. time/flex time are hereby enacted with amendments as set forth below with new material set out in red and deleted material struck as follows:

Section 125.050. Pay and Compensation.

G. Individual Employee Pay Adjustments. Individual pay adjustments may be made in any of the following ways:

2. Overtime/comp. time/flex time. Refer to policy dated ~~01/01/17~~ **01/01/2022**

Section 2. Copy of Policy OVERTIME/COMP TIME/FLEX TIME POLCIY attached is ratified and adopted as if fully set out in this bill.

Section 3. After passage and approval by the Mayor this Ordinance shall be in full force and effect beginning on January 1, 2022

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 21.82 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth City Clerk

Approved as to form:

Edward Rucker, City Attorney

I hereby approve Ordinance No. 21.82

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk



CITY OF OSAGE BEACH OVERTIME/COMP TIME/FLEX TIME POLICY

Effective January 1, 2017 ~~2022~~

CITY OF OSAGE BEACH
OVERTIME/COMP TIME/FLEX TIME POLICY

City of Osage Beach Overtime/Comp Time/Flex Time Policy Statement

The City of Osage Beach recognizes the fact that in designing employee benefit plans, 'one size does not fit all'. The Overtime/Comp Time/Flex Time Policy is designed to allow direction and freedom in individual time related to overtime, comp time and flex time in relation to hours worked.

Policy and Procedures

1. Application

It is the policy of the City of Osage Beach that nonexempt City employees who work hours in excess of their standard workweek shall be compensated for such overtime at a rate of time and one-half as required by the Federal Fair Labor Standards Act. Employees may be compensated for overtime worked in the form of overtime wages or compensatory time off at the rate of time and one-half.

Flex Time is when an employee alters his/her normal work schedule to maintain the standard work week hours due to arising obligations, i.e., medical appointments, etc. Flex Time is available on a short term basis to all employees with proper approval.

2. Policy and Procedures

A. Overtime

- i. The standard work week for full time employees other than those exempt from the overtime provisions of the Fair Labor Standards Act such as Department Managers, Appointed Officials, and other exempt salaried positions shall be forty (40) hours. Police Department members and other shift workers have different workweeks (forty-two hours) and workdays as approved by the Department Manager.
- ii. Overtime shall be authorized by the Department Manager and shall be paid at a rate of time and one-half (1 ½ %) for any time worked in excess of a scheduled workweek.
- iii. “Scheduled workweek or scheduled workday” is defined as hours worked and does not include personal time, ~~holiday time~~, vacation time or comp time. **Holiday hours credited as special leave for shift workers will not be considered as hours worked.**
- iv. For exempt employees, overtime is considered part of their job responsibility and does not justify overtime pay.

B. Comp Time

- i. Compensatory time shall be requested and used like annual leave – at the convenience of the department with advanced approval. Provided that in the event annual leave and personal leave have been exhausted due to the illness of an employee or a family member within the employee’s immediate household, compensatory time may be used without specific advance approval.

- ii. The amount of compensatory time banked accrual is limited to ~~eighty (80)~~ **one-hundred twenty (120)** hours. All overtime worked after the compensatory time balance has achieved the maximum shall be paid in the form of overtime pay, until the employee uses compensatory time and reduces the balance.
 - iii. Employees who leave the employment of the City for whatever reason shall be paid for all accrued compensatory time at their final hourly rate.
 - iv. The Human Resources Generalist shall maintain employee compensatory time records from the employee's time sheet and shall provide responses to employee inquiries concerning compensatory time.
- C. Employees shall indicate on each timecard his/her overtime hours and if he/she chooses to be paid for those hours by overtime compensation or compensatory time.
- D. Flex Time
- i. Flex Time is available to all employees for a short period of time.
 - ii. Employees must have prior authorization from his/her immediate Department Manager.
- E. Time sheets shall provide accurate time on duty, reflecting times mentioned above; overtime, comp time, and flex time appropriately.



CITY OF OSAGE BEACH OVERTIME/COMP TIME/FLEX TIME POLICY

Effective January 1, 2017 2022

CITY OF OSAGE BEACH OVERTIME/COMP TIME/FLEX TIME POLICY

City of Osage Beach Overtime/Comp Time/Flex Time Policy Statement

The City of Osage Beach recognizes the fact that in designing employee benefit plans, 'one size does not fit all'. The Overtime/Comp Time/Flex Time Policy is designed to allow direction and freedom in individual time related to overtime, comp time and flex time in relation to hours worked.

Policy and Procedures

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Flex Time is when an employee alters his/her normal work schedule to maintain the standard work week hours due to arising obligations, i.e., medical appointments, etc. Flex Time is available on a short term basis to all employees with proper approval.

2. Policy and Procedures

A. Overtime

- i. The standard work week for full time employees other than those exempt from the overtime provisions of the Fair Labor Standards Act such as Department Managers, Appointed Officials, and other exempt salaried positions shall be forty (40) hours. Police Department members and other shift workers have different workweeks (forty-two hours) and workdays as approved by the Department Manager.
- ii. Overtime shall be authorized by the Department Manager and shall be paid at a rate of time and one-half (1 ½ %) for any time worked in excess of a scheduled workweek.
- iii. “Scheduled workweek or scheduled workday” is defined as hours worked and does not include personal time, **holiday time**, vacation time or comp time.
- iv. For exempt employees, overtime is considered part of their job responsibility and does not justify overtime pay.

B. Comp Time

- i. Compensatory time shall be requested and used like annual leave – at the convenience of the department with advanced approval. Provided that in the event annual leave and personal leave have been exhausted due to the illness of an employee or a family member within the employee’s immediate household, compensatory time may be used without specific advance approval.

- ii. The amount of compensatory time banked accrual is limited to ~~eighty (80)~~ **one-hundred twenty (120)** hours. All overtime worked after the compensatory time balance has achieved the maximum shall be paid in the form of overtime pay, until the employee uses compensatory time and reduces the balance.
 - iii. Employees who leave the employment of the City for whatever reason shall be paid for all accrued compensatory time at their final hourly rate.
 - iv. The Human Resources Generalist shall maintain employee compensatory time records from the employee's time sheet and shall provide responses to employee inquiries concerning compensatory time.
- C. Employees shall indicate on each timecard his/her overtime hours and if he/she chooses to be paid for those hours by overtime compensation or compensatory time.
- D. Flex Time
- i. Flex Time is available to all employees for a short period of time.
 - ii. Employees must have prior authorization from his/her immediate Department Manager.
- E. Time sheets shall provide accurate time on duty, reflecting times mentioned above; overtime, comp time, and flex time appropriately.

City of Osage Beach

Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Cindy Leigh, Human Resource Generalist
Presenter: Cindy Leigh, Human Resource Generalist

Agenda Item:

Bill 21-83 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations and the Policies associated with Chapter 125 - Section 125.050.G.3 - Tuition Reimbursement. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-83

Ordinance Referenced for Action:

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action:

Yes, staff would like this change to be effective January 1, 2022.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

In 2021, to assist with law enforcement recruitment, the City added a law enforcement academy reimbursement incentive. The changes presented to you today reflect this new incentive. Costs associated with the law enforcement academy reimbursements are expensed in budget line item 10-12-733432 Educational Reimbursement.

City Attorney Comments:

Per City Code 110.230, Bill 21-83 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

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AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING CHAPTER 125 HUMAN RESOURCE SYSTEM (PERSONNEL) RULES AND REGULATIONS – TUITION REIMBURSEMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That the Code of Ordinances of the City of Osage Beach, in Chapter 125, specifically Section 125.050 Pay and Compensation -, Item G #3 – Tuition reimbursement are hereby enacted with amendments as set forth below with new material set out in red and deleted material struck as follows:

Section 125.050. Pay and Compensation.

G.Individual Employee Pay Adjustments. Individual pay adjustments may be made in any of the following ways:

3. **College and Law Enforcement Academy** Tuition reimbursement. Refer to policy dated ~~05/01/05~~ **01/01/2022**

Section 2. Copy of Policy COLLEGE AND LAW ENFORCEMENT ACADEMY TUITION REIMBURSEMENT POLICY attached is ratified and adopted as if fully set out in this bill.

Section 3. After passage and approval by the Mayor this Ordinance shall be in full force and effect beginning on January 1, 2022

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 21.83 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth City Clerk

Approved as to form:

Edward Rucker, City Attorney

I hereby approve Ordinance No. 21.83

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk



CITY OF OSAGE BEACH
COLLEGE AND LAW ENFORCEMENT ACADEMY
TUITION REIMBURSEMENT POLICY

Effective May 1, 2005 ~~January 1, 2022~~

CITY OF OSAGE BEACH
COLLEGE AND LAW ENFORCEMENT ACADEMY
TUITION REIMBURSEMENT POLICY

City of Osage Beach Tuition Reimbursement Policy Statement

The City of Osage Beach recognizes the benefit that the continuation of formal education brings to the individual employee and the City as an employer. The City will also consider requests for flex time/change in work schedule to accommodate course schedules whenever possible.

Policy and Procedures

A. College Tuition Reimbursement

1. Application

To be eligible for college tuition reimbursement, the employee must have successfully completed his/her probationary period and have scored satisfactory or better on his/her most recent performance appraisal.

2. Policy and Procedures

- A. College tuition reimbursement shall be requested by the employee, by way of the *Request for College Tuition Reimbursement form*, and approved by the employee's Department Manager and the City Administrator prior to commencement of the course.
- B. All coursework must be taken on non-duty time. The City will consider requests for flex time/change in work schedule to accommodate course schedules whenever possible.
- C. The City will reimburse the employee up to 100% of the cost of college tuition for job-related coursework, based on grades obtained in the course:

GRADE A	-	100% Reimbursement
GRADE B	-	75% Reimbursement
GRADE C	-	50% Reimbursement
- D. Receiving tuition reimbursement obligates the employee to remain employed by the City for six (6) months for each course taken plus one (1) month for each credit hour of tuition reimbursed.
- E. Upon termination of City employment, any coursework for which the employee received tuition reimbursement that correlates to any unsatisfied time commitment to the City shall be repaid by the employee, and may be deducted from the employee's final paycheck(s).

B. Law Enforcement Academy Reimbursement

1. Application

To be eligible for law enforcement academy tuition reimbursement, the employee must have successfully completed a P.O.S.T academy within five (5) years of his/her hire date.

2. Policy and Procedures

- A. Law Enforcement academy tuition reimbursement shall be requested by the employee, by way of the *Request for Law Enforcement Academy Tuition Reimbursement form* and approved by the employee's Department Manager and the City Administrator.
- B. Receiving law enforcement academy tuition reimbursement obligates the employee to remain employed by the City for five (5) years.
- C. Upon termination of City employment, any coursework for which the employee received law enforcement academy tuition reimbursement and has not satisfied his/her time commitment to the City shall be repaid by the employee, prorated monthly, and may be deducted from the employee's last paycheck(s).

City of Osage Beach
Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Cindy Leigh, Human Resource Generalist
Presenter: Cindy Leigh, Human Resource Generalist

Agenda Item:

Bill 21-84 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations Section 125.110.D Probationary Period. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-84

Ordinance Referenced for Action:

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action:

Yes - staff would like the changes to be effective January 1, 2022.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

New and promoted employees are placed on a six-month probation period and upon successful completion of the probation period, employees are awarded a merit increase. When the pay plan was originally adopted, the merit increase was 3%. Several years ago, the amount changed to 2% due to budget constraints. Increasing the merit awarded at the end of probation to 3% would provide a positive work environment and help with movement through the pay plan levels.

This change is included in the submitted FY 2022 Budget under the salary line item for each applicable department.

City Attorney Comments:

Per City Code 110.230, Bill 21-84 is in correct form.

City Administrator Comments:

I concur with the department's recommended request. This change was part of the proposed pay plan changes discussed at the budget workshop and is supported in the FY2022 Operating Budget.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING CHAPTER 125 HUMAN RESOURCE SYSTEM (PERSONNEL) RULES AND REGULATIONS – PROBATIONARY PERIOD.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That the Code of Ordinances of the City of Osage Beach, in Chapter 125, specifically Section 125.110 D. Completion of Probation Period are hereby enacted with amendments as set forth below with new material set out in red and deleted material struck as follows:

Section 125.110 Probationary Period

D. Completion Of Probation. Upon successful completion of the six (6) month probationary period, employees shall be eligible for a ~~two~~ **three** percent (~~23~~%) increase in their base pay upon the recommendation of their supervisor and approval by the City Administrator.

Section 2. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 3. After passage and approval by the Mayor this Ordinance shall be in full force and effect beginning on January 1, 2022

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 21.84 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth City Clerk

Approved as to form:

Edward Rucker, City Attorney

I hereby approve Ordinance No. 21.84

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

Section 125.110. Probationary Period.

- A. *Regular Appointment Following Probation Period.* All original appointments shall be tentative and subject to a probationary period of not less than six (6) months actual service. The City Administrator may establish a longer probationary period for specified classes. The probation period may be extended by the City Administrator.
- B. *Objectives Of The Probationary Period.* The probationary period shall be regarded as a part of the testing process and shall be utilized for closely observing the employee's work and for securing the most effective adjustment of a new employee to the position. The department manager concerned shall evaluate all probationary employees in accordance with established City policies. The department manager concerned shall communicate in memorandum form indicating how the individual has been trained, counseled and given every reasonable opportunity to perform the duties of the position, and if the employee should be given regular status, probation extended, or terminated.
- C. *Rejection Of Probationer.* During the probationary period, an employee may be terminated without right of appeal. Notification of termination in writing shall be forwarded to the probationer and a copy filed with the probationer's file.
- D. *Completion Of Probation.* Upon successful completion of the six (6) month probationary period, employees shall be eligible for a **two three percent (23%)** increase in their base pay upon the recommendation of their supervisor and approval by the City Administrator.
- E. *Full-Time Employees*
 - 1. If a full-time employee is placed on three-month or six-month probation due to the result of a merit evaluation or a disciplinary action, biweekly meetings will be scheduled with the employee and the Department Manager/Supervisor to review the employee's progress. The City Administrator will be notified and given regular updates as to the progress being made. If the probation was a result of a merit evaluation, at the end of the probation, if the employee has brought his or her performance up to "meets expectations," he or she will receive a merit increase for the remaining months of the annual evaluation. The employee will be reevaluated again on his or her regular annual evaluation date but will not be reimbursed for the months spent on probation. [
 - 2. If an employee is placed on three (3) month probation and has not improved his/her performance, the employee will be given an additional three (3) months to improve. If no improvement is made at that time, he/she will be terminated immediately. At no time will a probation period be extended beyond six (6) months.
 - 3. When possible, the employee should be provided at least ninety (90) days' warning of the developing problems. This can be done through informal counseling and oral and written reprimands. Records of these actions should be kept by the supervisor, with copies of reprimand forms sent to the department manager and the Human Resources Generalist.

City of Osage Beach
Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Cindy Leigh, Human Resource Generalist
Presenter: Cindy Leigh, Human Resource Generalist

Agenda Item:

Bill 21-85 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (Personnel) Rules and Regulations and the Policies associated with Chapter 125 - Section 125.120.E.9.b Holidays. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-85

Ordinance Referenced for Action:

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action:

Yes, staff would like the changes effective January 1, 2022.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

The requested change is to clean up the holiday section to reflect the City's current practice. Holiday pay is budgeted and expensed in each applicable department in line item XX-00-714000.

City Attorney Comments:

Per City Code 110.230, Bill 21-85 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING CHAPTER 125 HUMAN RESOURCE SYSTEM (PERSONNEL) RULES AND REGULATIONS – HOLIDAY PAY.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That the Code of Ordinances of the City of Osage Beach, in Chapter 125, specifically Section 125.120 Holiday #9b. Holidays are hereby enacted with amendments as set forth below with new material set out in red and deleted material struck as follows:

9 b. All full-time employees of the City shall receive normal compensation for the legal holidays listed above and any other days or part of a day during which the public offices of the City shall be closed. All full-time employees shall receive ~~compensation in proportion to the average number of hours normally scheduled to work~~ **eight hours holiday pay except: Ambulance personnel, 911 dispatchers, and law enforcement patrol officers will receive twelve (12) hours, and airport employees will receive eight (8) or ten (10) hours depending on the airport hours.** Probationary employees shall be considered for purposes of this Section to be full-time employees.

Section 2. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 3. After passage and approval by the Mayor this Ordinance shall be in full force and effect beginning on January 1, 2022

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 21.85 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth City Clerk

Approved as to form:

Edward Rucker, City Attorney

I hereby approve Ordinance No. 21.85

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

City of Osage Beach

Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Jeana Woods, City Administrator
Presenter: Jeana Woods, City Administrator

Agenda Item:

Bill 21-86 - An ordinance of the City of Osage Beach, Missouri, authorizing a not to exceed amount of \$325,000 for FY2022 under the existing LOR Engineering, LLC dba Cochran Engineering, Professional Services Agreement. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-86

Ordinance Referenced for Action:

Board of Aldermen approval required for purchases over \$25,001 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

Yes - operational spending authority is needed to move into FY2022.

Budgeted Item:

Yes

Budget Line Information (if applicable):

Budget Line Item/Title: 10-18-733800 Professional Services

FY2022 Budgeted Amount: \$ 325,000

FY2022 Expenditures to Date (1/1/2022): (\$ 0)

FY2022 Available: \$ 325,000

FY2022 Requested Amount: \$ 325,000

Department Comments and Recommendation:

Not Applicable

City Attorney Comments:

Per City Code 110.230, Bill 21-86 is in correct form.

City Administrator Comments:

Working under our current LOR Engineering, LLC dba Cochran Engineering Contract, this request establishes a not-to-exceed spending authority of \$325,000 for contracted services for the upcoming FY2022 fiscal year. The FY2022 Operating Budget supports this request. For comparison, FY2021 service expenditures were approved at a not-to-exceed \$313,000.

History: In November 2019 the Board of Aldermen approved the Professional Service Agreement with LOR Engineering, LLC, dba Cochran Engineering, to provide the City with professional City Engineering services. This contract agreement remains current and is, for the most part, a time and expense contract in which we pay for engineering and consulting services as needed and utilized.

Cochran Engineering provides the City with valuable, professional engineering services from a team of experts. All expenditures and work completed are categorized by services received and by project, i.e. transportation, water, sewer, etc., and each appropriate fund reimburses the General Fund for said services appropriately. This is handled through an accounting process at year end, identified in the budget as Administrative Services.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING A NOT TO EXCEED AMOUNT OF \$325,000 FOR FY2022 UNDER THE EXISTING CONTRACT WITH LOR ENGINEERING, LLC dba COCHRAN ENGINEERING, PROFESSIONAL SERVICE AGREEMENT

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. The Board of Aldermen authorizes a not to exceed amount of Three Hundred Twenty-Five Thousand Dollars (\$325,000.00) for FY2021 under the existing contract with LOR Engineering, LLC dba Cochran Engineering to provide professional services, under substantially the same or similar terms and conditions as set forth in the contract previously approved in Ordinance 19.75.

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 3. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No.21.86 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: Nays: Abstentions: Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 21.86.

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

City of Osage Beach

Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Todd Davis, Police Chief
Presenter: Todd Davis, Police Chief

Agenda Item:

Bill 21-87 - An ordinance of the City of Osage Beach, Missouri, authorizing the City Administrator to sign an agreement with Axon Enterprise, Inc. for the purchase and supportive services of Body Cameras (BWC), Necessary Equipment, and Software Licenses through Sourcewell Contract #010720-AXN, a cooperative purchasing agreement, in the amount not to exceed of \$156,851 covering a 5 year period. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-87

Ordinance Referenced for Action:

Board of Aldermen approval is required for purchases over \$25,001 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

Yes - Quote is good through December 31, 2021

Budgeted Item:

Yes

Budget Line Information (if applicable):

Budget Line Item/Title: 10-14-774266 Police Equipment

FY2022 Budgeted Amount: \$ 0 *

FY2022 Expenditures to Date (01/01/2022): (\$ 0)

FY2022 Available: \$ 0

FY2022 Requested Amount: \$ 32,091

* The appropriate amount of the FY2021 budget of \$68,000 will be carried over into FY2022 through a Budget Amendment

Budget Line Item/Title: 10-14-733610 Maintenance/Support Services

FY2022 Budgeted Amount: \$ 38,906

FY2022 Expenditures to Date (01/01/2022): (\$ 0)
FY2022 Available: \$ 38,906

FY2022 Requested Amount: \$ 24,952

Department Comments and Recommendation:

This request is for the purchase of 25 Axon Body Worn Cameras (BWC) and the necessary equipment and software required to operate them. The Police Department conducted a test and evaluation trial of the units and were impressed with the clarity of the video and audio that the units provided, as well as the ease of use of the units.

Axons Evidence.com software simplifies the evidence collection and dissemination process. Axons customer service has been outstanding throughout the test and evaluation project. Also included in the project is cloud storage, which has been highly recommended by our IT Department. Axon provides both BWC and In-Car Video solutions for a large number of Law Enforcement Agencies across the country.

The Police Department recommends approval.

City Attorney Comments:

Per City Code 110.230, Bill 21-87 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

The Board of Aldermen amended the FY2021 Operating Budget late in October 2021 for body cameras, necessary supporting equipment and software, adding \$68,000 to the FY2021 budget. Over the past several weeks, the department evaluated several setups from different vendors, Axon Enterprise, Inc., proving to be the best product and service for the City. The program as outlined in the agreement will commence upon approval with first payment to be made in January 2022. A budget amendment will be brought before the Board to appropriately carryover the FY2021 budgeted amount to FY2022 for the first year's equipment and software support payment.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AN AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE AND SUPPORTIVE SERVICES FOR BODY CAMERAS (BWC), NECESSARY EQUIPMENT, AND SOFTWARE LICENSES THROUGH THE SOURCEWELL CONTRACT #010720-AXN, A COOPERATIVE PURCHASING AGREEMENT, IN THE AMOUNT NOT TO EXCEED \$156,851 COVERING A FIVE (5) YEAR PERIOD.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. The Board of Aldermen authorizes the City Administrator to execute on behalf of the City a contract with Axon Enterprise, INC. under substantially the same or similar terms and conditions as set forth in (“Exhibit A”).

Total expenditures or liability authorized under this contract year 2022 in an amount not to exceed \$57,043.00 (Hardware & Software, Licenses, Storage and TAP).

Total expenditures or liability authorized under this contract year 2023, 2024, 2025 and 2026 in an amount not to exceed 24,952.00 (Software, Licenses, Storage and TAP)

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 3. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 21.87, was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 21.87.

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

"EXHIBIT A"

Q-330424-44538.928JK

Issued: 12/08/2021



Quote Expiration: 12/31/2021

EST Contract Start Date: 02/01/2022

Account Number: 316538

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-1000 City Pkwy 1000 City Pkwy Osage Beach, MO 65065-3058 USA	Osage Beach Department of Public Safety - MO 1000 City Pkwy Osage Beach, MO 65065-3058 USA Email: TAX ID: 43-0887515

SALES REPRESENTATIVE	PRIMARY CONTACT
Joe Koestner Phone: (480) 515-6377 Email: jkoestner@axon.com Fax:	Todd Davis Phone: (573) 302-2010 Email: tdavis@osagebeach.org Fax: (573) 348-3277

Program Length	60 Months
TOTAL COST	\$156,851.00
ESTIMATED TOTAL W/ TAX	\$156,851.00

Bundle Savings	\$0.00
Additional Savings	\$23,495.00
TOTAL SAVINGS	\$23,495.00

PAYMENT PLAN			
PLAN NAME	INVOICE DATE	TAX AMOUNT	AMOUNT DUE
Hardware (Year 1 only)	Jan, 2022	\$0.00	\$32,091.00
Year 1 - Software, Licenses, Storage and TAP	Jan, 2022	\$0.00	\$24,952.00
Year 2 - Software, Licenses, Storage and TAP	Jan, 2023	\$0.00	\$24,952.00
Year 3 - Software, Licenses, Storage and TAP	Jan, 2024	\$0.00	\$24,952.00
Year 4 - Software, Licenses, Storage and TAP	Jan, 2025	\$0.00	\$24,952.00
Year 5 - Software, Licenses, Storage and TAP	Jan, 2026	\$0.00	\$24,952.00

Quote Details

Bundle: AB3 Camera Bundle Quantity: 25 Start: 2/1/2022 End: 1/31/2027 Total: 17475 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Camera	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	25	\$699.00	\$699.00	\$17,475.00
USB	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	25	\$0.00	\$0.00	\$0.00
Camera Mount	74028	WING CLIP MOUNT, AXON RAPIDLOCK	28	\$0.00	\$0.00	\$0.00

Bundle: AB3 Multi Bay Dock Bundle Quantity: 3 Start: 2/1/2022 End: 1/31/2027 Total: 4485 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Dock	74210	AXON BODY 3 - 8 BAY DOCK	3	\$1,495.00	\$1,495.00	\$4,485.00
Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	3	\$0.00	\$0.00	\$0.00

Bundle: Dynamic Bundle Quantity: 1 Start: 2/1/2022 End: 1/31/2027 Total: 10131 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Other	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50	\$1.00	\$0.00	\$0.00
Other	75015	SIGNAL SIDEARM KIT	25	\$249.00	\$249.00	\$6,225.00
Other	70112	AXON SIGNAL UNIT	14	\$279.00	\$279.00	\$3,906.00

Bundle: Body Worn Camera Multi-Bay Dock TAP Bundle Quantity: 3 Start: 2/1/2022 End: 1/31/2027 Total: 5310 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Dock Warranty	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	3	\$21.00	\$7.92	\$1,425.00
Multi-Bay Dock Refresh 1	73689	MULTI-BAY BWC DOCK 1ST REFRESH	3	\$1,610.00	\$610.00	\$1,830.00
Multi-Bay Dock Refresh 2	73688	MULTI-BAY BWC DOCK 2ND REFRESH	3	\$1,685.00	\$685.00	\$2,055.00

Bundle: Body Worn Camera TAP Bundle Quantity: 25 Start: 2/1/2022 End: 1/31/2027 Total: 42000 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)

Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	25	\$11.67	\$8.92	\$13,375.00
Camera Refresh 1 with Spares	73309	AXON CAMERA REFRESH ONE	25	\$755.00	\$555.00	\$13,875.00
Camera Refresh 2 with Spares	73310	AXON CAMERA REFRESH TWO	25	\$790.00	\$590.00	\$14,750.00

Bundle: Basic License Bundle Quantity: 25 Start: 2/1/2022 End: 1/31/2027 Total: 22500 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
E.com License	73840	EVIDENCE.COM BASIC LICENSE	25	\$15.00	\$14.60	\$21,900.00
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	25	\$0.40	\$0.40	\$600.00

Bundle: Pro License Bundle Quantity: 5 Start: 2/1/2022 End: 1/31/2027 Total: 11700 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
E.com License	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	5	\$39.00	\$37.80	\$11,340.00
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	15	\$0.40	\$0.40	\$360.00

INDIVIDUAL ITEMS						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Other	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	500	\$0.40	\$0.40	\$12,000.00
Other	73680	RESPOND DEVICE PLUS LICENSE	25	\$19.00	\$19.00	\$28,500.00
Other	85144	AXON STARTER	1	\$2,750.00	\$2,750.00	\$2,750.00
Total:						\$43,250.00

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcwell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

12/8/2021



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-330424-44538.928JK

Issued: 12/08/2021



Quote Expiration: 12/31/2021

EST Contract Start Date: 02/01/2022

Account Number: 316538

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-1000 City Pkwy 1000 City Pkwy Osage Beach, MO 65065-3058 USA	Osage Beach Department of Public Safety - MO 1000 City Pkwy Osage Beach, MO 65065-3058 USA Email: TAX ID: 43-0887515

SALES REPRESENTATIVE	PRIMARY CONTACT
Joe Koestner Phone: (480) 515-6377 Email: jkoestner@axon.com Fax:	Todd Davis Phone: (573) 302-2010 Email: tdavis@osagebeach.org Fax: (573) 348-3277

Program Length	60 Months
TOTAL COST	\$156,851.00
ESTIMATED TOTAL W/ TAX	\$156,851.00

Bundle Savings	\$0.00
Additional Savings	\$23,495.00
TOTAL SAVINGS	\$23,495.00

PAYMENT PLAN			
PLAN NAME	INVOICE DATE	TAX AMOUNT	AMOUNT DUE
Hardware (Year 1 only)	Jan, 2022	\$0.00	\$32,091.00
Year 1 - Software, Licenses, Storage and TAP	Jan, 2022	\$0.00	\$24,952.00
Year 2 - Software, Licenses, Storage and TAP	Jan, 2023	\$0.00	\$24,952.00
Year 3 - Software, Licenses, Storage and TAP	Jan, 2024	\$0.00	\$24,952.00
Year 4 - Software, Licenses, Storage and TAP	Jan, 2025	\$0.00	\$24,952.00
Year 5 - Software, Licenses, Storage and TAP	Jan, 2026	\$0.00	\$24,952.00

Quote Details

Bundle: AB3 Camera Bundle Quantity: 25 Start: 2/1/2022 End: 1/31/2027 Total: 17475 USD						
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Camera Mount	74028	WING CLIP MOUNT, AXON RAPIDLOCK	28	\$0.00	\$0.00	\$0.00

Bundle: AB3 Multi Bay Dock Bundle Quantity: 3 Start: 2/1/2022 End: 1/31/2027 Total: 4485 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
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Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	3	\$0.00	\$0.00	\$0.00

Bundle: Dynamic Bundle Quantity: 1 Start: 2/1/2022 End: 1/31/2027 Total: 10131 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
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Other	75015	SIGNAL SIDEARM KIT	25	\$249.00	\$249.00	\$6,225.00
Other	70112	AXON SIGNAL UNIT	14	\$279.00	\$279.00	\$3,906.00

Bundle: Body Worn Camera Multi-Bay Dock TAP Bundle Quantity: 3 Start: 2/1/2022 End: 1/31/2027 Total: 5310 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Dock Warranty	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	3	\$21.00	\$7.92	\$1,425.00
Multi-Bay Dock Refresh 1	73689	MULTI-BAY BWC DOCK 1ST REFRESH	3	\$1,610.00	\$610.00	\$1,830.00
Multi-Bay Dock Refresh 2	73688	MULTI-BAY BWC DOCK 2ND REFRESH	3	\$1,685.00	\$685.00	\$2,055.00

Bundle: Body Worn Camera TAP Bundle Quantity: 25 Start: 2/1/2022 End: 1/31/2027 Total: 42000 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)

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Camera Refresh 1 with Spares	73309	AXON CAMERA REFRESH ONE	25	\$755.00	\$555.00	\$13,875.00
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Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
E.com License	73840	EVIDENCE.COM BASIC LICENSE	25	\$15.00	\$14.60	\$21,900.00
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Bundle: Pro License Bundle Quantity: 5 Start: 2/1/2022 End: 1/31/2027 Total: 11700 USD						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
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A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	15	\$0.40	\$0.40	\$360.00

INDIVIDUAL ITEMS						
Category	Item	Description	QTY	List Unit Price	Net Unit Price	Total(USD)
Other	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	500	\$0.40	\$0.40	\$12,000.00
Other	73680	RESPOND DEVICE PLUS LICENSE	25	\$19.00	\$19.00	\$28,500.00
Other	85144	AXON STARTER	1	\$2,750.00	\$2,750.00	\$2,750.00
Total:						\$43,250.00

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcwell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

12/8/2021

City of Osage Beach
Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Jeana Woods, City Administrator
Presenter: Jeana Woods, City Administrator

Agenda Item:

Bill 21-88 - An ordinance of the City of Osage Beach, Missouri amending Ordinance No. 20.83 Adopting the 2021 Annual Budget, Transfer of Funds for Necessary Expenses. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #21-88

Ordinance Referenced for Action:

Board of Aldermen approval required for certain budget amendments per Municipal Code Chapter 135; Section 135.020 Budget and Financial Control.

Deadline for Action:

Yes - Any budget amendments to the FY2021 Operating Budget must be posted in the accounting system prior the year-end close, which will occur soon upon year-end.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

Not Applicable

City Attorney Comments:

Per City Code 110.230, Bill 21-88 is in correct form.

City Administrator Comments:

Attached is a list of FY2021 Operating Budget amendments, with details to meet State Statute and City code requirements and amendments, based on the latest financial activity to date. The amendments reflect a net increase in revenue items in the amount of \$207,601 and net expenditure items in the amount of \$130,600.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 20.83 ADOPTING THE 2021 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2021 Annual Budget adopted as Ordinance No. 20.83 is hereby amended by appropriating additional funds or reducing appropriations as follows:

	Original Item	Amended Item
10-10-743100 Maintenance & Repair	\$ 60,600	\$ 57,600
10-10-774255 Machinery & Equipment	\$ 9,000	\$ 12,000
10-12-733432 Education Reimbursement	\$ 7,500	\$ 20,100
10-14-729200 Training & Conferences	\$ 20,000	\$ 28,000
10-14-729400 Uniforms	\$ 20,000	\$ 12,000
10-14-743200 Vehicle Maintenance	\$ 27,000	\$ 39,000
30-00-440200 Grant Revenue	\$ 0	\$ 21,061
45-00-480800 Jet – A Fuel (revenue)	\$600,000	\$750,000
45-00-762550 Jet – A Fuel	\$450,000	\$535,000
47-00-440200 Grant Revenue	\$ 0	\$ 9,000
47-00-480700 Aviation Fuel (revenue)	\$130,000	\$142,000
47-00-762500 AV Fuel	\$ 98,000	\$110,000
47-00-762550 Jet – A Fuel	\$ 24,000	\$ 33,000

Section 2. In all other respects the 2021 Annual Budget adopted in Ordinance No. 20.83 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 21.88 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 21.88.

John Olivarri, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

PROPOSED BOA Budget Amendment Details - BOA Meeting December 16, 2021

			<u>Budget</u>	<u>Amended Budget</u>	<u>Difference</u>	<u>Net REV</u>	<u>Net EXP</u>	<u>Notes:</u>
GENERAL FUND								
1	10-10-743100	Maintenance & Repair	\$ 60,600	\$ 57,600	\$ (3,000)			
2	10-10-774255	Mach & Equip	\$ 9,000	\$ 12,000	\$ 3,000		\$ -	Amend to add Shop Heat
3	10-12-733432	Education Reimb	\$ 7,500	\$ 20,100	\$ 12,600		\$ 12,600	Police Academy Tuition Reimb Program
4	10-14-729200	Training	\$ 20,000	\$ 28,000	\$ 8,000			Academy Reimb Program
5	10-14-729400	Uniforms	\$ 20,000	\$ 12,000	\$ (8,000)			
6	10-14-743200	Vehicle Maintenance	\$ 27,000	\$ 39,000	\$ 12,000		\$ 12,000	Insurance Revenue to be rec'd
							\$ 24,600	Net Fund Increase. Funding Source - Unrestricted/Savings in other depts.
Water Fund								
7	30-00-440200	Grant Revenue	\$ -	\$ 21,061	\$ 21,061	\$ 21,061		Floride Grant Rec'd
							\$ (21,061)	Increase in Revenue-offset expenditures
LCF Fund								
8	45-00-480800	Jet-A Fuel Revenue	\$ 600,000	\$ 750,000	\$ 150,000	\$ 150,000		Est y/e sales - tied to fuel expenditure
9	45-00-762550	Jet-A Fuel	\$ 450,000	\$ 535,000	\$ 85,000		\$ 85,000	Est y/e purchases - tied to fuel revenue
							\$ (65,000)	Net increase to incoming monies
GG Fund								
10	47-00-440200	Grant Revenue	\$ -	\$ 9,000	\$ 9,000			CRRSA Act Grant 2021
11	47-00-480700	AV Fuel Revenue	\$ 130,000	\$ 142,000	\$ 12,000			Est y/e sales - tied to fuel expenditure
12	47-00-480800	Jet-A Fuel Revenue	\$ 32,000	\$ 47,000	\$ 15,000	\$ 36,000		Est y/e sales - tied to fuel expenditure
13	47-00-762500	AV Fuel	\$ 98,000	\$ 110,000	\$ 12,000			Est y/e purchases - tied to fuel revenue
14	47-00-762550	Jet-A Fuel	\$ 24,000	\$ 33,000	\$ 9,000		\$ 21,000	Est y/e purchases - tied to fuel revenue
							\$ (15,000)	Net increase to incoming monies

\$ 207,061	REV
\$ 130,600	EXP
\$ (76,461)	EXP(REV)

City of Osage Beach

Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Mike Welty, Assistant City Administrator
Presenter: Kevin Crooks, Public Works Operations Manager

Agenda Item:

Motion to approve the purchase of sewer inventory replacement items for 2022 from Municipal Equipment in an amount not to exceed \$731,226.02, plus shipping costs.

Requested Action:

Motion to Approve

Ordinance Referenced for Action:

Board of Aldermen approval is required for purchases over \$25,001 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

Yes - prices are only good through the end of 2021.

Budgeted Item:

Yes

Budget Line Information (if applicable):

Budget Line Item/Title: 35-00-743300 Repair of System

FY2022 Budgeted Amount: \$1,272,000

FY2022 Expenditures to Date (01/01/2022) (\$ 0.00)

FY2022 Available: \$1,272,000

FY2022 Requested Amount: \$731,226.02

Department Comments and Recommendation:

The attached document titled, 2022 Municipal Equipment Inventory Replacement for Osage Beach, lists the details of the items the sewer department would like to purchase. This includes electrical parts, stainless stall parts, and sewer pumps.

146 pumps were identified as dead or missing during the summer inventory of small and medium sized grinder stations. Replacement pumps for these stations are included in this purchase. The rest will be added to inventory for use throughout the year.

Total Cost = \$731,226.02 (Some shipping costs are not included)

35-00-743300 Repair of System. I recommend approval

City Attorney Comments:

City Administrator Comments:

I concur with the department's recommendation.

2022 Municipal Equipment Inventory Replacement for Osage Beach

PW Code	Name	Quantity	Unit Cost*	Value
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Electrical Parts and Panels

10272	SE : CAPACITOR START-161to 193 MFD / 330 volt	40	\$11.88	\$475.20
10275	SE : RELAY 4 PRONG POTENTIAL 3271621	60	\$75.82	\$4,549.20
10276	SE : RELAY 3 PRONG POTENTIAL V37-00471	60	\$70.71	\$4,242.60
10288	SE : CONTACTOR- A-30-30-10	20	\$277.20	\$5,544.00
10290	SE : ALTERNATIN RELAY GRINDER STATION A	10	\$107.44	\$1,074.40
10297	SE : CAPACITOR RUN/20 MFD/RATED AT 70C	40	\$6.64	\$265.60
10299	SE : CAPACITOR START/270 TO 324 MFD/330	75	\$15.64	\$1,173.00

\$17,324.00

Sewer Materials Stainless Steel

10418	SS : 1 1/4 Tee 304 Stainless	10	\$26.16	\$261.60
10419	SS : 1 1/4 90 304 Stainless	10	\$15.92	\$159.20
10422	SS : 1 1/4 union 304 Stainless	20	\$52.55	\$1,051.00
10424	SS : 1 1/2x1 1/4 Bushing 304 Stainless	7	\$14.21	\$99.47

\$1,571.27

Sewer Pumps

S20/2W 2 Hp Pump	64	\$1,572.20	\$100,620.80	includes freight
S26/2W 3.5 HP	32	\$2,016.05	\$64,513.60	includes freight
PE35/2W 5.4 HP	8	\$4,547.75	\$36,382.00	includes freight
PE45/2W 6 HP Pump	92	\$4,767.80	\$438,637.60	includes freight
PE80/2 10.7 HP Pump	6	\$6,521.75	\$39,130.50	includes freight
PE100/2 13.4 HP	4	\$6,521.75	\$26,087.00	includes freight
PE125/2 16.8 HP	1	6959.25	\$6,959.25	includes freight

\$712,330.75

Grand Total

\$731,226.02



November 11, 2021

Mr. Kevin Crooks
City of Osage Beach, MO
1000 City Parkway
Osage Beach, MO 65065

RE: 2022 Stock Inventory Grinder Pump Quote

Dear Crooks:

We are pleased to offer the following equipment for the replacement Piranha grinder pumps

Twenty five	(25)	Sulzer model S20/2W submersible grinder pumps with 2 horsepower, 3450 RPM, 230 volt, single motors and 32' power/control cable	PRICE.....\$1,572.20 each
Ten	(10)	Sulzer model S26/2W submersible grinder pumps with 3.5 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable	PRICE.....\$2,016.05 each
Five	(5)	Sulzer model PE35/2W submersible grinder pumps with 5.4 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable	PRICE.....\$4,547.75 each
Fifteen	(15)	Sulzer model PE45/2W submersible grinder pumps with 6 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable	PRICE.....\$4,767.80 each
Two	(2)	Sulzer model PE80/2 submersible grinder pumps with 10.7 horsepower, 3450 RPM, 460 volt, 3 phase motors and 32' power/control cable	PRICE.....\$6,521.75 each
Four	(4)	Sulzer model PE100/2 submersible grinder pumps with 13.4 horsepower, 3450 RPM, 460 volt, 3 phase motors and 32' power/control cable	PRICE.....\$6,521.75 each

I look forward to hearing from you. Please let me know if there are any questions or comments.

Sincerely,

Derrick Brandt

Derrick Brandt



November 11, 2021

Mr. Kevin Crooks
City of Osage Beach, MO
1000 City Parkway
Osage Beach, MO 65065

RE: Replacement Grinder Pump Quote

Dear Crooks:

We are pleased to offer the following equipment for the replacement Piranha grinder pumps

Thirty nine	(39) Sulzer model S20/2W submersible grinder pumps with 2 horsepower, 3450 RPM, 230 volt, single motors and 32' power/control cable	PRICE.....\$1,572.20 each
Twenty two	(22) Sulzer model S26/2W submersible grinder pumps with 3.5 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable	PRICE.....\$2,016.05 each
Three	(3) Sulzer model PE35/2W submersible grinder pumps with 5.4 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable	PRICE.....\$4,547.75 each
Seventy seven	(77) Sulzer model PE45/2W submersible grinder pumps with 6 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable	PRICE.....\$4,767.80 each
Four	(4) Sulzer model PE80/2 submersible grinder pumps with 10.7 horsepower, 3450 RPM, 460 volt, 3 phase motors and 32' power/control cable	PRICE.....\$6,521.75 each
One	(1) Sulzer model PE125/2 submersible grinder pumps with 16.8 horsepower, 3450 RPM, 460 volt, 3 phase motors and 32' power/control cable	PRICE.....\$6,959.25 each

I look forward to hearing from you. Please let me know if there are any questions or comments.

Sincerely,

Derrick Brandt

General Notes and Comments:

- The prices shown above include associated freight costs by standard delivery methods
- The prices are firm for 30 days from the date of the proposal
- Payment terms for this order would be net 30 days from date of the invoice
- The prices shown above do not include installation, startup assistance, or field troubleshooting.
- The prices shown above **do not include** applicable taxes.
- The delivery of the equipment would typically be 10 - 14 weeks after the receipt of an acceptable order. However, current supply chain issues and logistic delays could extend the delivery to over 26 weeks.
- **Municipal Equipment Company shall not, in any event, be liable for indirect, special, consequential, or liquidated damages or penalties of any kind for any reason.**

If you would like to place an order for this equipment, please sign below and return to our office:

Accepted by

Company

Date

QUOTE

Mr. Caleb Robinett
City of Osage Beach, MO

November 29, 2021

RE: Osage Beach, MO – 2022 Stock Electrical and Plumbing Parts

Dear Caleb,

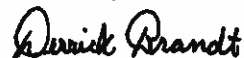
Following are prices for the requested equipment for the referenced project:

Ten (10)	SS T 014	1 ¼" stainless steel tee	\$26.16	\$261.60
Ten (10)	SS L 016	1 ¼" stainless steel 90 elbow	\$15.92	\$159.20
Twenty (20)	SS U 014	1 ¼" stainless steel union	\$52.55	\$1,051.00
Seven (7)	SS B 078	1 ¼" x 1 ½" stainless steel bushing	\$14.21	\$99.47
Forty (40)	TRCF20	Run Capacitor 20 MFD	\$6.64	\$265.60
Forty (40)	PRMJ161	Start capacitor 161-193 MFD, 330 volt	\$11.88	\$475.20
Seventy Five (75)	PRMJ270	Start Capacitor 270-324 MFD, 330 volt	\$15.64	\$1,173.00
Sixty (60)	3271621	Start relay, 4 prong	\$75.82	\$4,549.20
Sixty (60)	V37-00471	Start relay, 3 prong	\$70.71	\$4,242.60
Twenty (20)	A30-30-10-84	Contactator	\$277.20	\$5,544.00
Ten (10)	ARP43S	Alternating relay	\$107.44	\$1,074.40
			Total	\$18,895.27

***Prices do not include freight**

I look forward to hearing from you. Please let me know if there are any questions or comments concerning this item.

Sincerely,



Derrick Brandt

General Notes and Comments:

- The prices shown above DONOT include associated freight costs
- The prices are firm for 30 days from the date of the proposal
- Delivery is 5 weeks from notice to proceed.
- Payment terms for this order would be: **NET 30 Days**
- Visa and MasterCard are accepted with a 4.5% processing fee
- The prices shown above do not include applicable taxes.
- Municipal Equipment Company shall not, in any event, be liable for indirect, special, consequential, or liquidated damages or penalties of any kind for any reason.

City of Osage Beach
Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Karri Bell, City Treasurer
Presenter: Karri Bell, City Treasurer

Agenda Item:

Motion to approve bad debt/write off for Lee C Fine and Grand Glaize Airports in the amount of \$425.00, Water and Sewer in the amount of \$1,207.39 and Ambulance in the amount of \$185,361.13.

Requested Action:

Motion to approve

Ordinance Referenced for Action:

Not Applicable

Deadline for Action:

Yes, by end of the year so that the City's Accounts Receivable balances will reflect accurate amounts.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

Although these accounts (see attached) will be removed from the City's Accounts Receivable reports, staff will continue to pursue collections through liens and collections. During the year, All-Cal and CAC collected a total of \$12,279.16.

HISTORY OF AMBULANCE REVENUE VS WRITE OFFS

YEAR OFFS	TRIPS	REVENUE	WRITE
2020	746	\$297,780	\$154,177
2019	771	\$287,635	\$127,937
2018	770	\$277,897	\$152,412
2017	661	\$252,863	\$ 99,282

The City Treasurer recommends approval of proposed bad debt/write offs.

City Attorney Comments:

Not Applicable

City Administrator Comments:

I concur with the department's recommendation.

UTILITY BILLING
2021 WRITE-OFFS

ACCOUNT	WATER	SEWER	WRITE-OFF	EXPLANATION
06-1200-03		\$ 0.20	\$ 0.20	SOLD PROPERTY
01-8600-00		\$ 4.69	\$ 4.69	HOME SOLD. UNABLE TO COLLECT
04-7500-00	\$ 4.74	\$ 3.48	\$ 8.22	HOME SOLD. UNABLE TO COLLECT
01-8590-00	\$ 5.91	\$ 4.69	\$ 10.60	HOME SOLD. UNABLE TO COLLECT
02-3710-01	\$ 6.03	\$ 4.82	\$ 10.85	HOME SOLD. UNABLE TO COLLECT
06-2380-02		\$ 11.65	\$ 11.65	HOME SOLD. UNABLE TO COLLECT
03-4590-01	\$ 6.98	\$ 5.39	\$ 12.37	HOME SOLD. UNABLE TO COLLECT
05-1830-00	\$ 23.35		\$ 23.35	HOME SOLD. UNABLE TO COLLECT
01-2480-00	\$ 13.71	\$ 10.61	\$ 24.32	HOME SOLD. UNABLE TO COLLECT
02-0300-04	\$ 13.71	\$ 10.61	\$ 24.32	HOME SOLD. UNABLE TO COLLECT
04-1330-00	\$ 13.63	\$ 12.72	\$ 26.35	HOME SOLD. UNABLE TO COLLECT
03-3920-00	\$ 16.01	\$ 12.37	\$ 28.38	HOME SOLD. UNABLE TO COLLECT
04-8680-00	\$ 17.45	\$ 13.48	\$ 30.93	HOME SOLD. UNABLE TO COLLECT
04-8690-00	\$ 17.45	\$ 13.48	\$ 30.93	HOME SOLD. UNABLE TO COLLECT
04-7640-01	\$ 17.76	\$ 13.73	\$ 31.49	HOME SOLD. UNABLE TO COLLECT
02-2220-01	\$ 21.24	\$ 16.42	\$ 37.66	HOME SOLD. UNABLE TO COLLECT
03-1810-04	\$ 22.02	\$ 17.84	\$ 39.86	HOME SOLD. UNABLE TO COLLECT
05-1830-01	\$ 55.08		\$ 55.08	WAIVED WATER RIGHTS
06-3460-02		\$ 70.71	\$ 70.71	HOME SOLD. UNABLE TO COLLECT
01-4310-01	\$ 76.16	\$ 58.87	\$ 135.03	DISCONNECTED - LIEN PLACED ON PROPERTY
05-1650-00	\$ 62.20	\$ 87.38	\$ 149.58	DISCONNECTED - LIEN PLACED ON PROPERTY
04-4670-00	\$ 109.91	\$ 117.53	\$ 227.44	DISCONNECTED - LIEN PLACED ON PROPERTY
04-1060-01	\$ 6.80	\$ 5.22	\$ 12.02	HOME SOLD. UNABLE TO COLLECT
03-1780-00	\$ 7.47	\$ 5.74	\$ 13.21	HOME SOLD. UNABLE TO COLLECT
06-2660-01		\$ 27.06	\$ 27.06	HOME SOLD. UNABLE TO COLLECT
04-4650-01	\$ 16.31	\$ 12.52	\$ 28.83	HOME SOLD. UNABLE TO COLLECT
06-1010-05		\$ 63.13	\$ 63.13	HOME SOLD. UNABLE TO COLLECT
04-4890-01	\$ 37.98	\$ 31.15	\$ 69.13	HOME SOLD. UNABLE TO COLLECT
	\$ 571.90	\$ 635.49	\$ 1,207.39	

AR MISC BILLING
2021 WRITE-OFFS

LOCATION	ACCOUNT	WRITE-OFF	EXPLANATION
LCF	510	\$ 100.00	CAR PARKING - COULD NOT COLLECT
LCF	879	\$ 25.00	CAR PARKING - COULD NOT COLLECT
LCF	660	\$ 75.00	CAR PARKING - COULD NOT COLLECT
LCF	69	\$ 100.00	CAR PARKING - COULD NOT COLLECT
LCF	315	\$ 50.00	CAR PARKING - COULD NOT COLLECT
GG	142	\$ 50.00	CAR PARKING - COULD NOT COLLECT
GG	232	\$ 25.00	CAR PARKING - COULD NOT COLLECT
		\$ 425.00	

AMBULANCE BILLING - 2021 WRITE-OFFS

INCIDENT	AMOUNT	INCIDENT	AMOUNT	INCIDENT	AMOUNT	RUN #	AMOUNT
200666	1,118.50	20-0787	1,118.50	20-0823	911.10	14,957	295.00
200667	918.50	20-0669	824.00	20-0004	1,174.00	14,966	295.00
200663	1,118.50	20-0749	1,011.00	21-0094	1,029.50	21,612	1,137.00
200274	1,174.00	20-0942	310.00	21-0150	955.50	22,449	781.45
200640	1,118.50	20-0708-2	1,211.00	21-0044	260.81	63,192	903.70
200282	1,211.00	20-0450	1,155.50	21-0093	1,174.00	17,200	1,229.50
20129	1,100.00	20-0434	937.00	20-0865	1,192.50	74,418	1,192.50
200746	1,192.50	20-0771	250.00	20-1068	1,229.50	37,907	1,155.50
200700	1,174.00	20-0919	1,137.00	20-0902	1,137.00	41,367	1,174.00
17078	817.00	20-0903	955.50	20-0006	754.75	35,359	290.00
200624	1,192.50	20-0790	615.06	21-0082	96.57	25,609	1,211.00
200580	250.00	20-0887	918.50	20-1004	90.94	19,910	918.50
200514	652.22	20-0708-1	1,011.00	20-0969	1,322.00	37,904	937.00
200473	974.00	20-0693	215.00	21-0268	1,192.50	60,279	824.00
200761	1,229.50	20-0949	1,229.50	20-0594	1,207.30	37,898	1,229.50
200243	918.50	20-0862	1,266.50	20-0169	1,192.50	13,645	1,155.50
200831	300.00	20-0863	265.00	21-0197	150.00	40,336	992.50
190514	974.00	20-0751	52.75	21-0181	1,100.00	37,911	955.50
200598	1,285.00	20-0978	955.50	21-0216	214.61	37,882	1,174.00
200712	1,011.00	20-1015	1,137.00	20-0916	903.70	23,699	1,118.50
200820	250.00	20-0840	1,229.50	21-0245	220.00	21,026	1,174.00
200556	974.00	20-1036	1,029.50	21-0230	918.50	8,862	1,174.00
200719	992.50	20-1046	1,118.50	21-0131	369.25	27,535	824.00
200527	974.00	20-1055	974.00	21-0195	1,211.00	35,363	1,192.50
200608	1,155.50	20-0983	1,229.50	20-0958	918.50	37,879	1,155.50
200826	824.00	20-0971	1,211.00	21-0025	918.50	21,030	1,137.00
200563	1,137.00	20-0284	1,155.50	21-0304	824.00	19,906	805.45
200405	1,011.00	20-0935	1,118.50	21-0184	295.00	35,364	974.00
200673	1,211.00	20-0680	937.00	21-0232	781.23	41,363	1,011.00
200742	250.00	20-0586	1,174.00	20-0769	974.00	24,668	300.00
200534	631.95	20-0955	1,137.00	20-0013	1,229.50	28,502	1,011.00
200650	1,211.00	20-0687	113.70	20-1001	1,118.50	35,367	1,229.50
200763	1,229.50	20-0739	1,174.00	20-0631	569.10	40,325	955.50
200409	569.10	20-0997	1,248.00	21-0188	937.00	17,199	214.61
200621	696.00	21-0003	1,174.00	20-0685	94.17	19,897	250.00
200662	1,011.00	20-1062	1,174.00	20-0819	75.00	21,029	250.00
200791	265.00	20-0445	1,192.50	21-0038	90.56	70,708	1,149.95
200513	1,174.00	20-0920	461.20	RUN #	AMOUNT	4,315	250.00
200817	992.50	20-1042	824.00	23,704	1,048.00	4,311	933.30
200451	900.00	20-0879	295.00	37,888	1,137.00	25,610	824.00
200506	1,118.50	20-0792	215.02	37,915	1,174.00	44,600	1,192.50
200606	1,340.50	20-0974	80.58	10,504	85.71	23,702	250.00
200785	265.00	200645	90.94	14,958	87.09	19,904	250.00
190632	1,155.50	200599	56.00	37,890	1,118.50	19,920	250.00
200582	1,211.00	200786	75.00	30,287	955.50	17,189	75.00
200723	918.50	200613	98.33	14,974	214.61	23,470	91.71
200782	937.00	20-1007	974.00	17,188	550.64		
200703	1,118.50	21-0055	1,011.00	27,541	488.36		
200772	1,011.00	20-0985	937.00	35,357	1,118.50		
200799	1,029.50	21-0142	1,229.50	37,893	974.00	TOTAL:	185,361.13
200757	1,211.00	20-0517-2	992.50	19,907	900.00		
200766	1,192.50	21-0073	1,137.00	40,335	824.00	TOTAL ACCTS:	219
200638	715.50	20-0993	824.00	33,121	651.51		
200745	918.50	21-0039	260.81	33,123	428.08		
200553	1,137.00	20-0958	918.50	33,134	1,374.00		
200693	1,248.00	20-0916	903.70	19,926	593.20		
200285	100.00	20-0881	1,118.50	23,474	1,174.00		
200830	68.81	21-0126	1,192.50	52,633	1,192.50		

City of Osage Beach
Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Mike Welty, Assistant City Administrator
Presenter: Mike Welty, Assistant City Administrator

Agenda Item:

Motion to approve the disposal of specific items deemed as surplus property.

Requested Action:

Motion to Approve

Ordinance Referenced for Action:

Board of Aldermen approval required for disposal of assets per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

None

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

See attached for a list of items to be sold, scrapped, or thrown away, due to no usable value to the City. These items are from multiple departments/funds, some items are damaged or had only scrap value. Applicable sales from surplus will be coded to the sale of used equipment accounts (XX-00-600000) based on their fund. I recommend approval.

City Attorney Comments:

Not Applicable

City Administrator Comments:

I concur with the department's recommendation.

Public Works Clean-out Project

9/27/2021

******SELL******

City ID

Blower - SN#E8-6137		05037
Transit Soxia		005992
David White sight level		05005
David White sight transit		05231
Line tracer SN#10107248		
Laser Spec Inc Transit Legs	x 4	
Laser Spec Inc Legs for something		
Wooden Transit Legs		
Light scale instruments	x 2	
Bag of metal stakes		
Model XR2600 Honda Pressure Washer		
Caution Light covers	x 4	
Transit		05233
Pinell hitches	x 2	
Trailer tongue		
Tractor draw bar		
#3447 Padlocks w/keys	several hundred	
Transfer Pump		
Concrete test kit		
Air Diverter HVAC equipment	x 14	
HVAC transition piece		
HVAC vents	x 7	
Large ceiling vents	x 4	
Small ceiling vents	x 3	
Transition vents	x 2	
Sign holder		
vents	x 3	
small vents	x 3	
Thermostat		
Vent flaps	x 11	
bathroom fan		
Small file cabinets	x 2	
brush hog tire		
sewer snake push rod		
metal shelving		
Four way, valve wrenches	x 2	
DVD player	x 2	
Pipe cutter		
T8 bulbs	x 19	
ED37 bulbs	x 11	
Plumb bobs	x 2	
Tote #1 - Threader, chain wrench, pipe cutter, 3' and		

4' pipe wrench	
Tote #2 - chain wrench, pipe cutter	
Antenna for truck	
6' conference table	
5.5' x 4' corner desk	06240
Red office chair	05516
Desk chair	
Blue office chair	00595
Add'l blue office chairs x 3	
Red office chair	
5' desk	
6' desk	
6' desk w/shelving	
5.5' desk x 2	
metal storage shelf x 2	
HP Design Jet 4000 PC	06976
RICOH Aficio 2022sp copier	No Tag
Truck Light Bars x 3	No Tag
Meter reader and charger	007001
Verizon GPS Units w/adapters x 4	No Tag
Electronic calculator	No Tag
Electronic calculator, keyboard, mouse x 2	No Tag
Old phone, set of speakers	No Tag
Sony camera/recorder	No Tag
Fax machine	No Tag
Battery backup APC	No Tag
Panasonic camera/camcorder	No Tag
Speaker, Samsung Flip phone - SN#R21F51DMZ7R	No Tag
Sanyo VCR/Phillips Magnavox antenna/keyboard	No Tag
Weather radio - SN#95010485	No Tag
Megger (motor tester) - SN#22811	No Tag
Meter reader/charger	No Tag
Old video camera - SN#2916308772A	No Tag
Jammar Technology - SN#18262	No Tag

Trash

City ID

Trash

Scrap

City ID

Scrap

City of Osage Beach
Agenda Item Summary

Date of Meeting: December 16, 2021
Originator: Mike Welty, Assistant City Administrator
Presenter: Mike Welty, Assistant City Administrator

Agenda Item:

Motion to approve the donation of a jetter trailer, currently deemed as City surplus, to the City of Linn Creek.

Requested Action:

Motion to Approve

Ordinance Referenced for Action:

Board of Aldermen approval required for disposal of assets per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

None

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

The attached letter from Jeff Davis, the Mayor of Linn Creek, asks that the City of Osage Beach consider donating our old Jetter trailer to the City of Linn Creek. The City of Linn Creek has been made aware that this jetter is currently broken and that parts for this equipment are no longer widely available.

The Osage Beach Board of Alderman approved the purchase of a new truck mounted sewer jetter in the fall of 2020 that better meets the needs of our staff and sewer system. Osage Beach has no need for this old jetter trailer and is considered surplus with an estimated 'scrap only' value.

I recommend approval.

City Attorney Comments:

Not Applicable

City Administrator Comments:

Chapter 135.080.A.e. of City Code states that *'in the event property has been deemed by the City Administrator or his-her designed to be surplus and of no use to the City, the Board of Aldermen may elect to donate stated property to a charity or other not-for-profit organization'*. This item has been deemed to have no use to the City and was placed on the surplus list through our operational procedures. Given the type of item and the fact that we have determined that the item has minimal scrap value, I recommend the Board consider this request of donation to our neighboring city for their use.



City of Linn Creek

Administrative Offices
102 E. Valley Drive, P.O. Box 1177
Linn Creek, MO 65052
linncreek@lc-cg.org

Jeffrey Davis, Mayor
Jackie Miller, City Clerk
PH: 573-346-6200
FX: 573-346-5867

August 27, 2021

Kevin Crooks
Osage Beach Dept. of Public Works
5757 Chapel Ln
Osage Beach, MO 65065

Mr. Crooks,

It is our understanding that you possess a "jetter" which is no longer in use by the City of Osage Beach. It is also our understanding that you have an interest in donating that "jetter" to the City of Linn Creek.

The City of Linn Creek would gladly accept this donation with the intent to use it for City projects. The City is aware that there may be minor issues with this equipment requiring maintenance or repair.

Your donation will assist the City of Linn Creek in maintaining a safe and healthy community for it's citizens. Thank you again for being a partner community and for your donation to the City of Linn Creek.

Sincerely,

Jeff Davis, Mayor
City of Linn Creek