

NOTICE OF MEETING AND BOARD OF ALDERMEN AGENDA



CITY OF OSAGE BEACH BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX 573/302-0528
www.osagebeach.org

TENTATIVE AGENDA

REGULAR MEETING

September 20, 2018 – 6:00 P.M.
CITY HALL

***** Note: Make sure your cell phone is turned off or on a silent tone only. Please sign the attendance sheet located at the podium if you desire to address the Board. Agendas and packets are available on the back table and on the City's website at www.osagebeach.org.

CALL TO ORDER
Pledge of Allegiance
Roll Call

MAYOR'S COMMUNICATIONS

- Proclamation – Harper Chapel 150th Anniversary

(Page 1)

CITIZENS' COMMUNICATIONS

- This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. The Board will not take action on any item not listed on the agenda, but the Mayor and Board welcome and value input and feedback from the public. Speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- Minutes of Regular Board Meeting of September 6, 2018 (Page 3)
- Bills List (Page 10)

UNFINISHED BUSINESS.

- A. **Bill 18-46** Establishing a Pro Tem Municipal Judge to Serve in the Event the Duly Appointed Municipal Judge is Unavailable or Temporarily Unable to Serve.
Second Reading. (Page 31)
- C. **Bill 18-47.** Authorizing the Mayor to Execute Amendment No. 1 to State Block Grant Agreement, Project No. 17-046B-1 With the Missouri Highways and Transportation Commission.
Second Reading. (Page 38)
- D. **Bill 18-48.** Authorizing the Mayor to Execute Engineering Contract AEOB18-009, Task Order No. 3 with HDR Engineering, Inc., for the West Side Water Well.
Second Reading. (Page 51)

NEW BUSINESS

- A. **Bill 18-49.** An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute a three (3) Service Agreement with MITEL for the Installation, Service, and Management of a New Voice over IP (VoIP) Phone System through a Cooperative Bid Agreement.
First Reading. (Page 61)
- B. **Bill 18-50.** An Ordinance of the City of Osage Beach, Missouri, Authorizing the Expenditure of Funds to Support Veterans Parade Support Request.
First Reading. (Page 94)
- C. **Motion** – Authorizing the City Administrator to Execute a Document Titled “Request for Approval of Agreement to Transfer Funds” to effectuate a transfer (return to MoDOT Aviation) of Non-Primary Entitlement Funds (\$47,861) Allotted to the City in 2015, by the Missouri Department of Transportation Which Remains Unused and Unneeded by the City During Fiscal Year 2018. (Page 101)
- D. **Motion** – Authorizing the Purchase of Grinder Pump Re-Building Parts from Municipal Equipment in the Amount of \$53,205.56. (Page 105)
- E. **Motion** – Authorizing the Purchase of a Portable Vehicle Lift from Mohawk Lifts in Amount of \$31,082.11. (Page 111)
- F. **Motion** - Authorization to Apply for Grant Funding at Lee C. Fine Airport for Apron Reconstruction. (Page 115)
- G. **Motion** - Approving CPSM Professional Services Contract for Public Safety Technical Assistance for a Contract Amount of \$43,650 Plus Travel Expenses Not to Exceed \$4,000. (Page 118)

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting the following:

Cynthia Lambert, City Clerk
1000 City Parkway
Osage Beach, MO 65065
573-302-2000 ex 230

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's office forty-eight hours in advance of the meeting at the above telephone number.

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 09/20/18

Originator: *(Name/Title)* Jeana Woods, City Administrator

Date Submitted: 09/11/18

Agenda Item Title:

Proclamation – Harper Chapel 150th Anniversary

Presented by: *(Name/Title)* Mayor John Olivarri

Requested Action:

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☒ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

In accordance with section 110.040, the Mayor shall have the power to issue proclamations, call mass meetings and regular and special elections in such a manner as this Code or other ordinance or State law may provide.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☒

Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Proclamation

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Harper Chapel United Methodist Church in Osage Beach, our neighbors to City Hall, will be celebrating their 150th Anniversary on September 23, 2018. As a way to honor their celebration a proclamation is being presented.



PROCLAMATION

Whereas, Harper Chapel United Methodist Church is commemorating it's 150th church anniversary on September 13, 2018; and

Whereas, on September 23, 1868, Harper Chapel was founded in Osage Beach, formerly known as Zebra, Missouri; and

Whereas, Harper Chapel is a welcoming family at all stages and places of spiritual growth in response to Christ's call for tolerance and for helping others in their daily lives; and

Whereas, the members of Harper Chapel have been a vital part of the Osage Beach community by being of service in numerous ways; and

Whereas, Harper Chapel United Methodist Church continues to live by its mission: "Making disciples of Jesus Christ for the transformation of the World"; and

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the seal of the City of Osage Beach to be affixed, this 20th day of September, 2018.

John Olivarri, Mayor

Attest:

Cynthia Lambert, City Clerk

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

September 6, 2018

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a Regular Meeting on Thursday, September 6, 2018, at 6:00 p.m. at City Hall. The following were present: Mayor John Olivarri, Alderman Kevin Rucker, Alderman Jeff Bethurem, Alderman Greg Massey, Alderman Phyllis Marose, and Alderman Richard Ross. Absent was Alderman Tom Walker. Cynthia Lambert, City Clerk, was present and performed the duties of that office.

Mayor's Communications.

Mayor Olivarri thanked Steve & Sydney Happel for making Osage Beach a better place to live, visit, and work and presented them with the Mayor's Certificate of Appreciation on behalf of the Board.

Mayor Olivarri presented Dan Field and Proclamation extending the City's appreciation for his outstanding job of reporting on the City of Osage Beach Board of Aldermen Meetings.

Citizens Communications.

Several people spoke in reference to Bill 18-44.

Scott Martin of Scott's Concrete stated that he did not understand why the City felt the need to change insurance requirements for contractors and inquired as to how the City planned to enforce those changes.

Angie Schuster stated she was concerned with the proposed legislation and that she did not see a need for the change. Ms. Schuster stated she felt it was not the City's responsibility to verify insurance for a job on private property

Kyle LaBrue stated that he was still trying to understand the Bill, but at this time felt it would be a burden particularly to the smaller, mom and pop businesses and that the affordable housing would be affected.

Mayor Olivarri thanked the citizens for attending and sharing their questions and concerns with the Board.

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Consent Agenda.

Alderman Bethurem moved to approve the Consent Agenda which included the Minutes of the Regular Board Meeting of August 16, 2018 and the Bills List. The motion was seconded by Alderman Marose. The motion was voted on and unanimously passed on a voice vote.

Unfinished Business.

BILL 18-44 – An Ordinance of the City of Osage Beach, Missouri, Establishing Policies Concerning Insurance Requirements for Contractors to Obtain a City Contractor License to do Business within the City.

City Attorney Ed Rucker stated that the first reading of Bill 18-44 was approved by the Board on August 16, 2018.

City Administrator Jeana Woods stated that since this issue has been brought up, staff has been reviewing the Code pertaining to licenses as well as the procedures and believe there are areas to improve the process particularly with use of the City's software.

A significant and detailed discussion followed regarding the City's responsibility versus homeowners, etc., what problem is this action solving, and implementation. With the Mayor and Board's permission Mr. Martin, Ms. Schuster, and Mr. LaBrue contributed to the discussion

Mayor Olivarri presented the second reading of Bill No. 18-44 to become Ordinance 18.44 by title only. It was noted that Bill No. 18-44 to become Ordinance 18.44 had been available for public review.

Alderman Bethurem moved to approve the second reading of Bill No. 18-44 to become Ordinance 18.44 as presented. There was no second, therefore the Bill died and is removed from the agenda.

Discussion followed regarding the need to address issues concerning the licensing process. City Administrator Woods agreed and stated she believes that staff is working on it and believes are headed in the right direction.

New Business.

BILL 18-45 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Expenditure of Funds for Bikefest 2018 Event Support Request.

City Administrator Jeana Woods stated the request was received by the City on August 15, 2018, and the event is scheduled for September 12 -16.

Tim Jacobson of the Bikefest Committee addressed the Board concerning the request of \$5,000 for the upcoming event. General discussion followed.

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A motion was made by Alderman Ross to amend the amount of support from \$5,000 to \$3,000. The motion was seconded by Alderman Marose. All voted in favor.

Mayor Olivarri presented the first reading of Bill No. 18-45 as Amended to become Ordinance 18.45 as Amended by title only.

Alderman Ross moved to approve the first reading of Bill No. 18-45 as Amended to become Ordinance 18.45 as Amended. Alderman Marose seconded the motion which was voted on and unanimously passed by a voice vote.

Mayor Olivarri presented the second reading of Bill No. 18-45 as Amended to become Ordinance 18.45 as amended by title only.

Alderman Bethurem moved to approve the second reading of Bill No. 18-45 as Amended to become Ordinance 18.45 as Amended. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-45 as Amended and to pass same into ordinance: “Ayes”: Alderman Marose, Alderman Ross, Alderman Rucker, Alderman Bethurem, and Alderman Massey. “Nays”: None. “Absent” Alderman Walker. Bill No. 18-45 as amended was passed and approved as Ordinance No. 18.45 as amended.

BILL 18-46 – An Ordinance of the City of Osage Beach, Missouri, Establishing a Pro Tem Municipal Judge to Serve in the Event the Duly Appointed Municipal Judge is Unavailable or Temporarily Unable to Serve.

City Attorney Ed Rucker stated this Bill will create an Ordinance to authorize the Mayor, with the advice and consent of the Board, to appoint a suitable person as Municipal Judge Pro Tem. City Attorney Rucker explained when a pro tem judge would be needed and the next steps in appointing a pro tem municipal judge if this Bill passes.

Mayor Olivarri presented the first reading of Bill No. 18-46 to become Ordinance 18.46 by title only. It was noted that Bill No. 18-46 to become Ordinance 18.46 had been available for public review.

Alderman Ross moved to approve the first reading of Bill No. 18-46 to become Ordinance 18.46 as presented. Alderman Marose seconded the motion which was voted on and unanimously passed by a voice vote.

BILL 18-47 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute Amendment No. 1 to State Block Grant Agreement, Project No. 17-046B-1 with the Missouri Highways and Transportation Commission.

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Airport Manager Ty Dinsdale explained the 1st Amendment to the Grant for Phase 2 of the Lee C. Fine Taxiway Reconstruction project. City Administrator Jeana Woods explained the budget process regarding this agreement.

Mayor Olivarri presented the first reading of Bill No. 18-47 to become Ordinance 18.47 by title only. It was noted that Bill No. 18-47 to become Ordinance 18.47 had been available for public review.

Alderman Ross moved to approve the first reading of Bill No. 18-47 to become Ordinance 18.47 as presented. Alderman Marose seconded the motion which was voted on and unanimously passed by a voice vote.

BILL 18-48 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute Engineering Contract AEOB18-009, Task Order No. 3 with HDR Engineering, Inc., for the West Side Water Well.

Public Works Director Nick Edelman stated the project is for engineering design and surveying of a third water well and well house on the west side of Osage Beach near the Swiss Village Elevated Storage Tank. General discussion followed concerning the possibility Osage Beach partnering with Lake of the Ozarks concerning water projects.

Mayor Olivarri presented the first reading of Bill No. 18-48 to become Ordinance 18.48 by title only. It was noted that Bill No. 18-48 to become Ordinance 18.48 had been available for public review.

Alderman Ross moved to approve the first reading of Bill No. 18-48 to become Ordinance 18.48 as presented. Alderman Marose seconded the motion which was voted on and unanimously passed by a voice vote.

RESOLUTION 2018-04 Supporting Proposition D that refers House Bill 1460 to Missouri voters on November 6, 2018.

Mayor Olivarri stated that information regarding Proposition D was included in the packet. General discussion followed regarding Proposition D including additional funding which may become available through the Osage Beach Special Road District as well.

Alderman Rucker moved to approve Resolution 2018-04. Alderman Marose seconded the motion, which was voted on and passed unanimously.

MOTION – Approving the Revised Version of the City’s Policy for Using Tax Increment Financing.

City Attorney Ed Rucker stated that the updated policy was included in the packet. City Attorney Rucker explained the different options available for the Board to choose from for

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paragraph 18 of the Policy. General discussion followed regarding the various options and uses.

Alderman Ross moved to amend the TIF policy draft by deleting the current Section 18 language and inserting new wording from Option 5 as listed on the Blue Sheet, page 79 of the packet. The motion was seconded by Alderman Marose. Additional discussion followed. Alderman Ross withdrew his motion. Alderman Marose withdrew her second.

Alderman Ross made a motion to delete Section 18 from the TIF Policy. The motion was seconded by Alderman Bethurem, which was voted on and passed unanimously by voice vote.

Alderman Bethurem moved to approve the revised version of the City's Tax Increment Financing Policy as modified. Alderman Marose seconded the motion which was voted on and unanimously passed.

MOTION – Approving Staff Working on Sidewalk Grant Application for Osage Beach Parkway between Barry Prewitt and Route 42 of the Osage Beach Special Road District.

Public Works Director Nick Edelman stated that the Osage Beach Special Road District had requested the utilization of the City's Public Works Department to apply for a sidewalk grant on the Osage Beach Parkway.

Alderman Rucker moved to approve staff working on the sidewalk grant application for Osage Beach Parkway between Barry Prewitt and Route 42 of the Osage Beach Special Road District. Alderman Ross seconded the motion which was voted on and unanimously passed.

MOTION – Authorizing the Purchase of Crack Seal Material through a Cooperative Purchase from SASCO in an amount not to exceed \$31,000.

Public Works Director Nick Edelman explained the request for additional crack seal material. Discussion followed regarding the cost of freight for this purchase.

Alderman Ross moved to approve the purchase of crack seal material through a cooperative purchase from SASCO in an amount not to exceed \$31,000. Alderman Bethurem seconded the motion which was voted on and unanimously passed.

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Communications from Members of the Board of Aldermen.

Alderman Rucker inquired if Public Works could put Osage Beach emblems of some type of the City's tractors, etc. Public Works Director Edelman noted that had been done in the past and he would look into doing so again. Alderman Rucker asked when the bleachers at Peanick Park would be completed. City Administrator stated that the project was 95% completed, however, staff would be waiting to do the concrete work until the first quarter of 2019.

Alderman Ross recognized Human Resources Generalist Cindy Leigh and the Public Works staff for getting the Offenders Program in place.

Alderman Marose stated that Alderman Walker was back home and recovering nicely from his recent hospitalization. Alderman Marose noted that voting is now underway for the USA Today listing of the best destination for fall foliage in the Country. She encouraged everyone to cast their vote once per day per device at <https://www.10best.com/awards/travel/best-destination-for-fall-foliage/lake-of-the-ozarks-missouri>. Alderman Marose also noted that the Parkway West Wine Trail is scheduled for September 22nd with 27 businesses participating.

Staff Communications.

City Administrator Jeana Woods stated that the Google Workshop would be held at City Hall on Thursday, September 13th and encouraged everyone to attend. City Administrator Woods also noted that the Lake Area Housing Development meeting would be held on September 20th. Mayor Olivarri stated that there is a tremendous amount of work has been done on the housing issue and that the September 20th meeting is a statewide meeting and encouraged Board members to attend.

City Clerk Cynthia Lambert reminding the Board of the upcoming MML Conference.

Police Lt. Tim Taylor stated there would be a Memorial Service on September 11th at 6 p.m. at the Fire Station on Bluff Drive which will include paying tribute to Deputy Shoemate who was killed in the line of duty this year.

City Planner Cary Patterson stated that the Lake of the Ozarks Wingfest would be held on September 19th at The Lodge of Four Seasons from 5 p.m. to 7 p.m. with proceeds benefitting lake area charities.

Public Works Director Nick Edelman thanked the Board for their support with Item E on the agenda.

Adjourn.

There being no further business to come before the Board, the meeting adjourned at 8:10 p.m.

Minutes
Board of Aldermen

09/06/18
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I, Cynthia Lambert, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on September 6, 2018.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

**CITY OF OSAGE BEACH
BILLS LIST
September 20, 2018**

Bills Paid Prior to Board Meeting	195,102.54
Payroll Paid Prior to Board Meeting	125,793.26
SRF Transfer Prior to Board Meeting	
TIF Transfer Dierbergs	
TIF Transfer Prewitt's Pt	
Bills Pending Board Approval	153,967.48
Total Expenses	474,863.28

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	General Fund	MIDWEST PUBLIC RISK	ADJUST PR DEDUCTIONS	149.22
			ADJUST PR DEDUCTIONS	51.40
			ADJUST PR DEDUCTIONS	6.18-
			Dental Insurance Premiums	540.79
			Dental Insurance Premiums	540.79
			Health Insurance Contribut	840.84
			Health Insurance Contribut	840.84
			Health Insurance Contribut	489.28
			Health Insurance Contribut	489.28
			Vision Insurance Contribut	117.60
			Vision Insurance Contribut	117.60
			Vision Insurance Contribut	23.52
			Vision Insurance Contribut	25.48
			Vision Insurance Contribut	70.56
			Vision Insurance Contribut	70.56
		FAMILY SUPPORT PAYMENT CENTER	Case #31550944	138.46
			Cse #16CMDR00112	173.08
		MO DEPT OF REVENUE	State Withholding	2,853.00
		INTERNAL REVENUE SERVICE	Fed WH	9,936.92
			FICA	6,901.29
			Medicare	1,614.03
		LEGALSHIELD	ADJUST PAYROLL DEDUCTIONS	43.86-
			Pre-Paid Legal Premiums	55.80
			Pre-Paid Legal Premiums	55.80
		ICMA	Loan Repayment	365.59
			Loan Repayment	170.36
			Loan Repayment	182.93
			Loan Repayment	233.04
			Loan Repayment	63.78
			Retirment 457 &	298.82
			Retirement 457	1,250.00
			Loan Repayments	81.88
			Loan Repayments	889.43
			Loan Repayments	207.35
			Loan Repayments	144.72
			Loan Repayments	432.53
			Loan Repayments	209.74
			Loan Repayments	43.41
			Loan Repayments	47.57
			Loan Repayments	351.32
			Retirment Roth IRA %	164.31
			Retirement Roth IRA	290.00
		CAMDEN COUNTY ASSOC COURT	OTHER AGENCY CASH BOND	550.00
		COLONIAL LIFE & ACCIDENT	ADJUST PR DEDUCTIONS	0.01-
			Colonial Supplemental Insu	30.86
			Colonial Supplemental Insu	30.86
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	1,655.55
			American Fidelity	1,655.55
			Amerian Fidelity	832.55
			Amerian Fidelity	832.55
			ADJUST PAYROLL DEDUCTIONS	0.06-
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	93.74
			Flexible Spending Accts -	93.74
		TEXAS LIFE INSURANCE CO	ADJUST PR DEDUCTIONS	0.03-
			Texas Life After Tax	144.01
			Texas Life After Tax	144.01

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		LAKE OZARK MUNICIPAL COURT	OTHER AGENCY CASH BOND	100.00
		HSA BANK	HSA Contribution	135.00
			HSA Family/Dep. Contributi	1,852.66
		PRINCIPAL LIFE INSURANCE COMPANY	ADJUST PAYROLL DEDUCTIONS	44.69-
			ADJUST PAYROLL DEDUCTIONS	145.64-
			Group Life Ins and Buy Up	80.56
			Group Life Ins and Buy Up	95.74
			Group Life Ins and Buy Up	25.00
			Group Life Ins and Buy Up	25.00
		US DEPARTMENT OF EDUCATION	#1028145744	362.66
		ONE TIME VENDOR SCHOOL OF THE OSAGE	181119	542.50
			TOTAL:	40,564.99
City Administrator	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	61.90
			Dental Insurance Premiums	61.90
			Health Insurance Contribut	1,163.14
			Health Insurance Contribut	1,163.14
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	11.20
		INTERNAL REVENUE SERVICE	FICA	460.97
			Medicare	107.81
		ICMA	Retirement 401	456.10
		HSA BANK	HSA Family/Dep. Contributi	150.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.14
			Group Dependent Life Ins	2.14
			Group Life Ins and Buy Up	15.60
			Group Life Ins and Buy Up	15.60
			Short Term Disability Ins	11.60
			Short Term Disability Ins	11.60
			TOTAL:	3,706.04
City Clerk	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	61.90
			Dental Insurance Premiums	61.90
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	219.76
			Medicare	51.40
		ICMA	Retirement 401	221.28
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	10.42
			Flexible Spending Accts -	10.42
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.14
			Group Dependent Life Ins	2.14
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	4.11
			Group Life Ins and Buy Up	4.11
			Short Term Disability Ins	11.60
			Short Term Disability Ins	11.60
			TOTAL:	1,764.00
City Treasurer	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.85
			Dental Insurance Premiums	92.85
			Health Insurance Contribut	221.23

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Health Insurance Contribut	221.23
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	559.31
			Medicare	130.81
		ICMA	Retirement 401	551.63
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	150.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	5.35
			Group Dependent Life Ins	5.35
			Group Life Ins and Buy Up	11.34
			Group Life Ins and Buy Up	11.34
			Group Life Ins and Buy Up	12.95
			Group Life Ins and Buy Up	12.95
			Short Term Disability Ins	17.40
			Short Term Disability Ins	17.40
			Short Term Disabiilty Ins	10.53
			Short Term Disabiilty Ins	10.53
			TOTAL:	4,359.47
Municipal Court	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
		WASHBURN, WILLIAM F	AUG MUNICIPAL JUDGE SERVIC	1,763.17
		INTERNAL REVENUE SERVICE	FICA	80.32
			Medicare	18.78
		ICMA	Retirement 401	82.75
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	3.78
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
			TOTAL:	3,277.56
City Attorney	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
		INTERNAL REVENUE SERVICE	FICA	331.14
			Medicare	77.44
		ICMA	Retirement 401	323.99

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	12.57
			Group Life Ins and Buy Up	12.57
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
			TOTAL:	2,082.69
Building Inspection	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	77.37
			Dental Insurance Premiums	77.38
			Dental Insurance Premium	17.76
			Dental Insurance Premium	17.76
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Health Insurance Contribut	744.73
			Health Insurance Contribut	744.74
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	5.88
			Vision Insurance Contribut	5.88
		INTERNAL REVENUE SERVICE	FICA	411.94
			Medicare	96.34
		ICMA	Retirement 401	407.83
		AT&T MOBILITY-CELLS	BLDG DEPT CELL PHONE	147.06
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	187.50
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.60
			Group Dependent Life Ins	1.61
			Group Life Ins and Buy Up	5.67
			Group Life Ins and Buy Up	5.67
			Group Life Ins and Buy Up	3.72
			Group Life Ins and Buy Up	3.72
			Short Term Disability Ins	17.40
			Short Term Disability Ins	17.40
			Short Term Disabiilty Ins	2.46
			Short Term Disabiilty Ins	2.46
			TOTAL:	4,662.10
Building Maintenance	General Fund	ALLIED SERVICES LLC	TRASH SERV 9/1-9/30/18	142.85
		INTERNAL REVENUE SERVICE	FICA	53.94
			Medicare	12.62
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	CITY HALL JANITORIAL SERV	1,380.75
		SUMMIT NATURAL GAS OF MISSOURI INC	SERV 7/16-8/15/18	30.00
			TOTAL:	1,620.16
Parks	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	32.09
			Dental Insurance Premiums	30.95
			Dental Insurance Premium	35.52
			Dental Insurance Premium	35.52
			Health Insurance Contribut	450.58
			Health Insurance Contribut	442.46

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	0.21
			Vision Insurance Contribut	5.88
			Vision Insurance Contribut	5.88
		FECHTEL BEVERAGE & SALES INC	BEER FOR CONCESSIONS	64.50
		ALLIED SERVICES LLC	TRASH SERV 9/1-9/30/18	103.45
		INTERNAL REVENUE SERVICE	FICA	360.29
			Medicare	84.26
		ICMA	Retirement 401	201.39
		AT&T MOBILITY-CELLS	PARK CELL PHONE	88.70
		MISSOURI PARK & RECREATION ASSOC	LEADERSHIP TRNG-M.VANDEVVOO	300.00
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.11
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	4.71
			Group Life Ins and Buy Up	4.54
			Short Term Disability Ins	11.81
			Short Term Disability Ins	11.60
			Short Term Disabiliity Ins	4.16
			Short Term Disabilty Ins	4.16
			TOTAL:	3,575.60
Human Resources	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		INTERNAL REVENUE SERVICE	FICA	156.34
			Medicare	36.56
		ICMA	Retirement 401	157.32
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	4.58
			Group Life Ins and Buy Up	4.58
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
			TOTAL:	1,510.84
Police	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	587.32
			Dental Insurance Premiums	588.48
			Dental Insurance Premium	106.56
			Dental Insurance Premium	106.56
			Health Insurance Contribut	1,098.03
			Health Insurance Contribut	1,106.15
			Health Insurance Contribut	6,404.91
			Health Insurance Contribut	6,405.35
			Health Insurance Contribut	3,475.43
			Health Insurance Contribut	3,475.43
			Vision Insurance Contribut	61.46
			Vision Insurance Contribut	61.68

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Vision Insurance Contribut	9.80
			Vision Insurance Contribut	9.80
			Vision Insurance Contribut	31.36
			Vision Insurance Contribut	31.36
		INTERNAL REVENUE SERVICE	FICA	3,069.60
			Medicare	717.90
		ICMA	Retirement 401	3,063.55
		FORD, SAM	MEAL REIMB-HWY DRG INVESTI	120.00
		AT&T MOBILITY-CELLS	POLICE DEPT CELL PHONES	45.90
		AMERICAN FIDELITY ASSURANCE COMPANY	Amerian Fidelity	9.95
			Amerian Fidelity	9.95
		HSA BANK	HSA Contribution	187.50
			HSA Family/Dep. Contributi	1,350.82
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	25.64
			Group Dependent Life Ins	25.68
			Group Life Ins and Buy Up	64.26
			Group Life Ins and Buy Up	64.26
			Group Life Ins and Buy Up	53.39
			Group Life Ins and Buy Up	53.56
			Short Term Disability Ins	133.27
			Short Term Disability Ins	133.48
			Short Term Disabiliilty Ins	19.65
			Short Term Disabiliilty Ins	19.65
		MULLETT, BLAIR	MEAL REIMB-HWY DRG INVESTI	120.00
			TOTAL:	32,847.69
911 Center	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	185.29
			Dental Insurance Premiums	185.27
			Dental Insurance Premium	35.52
			Dental Insurance Premium	71.04
			Health Insurance Contribut	442.46
			Health Insurance Contribut	884.92
			Health Insurance Contribut	1,737.07
			Health Insurance Contribut	1,736.63
			Health Insurance Contribut	992.98
			Health Insurance Contribut	992.98
			Vision Insurance Contribut	22.33
			Vision Insurance Contribut	22.32
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	744.64
			Medicare	174.16
		ICMA	Retirement 401	632.85
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
		HSA BANK	HSA Contribution	112.50
			HSA Family/Dep. Contributi	374.18
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	4.28
			Group Dependent Life Ins	4.28
			Group Life Ins and Buy Up	26.46
			Group Life Ins and Buy Up	34.02
			Short Term Disability Ins	40.52
			Short Term Disability Ins	52.12
			Short Term Disabiliilty Ins	9.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	17	AMOUNT_
			Short Term Disabilty Ins	9.71	
			TOTAL:	9,576.52	
Planning	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	46.43	
			Dental Insurance Premiums	46.42	
			Health Insurance Contribut	744.74	
			Health Insurance Contribut	744.73	
			Vision Insurance Contribut	1.96	
			Vision Insurance Contribut	1.96	
		INTERNAL REVENUE SERVICE	FICA	192.55	
			Medicare	45.03	
		ICMA	Retirement 401	190.41	
		HSA BANK	HSA Family/Dep. Contributi	112.50	
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.61	
			Group Dependent Life Ins	1.60	
			Group Life Ins and Buy Up	1.89	
			Group Life Ins and Buy Up	1.89	
			Group Life Ins and Buy Up	5.30	
			Group Life Ins and Buy Up	5.30	
			Short Term Disability Ins	5.80	
			Short Term Disability Ins	5.80	
			Short Term Disability Ins	2.46	
			Short Term Disability Ins	2.46	
			TOTAL:	2,160.84	
Information Technology	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95	
			Dental Insurance Premiums	30.95	
			Health Insurance Contribut	496.49	
			Health Insurance Contribut	496.49	
			Vision Insurance Contribut	3.92	
			Vision Insurance Contribut	3.92	
		INTERNAL REVENUE SERVICE	FICA	260.49	
			Medicare	60.92	
		ICMA	Retirement 401	131.83	
		AT&T INTERNET/IP SERVICES	SERV 8/19-9/18/18	1,245.63	
			SERV 8/19-9/18/18	884.67	
			SERV8/19-9/18/18	2,419.73	
		AT&T MOBILITY-CELLS	SERV 7/13-8/12/18	1,037.52	
			INTERNET CONNECTION	3.44	
		HSA BANK	HSA Family/Dep. Contributi	75.00	
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07	
			Group Dependent Life Ins	1.07	
			Group Life Ins and Buy Up	4.35	
			Group Life Ins and Buy Up	4.35	
			Short Term Disability Ins	5.80	
			Short Term Disability Ins	5.80	
			TOTAL:	7,204.39	
NON-DEPARTMENTAL	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.69	
			Dental Insurance Premiums	74.69	
			Health Insurance Contribut	53.26	
			Health Insurance Contribut	53.26	
			Health Insurance Contribut	122.32	
			Health Insurance Contribut	122.32	
			Health Insurance Premiums	259.59	
			Health Insurance Premiums	259.59	

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Vision Insurance Contribut	9.35
			Vision Insurance Contribut	9.35
			Vision Insurance Contribut	7.18
			Vision Insurance Contribut	7.18
			Vision Insurance Contribut	14.40
			Vision Insurance Contribut	14.40
		MO DEPT OF REVENUE	State Withholding	197.84
		INTERNAL REVENUE SERVICE	Fed WH	798.92
			FICA	748.70
			Medicare	175.09
		LEGALSHIELD	Pre-Paid Legal Premiums	3.22
			Pre-Paid Legal Premiums	3.22
		ICMA	Retirment 457 &	338.49
			Retirement 457	163.21
			Loan Repayments	44.36
			Loan Repayments	33.64
			Retirement Roth IRA	65.80
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	111.04
			American Fidelity	111.04
			Amerian Fidelity	37.16
			Amerian Fidelity	37.16
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	12.62
			Texas Life After Tax	12.62
		HSA BANK	HSA Contribution	33.50
			HSA Family/Dep. Contributi	318.22
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	12.06
			Group Life Ins and Buy Up	18.58
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	76.13
			TOTAL:	4,434.20
Transportation	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	175.18
			Dental Insurance Premiums	175.18
			Dental Insurance Premium	41.56
			Dental Insurance Premium	41.56
			Health Insurance Contribut	296.45
			Health Insurance Contribut	296.45
			Health Insurance Contribut	773.49
			Health Insurance Contribut	773.49
			Health Insurance Contribut	1,985.95
			Health Insurance Contribut	1,985.95
			Health Insurance Premiums	571.49
			Health Insurance Premiums	571.49
			Vision Insurance Contribut	9.36
			Vision Insurance Contribut	9.36
			Vision Insurance Contribut	7.20
			Vision Insurance Contribut	7.20
			Vision Insurance Contribut	14.38
			Vision Insurance Contribut	14.38
		ALLIED SERVICES LLC	TRASH SERV 9/1-9/30/18	38.59
		INTERNAL REVENUE SERVICE	FICA	748.66
			Medicare	175.13
		ICMA	Retirement 401	724.55
		AT&T MOBILITY-CELLS	TRANS DEPT CELL PHONES	119.70
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	TRANS JANITORIAL SERV	270.30
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.55
			American Fidelity	3.55

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	13.85
			Flexible Spending Accts -	13.85
		HSA BANK	HSA Contribution	50.25
			HSA Family/Dep. Contributi	324.75
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	8.56
			Group Dependent Life Ins	8.56
			Group Life Ins and Buy Up	22.76
			Group Life Ins and Buy Up	22.76
			Group Life Ins and Buy Up	14.16
			Group Life Ins and Buy Up	14.50
			Short Term Disability Ins	46.39
			Short Term Disability Ins	46.39
			Short Term Disabiilty Ins	7.17
			Short Term Disabiilty Ins	7.17
			TOTAL:	10,435.27
NON-DEPARTMENTAL	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.51
			Dental Insurance Premiums	74.51
			Health Insurance Contribut	93.29
			Health Insurance Contribut	93.29
			Health Insurance Contribut	60.85
			Health Insurance Contribut	60.85
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	2.58
			Vision Insurance Contribut	2.58
		MO DEPT OF REVENUE	State Withholding	186.76
		INTERNAL REVENUE SERVICE	Fed WH	782.39
			FICA	724.60
			Medicare	169.48
		LEGALSHIELD	Pre-Paid Legal Premiums	3.13
			Pre-Paid Legal Premiums	3.13
		ICMA	Retirement 457 &	60.05
			Retirement 457	126.46
			Loan Repayments	58.43
			Loan Repayments	16.08
			Loan Repayments	24.02
			Loan Repayments	52.79
			Loan Repayments	9.88
			Retirement Roth IRA	64.35
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	135.10
			American Fidelity	135.10
			Amerian Fidelity	49.03
			Amerian Fidelity	49.03
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	12.24
			Texas Life After Tax	12.24
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	53.46
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	12.06
			Group Life Ins and Buy Up	18.57
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	76.13
			TOTAL:	3,352.74
Water	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	174.87

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Dental Insurance Premiums	174.87
			Dental Insurance Premium	23.62
			Dental Insurance Premium	23.62
			Health Insurance Contribut	294.24
			Health Insurance Contribut	294.24
			Health Insurance Contribut	1,355.06
			Health Insurance Contribut	1,355.06
			Health Insurance Contribut	988.03
			Health Insurance Contribut	988.02
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	2.58
			Vision Insurance Contribut	2.58
		ALLIED SERVICES LLC	TRASH SERV 9/1-9/30/18	38.59
		INTERNAL REVENUE SERVICE	FICA	724.61
			Medicare	169.50
		ICMA	Retirement 401	719.48
		BRENNTAG MID SOUTH INC	CHLORINE & FLUORIDE	908.00
		AT&T MOBILITY-CELLS	WATER DEPT CELL PHONES	200.89
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	WATER JANITORIAL SERV	270.31
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.44
			American Fidelity	3.44
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	13.85
			Flexible Spending Accts -	13.85
		HSA BANK	HSA Contribution	49.88
			HSA Family/Dep. Contributi	324.01
		DEVORE, CALEB	MILEAGE REIMB 8/29-9/4/18	179.85
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	7.46
			Group Dependent Life Ins	7.46
			Group Life Ins and Buy Up	22.65
			Group Life Ins and Buy Up	22.65
			Group Life Ins and Buy Up	6.63
			Group Life Ins and Buy Up	6.98
			Short Term Disability Ins	28.88
			Short Term Disability Ins	28.88
			Short Term Disabililty Ins	12.13
			Short Term Disabiilty Ins	12.13
		STOUFER, TOMMIE L	MILEAGE REIMB 8/22-8/28/18	56.24
			TOTAL:	9,556.10
NON-DEPARTMENTAL	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	101.41
			Dental Insurance Premiums	101.41
			Health Insurance Contribut	213.81
			Health Insurance Contribut	213.81
			Health Insurance Contribut	61.47
			Health Insurance Contribut	61.47
			Vision Insurance Contribut	26.15
			Vision Insurance Contribut	26.15
			Vision Insurance Contribut	3.28
			Vision Insurance Contribut	3.28
			Vision Insurance Contribut	6.54
			Vision Insurance Contribut	6.54
		MO DEPT OF REVENUE	State Withholding	375.40
		INTERNAL REVENUE SERVICE	Fed WH	1,295.77

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FICA	954.14
			Medicare	223.16
		LEGALSHIELD	Pre-Paid Legal Premiums	3.13
			Pre-Paid Legal Premiums	3.13
		ICMA	Retirement 457 &	56.07
			Retirement 457	228.52
			Loan Repayments	45.71
			Loan Repayments	21.11
			Loan Repayments	21.24
			Loan Repayments	104.27
			Retirement Roth IRA	64.85
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	209.31
			American Fidelity	209.31
			Amerian Fidelity	49.71
			Amerian Fidelity	49.71
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	27.74
			Texas Life After Tax	27.74
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	350.31
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	12.42
			Group Life Ins and Buy Up	19.13
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	78.43
			TOTAL:	5,263.88
Sewer	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	238.00
			Dental Insurance Premiums	238.00
			Dental Insurance Premium	23.62
			Dental Insurance Premium	23.62
			Health Insurance Contribut	294.23
			Health Insurance Contribut	294.23
			Health Insurance Contribut	3,105.58
			Health Insurance Contribut	3,105.58
			Health Insurance Contribut	997.94
			Health Insurance Contribut	997.95
			Vision Insurance Contribut	26.14
			Vision Insurance Contribut	26.14
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	6.56
			Vision Insurance Contribut	6.56
		ALLIED SERVICES LLC	TRASH SERV 9/1-9/30/18	38.59
		INTERNAL REVENUE SERVICE	FICA	954.17
			Medicare	223.10
		ICMA	Retirement 401	947.69
		AT&T MOBILITY-CELLS	SEWER DEPT CELL PHONES	255.56
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	SEWER JANITORIAL SERV	270.31
		EARP, NATHAN	MILEAGE REIMB 8/22-8/28/18	58.86
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.43
			American Fidelity	3.43
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	3.56
			Flexible Spending Accts -	3.56
		AMEREN MISSOURI	GRINDER PUMPS & LIFT STATI	3,250.55
			PONDEROSA 54-29 8/9-8/14/1	1.87
			GRINDER PUMPS & LIFT STATI	8,632.66
			5874 HWY 54 5/7-7/29/18	34.36
			1075 RUNABOUT 7/26-8/26/18	19.01

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HSA BANK	HSA Contribution	87.37
			HSA Family/Dep. Contributi	476.24
		LIEDEL, BRIAN	MILEAGE REIMB 8/29-9/4/18	323.73
		BRUEWER, ROB	MILEAGE REIMB 8/15-8/21/18	34.88
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	9.66
			Group Dependent Life Ins	9.66
			Group Life Ins and Buy Up	26.41
			Group Life Ins and Buy Up	26.41
			Group Life Ins and Buy Up	11.45
			Group Life Ins and Buy Up	11.83
			Short Term Disability Ins	34.93
			Short Term Disability Ins	34.93
			Short Term Disabiilty Ins	18.38
			Short Term Disabiilty Ins	18.38
			TOTAL:	25,215.64
NON-DEPARTMENTAL	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	39.57
			Dental Insurance Premiums	39.57
			Health Insurance Contribut	80.08
			Health Insurance Contribut	80.08
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		MO DEPT OF REVENUE	State Withholding	265.00
		INTERNAL REVENUE SERVICE	Fed WH	868.59
			FICA	710.22
			Medicare	166.10
		ICMA	Retirment 457 &	67.61
			Retirement 457	15.00
			Loan Repayments	122.24
			Loan Repayments	14.14
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	103.00
			American Fidelity	103.00
			Amerian Fidelity	64.43
			Amerian Fidelity	64.43
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	95.00
			Flexible Spending Accts -	95.00
		HSA BANK	HSA Family/Dep. Contributi	125.00
			TOTAL:	3,156.14
Ambulance	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.85
			Dental Insurance Premiums	92.85
			Dental Insurance Premium	35.52
			Dental Insurance Premium	35.52
			Health Insurance Contribut	442.46
			Health Insurance Contribut	442.46
			Health Insurance Contribut	1,163.14
			Health Insurance Contribut	1,163.14
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Vision Insurance Contribut	3.92
		INTERNAL REVENUE SERVICE	FICA	710.22
			Medicare	166.10
		ICMA	Retirement 401	575.28
		AT&T MOBILITY-CELLS	AMB DEPT CELL PHONES	86.45
		AMERICAN FIDELITY ASSURANCE COMPANY	Amerian Fidelity	10.42
			Amerian Fidelity	10.42
		HSA BANK	HSA Contribution	75.00
			HSA Family/Dep. Contributi	150.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	6.42
			Group Dependent Life Ins	6.42
			Group Life Ins and Buy Up	18.90
			Group Life Ins and Buy Up	18.90
			Group Life Ins and Buy Up	3.97
			Group Life Ins and Buy Up	3.97
			Short Term Disability Ins	23.20
			Short Term Disability Ins	23.20
			Short Term Disabiliity Ins	9.24
			Short Term Disabilty Ins	9.24
			TOTAL:	5,413.37
NON-DEPARTMENTAL	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	21.10
			Dental Insurance Premiums	21.10
			Health Insurance Contribut	64.06
			Health Insurance Contribut	64.06
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
		MO DEPT OF REVENUE	State Withholding	66.80
		INTERNAL REVENUE SERVICE	Fed WH	230.76
			FICA	309.84
			Medicare	72.45
		ICMA	Retirement 457	89.00
			Loan Repayments	38.55
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	37.13
			American Fidelity	37.13
			Amerian Fidelity	14.94
			Amerian Fidelity	14.94
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	7.88
			Texas Life After Tax	7.88
			TOTAL:	1,130.66
Lee C. Fine Airport	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	49.52
			Dental Insurance Premiums	49.52
			Dental Insurance Premium	17.76
			Dental Insurance Premium	17.76
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	930.51
			Health Insurance Contribut	930.51
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
		ALLIED SERVICES LLC	TRASH SERV 9/1-9/30/18	35.42

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		AMEREN MISSOURI	LCF RUNWAY LTS 7/29-8/29/1	59.00
			LCF FIREHOUSE 7/30-8/28/18	34.64
		INTERNAL REVENUE SERVICE	FICA	309.84
			Medicare	72.45
		ICMA	Retirement 401	280.45
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	120.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.78
			Group Dependent Life Ins	2.78
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.27
			Group Life Ins and Buy Up	7.27
			Short Term Disability Ins	9.28
			Short Term Disability Ins	9.28
			Short Term Disabiilty Ins	8.57
			Short Term Disabiilty Ins	8.57
			TOTAL:	3,512.14
NON-DEPARTMENTAL	Grand Glaize Airpo	MIDWEST PUBLIC RISK	Dental Insurance Premiums	31.66
			Dental Insurance Premiums	31.66
			Health Insurance Contribut	16.02
			Health Insurance Contribut	16.02
			Health Insurance Contribut	61.16
			Health Insurance Contribut	61.16
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		MO DEPT OF REVENUE	State Withholding	53.20
		INTERNAL REVENUE SERVICE	Fed WH	195.22
			FICA	226.27
			Medicare	52.92
		ICMA	Retirement 457	30.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	32.40
			American Fidelity	32.40
			Amerian Fidelity	9.96
			Amerian Fidelity	9.96
			TOTAL:	880.17
Grand Glaize Airport	Grand Glaize Airpo	CITY OF OSAGE BEACH	SERV 7/25-8/22/18	51.54
		MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.28
			Dental Insurance Premiums	74.28
			Health Insurance Contribut	232.63
			Health Insurance Contribut	232.63
			Health Insurance Contribut	992.98
			Health Insurance Contribut	992.98
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		ALLIED SERVICES LLC	TRASH SERV 9/1-9/30/18	35.42
		AMEREN MISSOURI	GG AP HANGAR 7/29-8/27/18	41.21
			GG TBLC EXT D 7/29-8/27/18	268.88

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			GG AP SHOP 7/29-8/27/18	27.02
			GG AP 7/29-8/27/18	11.92
			TBLC EXT D GG 7/29-8/27/18	21.57
			GG AP HANGAR E8 7/29-8/27/	32.24
			GG AP SLEEPY 7/29-8/27/18	21.11
		INTERNAL REVENUE SERVICE	FICA	226.27
			Medicare	52.92
		ICMA	Retirement 401	200.30
		HSA BANK	HSA Family/Dep. Contributi	180.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.57
			Group Dependent Life Ins	2.57
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	1.97
			Group Life Ins and Buy Up	1.97
			Short Term Disability Ins	8.12
			Short Term Disability Ins	8.12
			Short Term Disabiilty Ins	4.28
			Short Term Disabiilty Ins	4.28
			TOTAL:	3,839.34

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===== FUND TOTALS =====
10  General Fund                118,912.89
20  Transportation              14,869.47
30  Water Fund                  12,908.84
35  Sewer Fund                  30,479.52
40  Ambulance Fund              8,569.51
45  Lee C. Fine Airport Fund     4,642.80
47  Grand Glaize Airport Fund    4,719.51
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                        GRAND TOTAL:      195,102.54
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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Mayor & Board	General Fund	RHONDA BARKER DBA PROMO 4 U BANKCARD SERV 7514	BOARD & ADMIN SHIRTS FLOWERS - T. WALKER FLOWERS - J. BETHUREM TOTAL:	453.72 49.99 79.94 583.65
City Administrator	General Fund	BANKCARD SERV 0857 TYLER TECHNOLOGIES INC RHONDA BARKER DBA PROMO 4 U	STAR 12 - A.QUADE PAYROLL WEBINAR-A.QUADE EMPLOYEE SETUP WEBINAR-A.Q BOARD & ADMIN SHIRTS TOTAL:	349.00 137.50 137.50 63.94 687.94
City Attorney	General Fund	THOMSON REUTERS - WEST	AUG INFO CHARGES TOTAL:	330.00 330.00
Building Inspection	General Fund	O'REILLY AUTOMOTIVE STORES INC LAKE REGIONAL HEALTH SYSTEM	WIPER BLADES AHA HEARTSAVER CPR AED TOTAL:	25.13 20.00 45.13
Building Maintenance	General Fund	EZARDS AMERICAN STAMP & MARKING PRODUCTS INC CONSOLIDATED ELECTRICAL DISTR, INC PRAIRIEFIRE COFFEE & ROASTERS MIDSTATE SIGN CORP SHERWIN-WILLIAMS SURECUT LAWN CARE LLC AB PEST CONTROL INC BANKCARD SERV 7663 STAPLES BUSINESS ADVANTAGE CROWN LINEN SERVICE INC	KILZ, MINERAL SPIRITS, BOLTS NAME INSERT-M.BEAN NAME PLATE - T.BURNHAM LIGHT BULB LIGHT BULBS COFFEE & HOT COCOA CH WATER COOLER RENTAL CH NEON SIGN REPAIR CH NEON SIGN REPAIR STAIN AUG GROUNDS MAINTENANCE CH PEST CONTROL TIRE FOR CART TRASH BAGS RENUZIT CH FLOOR MATS TOTAL:	50.75 16.50 21.76 30.60 56.10 148.75 38.51 500.78 844.90 205.35 2,186.43 125.00 39.96 327.63 18.66 33.29 4,644.97
Parks	General Fund	ADVANCED TURF SOLUTIONS INC RAPID SIGNS MEEKS BUILDING CENTER PLUMB SUPPLY CO GB MAINTENANCE SUPPLY O'REILLY AUTOMOTIVE STORES INC LAKE REGIONAL HEALTH SYSTEM KANSAS GOLF AND TURF INC CORE & MAIN LP PRECISION AUTO & TIRE SERVICE LLC BIG O TIRES AND SERVICE CENTERS BSN SPORTS BANKCARD SERV 7663	FIELD MAINT. & SUPPLIES FIELD MAINT. & SUPPLIES FIELD MAINT & PAINTER FIELD MAINT & PAINTER REPA ROAD SIGNS FOR PARK FIELD NAILS PLUMBING PARTS FOR CONCESS PRETTY POTTY GREASE AHA HEARTSAVER CPR AED VENTRAC PARTS VENTRAC PARTS PARTS FOR IRRIGATION OIL CHG, TIRE REPAIR - P 4 TIRE REPAIR ON SKID LOADER FLAT REPAIR - SKID LOADER SOCCER NET & STRAPS SOCCER NET STRAPS WALL MOUNT SERVICE SINK WOOD BATS	473.80 1,451.40 41.90 226.00 78.00 12.59 80.24 24.78 54.90 80.00 121.28 14.55 224.10 106.95 41.39 45.20 353.90 69.77 179.99 119.96

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			PARK ADVERTISING	1.71
			PARK ADVERTISING	4.29
		CAPITAL SAND COMPANY	INFIELD DIRT	672.28
		O'REILLY AUTOMOTIVE STORES INC	TRACTOR FLUID	55.99
		D&R TRUCKING SERVICE LLC	TOPSOIL	590.00
		STAPLES BUSINESS ADVANTAGE	SIGN HOLDERS	42.18
		MPR SUPPLY CO	IRRIGATION HEADS	684.00
			TOTAL:	5,851.15
Human Resources	General Fund	BANKCARD SERV 0857	SKILL PATH	299.00
		BANKCARD SERV 7663	MPR FALL CONF SPOUSE CHARG	107.62
			MPR FALL CONF SPOUSE CHARG	107.62
			MOPRIMA MTG-A.WHITE, C.LEI	45.00
			MOPRIMA MTG-R.WHITE, C.LAM	50.00
			MPR FALL CONF SPOUSE CHARG	107.62
			TEAM BUILDING AWARD CUP	19.00
		BANKCARD SERV 7514	DROPBOX MEMBERSHIP	9.99
			TOTAL:	745.85
Overhead	General Fund	PITNEY BOWES GLOBAL	LEASE 6/30-9/29/18	403.62
		XEROX CORPORATION DBA XEROX FINANCIAL	AUG LEASE PAYMENT & DOC FE	290.46
			TOTAL:	694.08
Police	General Fund	MO POLICE CHIEFS ASSC	MEMBERSHIP-T. DAVIS	200.00
		LEON UNIFORM CO INC	UNIFORMS-LEYVA, SHELTON, STA	379.85
		O'REILLY AUTOMOTIVE STORES INC	HEADLIGHT BULB - PD 22	6.63
		LAKE REGIONAL HEALTH SYSTEM	AHA HEARTSAVER CPR AED	80.00
		LAKE SUN LEADER 81525 & 1586450	BID-VEHICLE MAINT & REPAIR	67.50
		CENTRAL COMMUNICATIONS	REPAIR MICROPHONE	40.00
		DALE A DISTLER DBA	REPAIR BUMPER LIGHTS- PD 3	35.00
		HEDRICK MOTIV WERKS LLC	PRIORITY START, NEW STRUTS-	498.60
			TURN ROTORS-PD 32	100.00
			REPLACE OIL SENDING UNIT-P	58.16
		STAPLES BUSINESS ADVANTAGE	FLDR PRESSBOARD, TONER, DV	348.21
			TAPE, PENS, USB & COPY PAP	85.58
			MEMORY CARD	22.62
			USB & POST ITS	33.08
			INDEX MAKER	15.84
		XEROX CORPORATION DBA XEROX FINANCIAL	AUG LEASE PAYMENT & DOC FE	165.43
			TOTAL:	2,136.50
911 Center	General Fund	WIRELESS USA INC	SEPT SERVICE CONTRACT	225.00
		ELECTRONICS UNLIMITED	INSTALL CABLE BOX	112.50
		LAKE REGIONAL HEALTH SYSTEM	AHA HEARTSAVER CPR AED	40.00
		CAMDENTON AREA CHAMBER OF COMMERCE	K. ASANTE	425.00
			TOTAL:	802.50
Information Technology	General Fund	BANKCARD SERV 3333	IT SPEC LAPTOP	999.66
		TYLER TECHNOLOGIES INC	EXECUTIME	93.75
		ALEXANDER OPEN SYSTEMS INC	VCENTER ISSUES	122.50
			TOTAL:	1,215.91
Emergency Management	General Fund	ELECTRONICS UNLIMITED	HANG TV & WEATHER COMP-DSP	430.72
		AB PEST CONTROL INC	PEST CONTROL - STORM SIREN	225.00
			TOTAL:	655.72

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Economic Development	General Fund	LAKE AREA CHAMBER OF COMMERCE POWERS, BRIAN DBA	MEMBERSHIP - J. WOODS SOUND & LTG FOR FALL FEST GAME SHOW FOR FALL FEST DJ FOR FALL FEST GAMES FOR FALL FEST INFLATABLE MOVIE SCREEN GARAGE SALE PRIZE BASKETS ADVERTISING 10/2018	100.00 3,000.00 1,000.00 875.00 2,350.00 319.97 211.18 550.00
		BANKCARD SERV 7663		
		GREGORY WOOD DBA MISSOURI LIFE INC		
			TOTAL:	8,406.15
Transportation	Transportation	FASTENCO INC FASTENAL CO ARAMARK UNIFORM & CAREER APPAREL GROUP	3/4 BODY FULL FLOW & BUSHI FOAM EAR PLUGS TRANS DEPT UNIFORMS TRANS DEPT FLOOR MATS TRANS DEPT UNIFORMS TRANS DEPT FLOOR MATS TRANS DEPT UNIFORMS TRANS DEPT FLOOR MATS TRANS DEPT FLOOR MATS SWITCH-TRK 63 & BU ALARM-T COFFEE ROAD PAINT STREET LIGHT REPAIR E. HIBDON ROCK BREAKER RENTAL REPAIR ICE MACHINE PENS, ERASERS, EXPO CLNR, COR 24 X 36 BOARD MAY YARDAGE DISCOUNT JUNE YARDAGE DISCOUNT CONCRETE	43.70 42.43 62.37 11.10 32.50 11.10 23.23 4.96 53.86 30.60 757.50 67.93 141.67 7,200.00 103.50 15.89 17.04 12.00- 76.00- 474.00
		O'REILLY AUTOMOTIVE STORES INC PRAIRIEFIRE COFFEE & ROASTERS SASCO PAVEMENT COATINGS INC BUTLER SUPPLY CO CAMDENTON AREA CHAMBER OF COMMERCE CROWN POWER & EQUIPMENT COMMERCIAL & RESTAURANT EQUIP INC DBA STAPLES BUSINESS ADVANTAGE		
		DREDGING INC DBA SCOTTS CONCRETE		
		XEROX CORPORATION DBA XEROX FINANCIAL DELTA GASES, INC BARTLETT & WEST INC ARAMARK	AUG LEASE PAYMENT & DOC FE PARTS FOR WELDER MACE RD PHASE 2 - 7/28-8/2 HI-VIS TEE SHIRTS PRICE ADJ-HI-VIS TEE SHIRT PRICE ADJ-HI-VIS TEE SHIRT PRICE ADJ-HI-VIS TEE SHIRT PRICE ADJ-HI-VIS TEE SHIRT URINAL SCREENS	55.14 313.60 3,295.50 1,276.17 114.80- 56.90- 116.80- 114.81- 9.62
		SMITH PAPER & JANITOR SUPPLY CO INC		
			TOTAL:	13,552.10
NON-DEPARTMENTAL	Water Fund	MO DEPT OF NATURAL RESOURCES	WEST PWS PRIMACY FEES EAST PWS PRIMACY FEES	4,461.51 5,089.85
			TOTAL:	9,551.36
Water	Water Fund	FASTENAL CO ARAMARK UNIFORM & CAREER APPAREL GROUP	SAFETY GLASSES WATER DEPT UNIFORMS WATER DEPT FLOOR MATS WATER DEPT UNIFORMS WATER DEPT FLOOR MATS WATER DEPT UNIFORMS WATER DEPT FLOOR MATS LOCATES SEPT UTILITY BILL POSTAGE COFFEE E. HIBDON	7.48 28.64 11.09 28.64 11.09 28.79 4.97 68.25 400.00 30.60 141.67
		MO ONE CALL SYSTEM INC POSTMASTER PRAIRIEFIRE COFFEE & ROASTERS CAMDENTON AREA CHAMBER OF COMMERCE		

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		DAM STEEL SUPPLY	STEEL PARTS FOR WATER DEPT	182.50
		COMMERCIAL & RESTAURANT EQUIP INC DBA	REPAIR ICE MACHINE	103.50
		CORE & MAIN LP	VALVE	176.00
			PUMP	328.00
			REGULATOR	366.00
			REGULATOR	813.88
			DOUBLE JACKET MILL HOSE	639.00
		CHASE CO INC	ROLLER FOR CONWAY RD	186.30
		STAPLES BUSINESS ADVANTAGE	PENS,ERASERS,EXPO CLNR,COR	15.89
			24 X 36 BOARD	17.03
		XEROX CORPORATION DBA XEROX FINANCIAL	AUG LEASE PAYMENT & DOC FE	55.14
		SIDENER ENVIRONMENTAL SERVICES INC	GASKET VALVE & FITTING	18.75
		ARAMARK	PRICE ADJ-HI-VIS TEE SHIRT	114.81-
			PRICE ADJ-HI-VIS TEE SHIRT	114.81-
		GRISWOLD INDUSTRIES DBA ENGINEERED SYS	CLA-VALVE	1,619.45
		SMITH PAPER & JANITOR SUPPLY CO INC	URINAL SCREENS	9.61_
			TOTAL:	5,062.65
NON-DEPARTMENTAL	Sewer Fund	MO DEPT NATURAL RESOURCES/ENVIR QUALIT	SEWER CONNECTION FEES	4,289.99_
			TOTAL:	4,289.99
Sewer	Sewer Fund	EZARDS	PLUMBING PARTS	34.43
			PARTS TO MAKE PRESSURE WAN	9.37
		FASTENAL CO	SAWZALL KIT	382.70
			SAWZALL KIT	382.70
		ARAMARK UNIFORM & CAREER APPAREL GROUP	SEWER DEPT UNIFORMS	42.96
			SEWER DEPT FLOOR MATS	11.09
			SEWER DEPT UNIFORMS	42.96
			SEWER DEPT FLOOR MATS	11.09
			SEWER DEPT UNIFORMS	46.20
			SEWER DEPT FLOOR MATS	4.97
		MO ONE CALL SYSTEM INC	LOCATES	68.25
		TALLMAN COMPANY	PART FOR CH REPLUMB	18.17
			PLUMBING PARTS	76.64
			GALVANIZED PARTS	29.32
			BUSHING	1.26
		MUNICIPAL EQUIPMENT CO	CHECK VALVE - 53-1	807.00
			SANDS 54-07 PUMP REBUILD	11,743.66
			KK 114 REBUILD	7,708.92
		CONSOLIDATED ELECTRICAL DISTR, INC	GALV PIPE AND BLADES	324.91
		POSTMASTER	SEPT UTILITY BILL POSTAGE	400.00
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE	30.60
		LOYD'S ELECTRIC SUPPLY INC	SOFT START FOR ROCKWAY	1,785.94
			SOFT START BACK UP	1,785.94
			15A 125V DPDT	232.58
		CAMDENTON AREA CHAMBER OF COMMERCE	E. HIBDON	141.66
		DAM STEEL SUPPLY	STAINLESS STEEL PIPE	8,500.00
		COMMERCIAL & RESTAURANT EQUIP INC DBA	REPAIR ICE MACHINE	103.50
		CORE & MAIN LP	HOSE & VALVES FOR ODOR CON	214.00
			PAIL OF PRECO PLUG	40.00
		JCI INDUSTRIES INC	PUMP REPAIR S/N 15250	4,450.00
		STAPLES BUSINESS ADVANTAGE	PENS,ERASERS,EXPO CLNR,COR	15.90
			STAPLER	12.07
			24 X 36 BOARD	17.04
		XEROX CORPORATION DBA XEROX FINANCIAL	AUG LEASE PAYMENT & DOC FE	55.14
		ARAMARK	HI-VIS TEE SHIRTS	1,276.17

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			PRICE ADJ-HI-VIS TEE SHIRT	114.81-
			PRICE ADJ-HI-VIS TEE SHIRT	56.90-
			PRICE ADJ-HI-VIS TEE SHIRT	116.80-
			PRICE ADJ-HI-VIS TEE SHIRT	114.81-
		SMITH PAPER & JANITOR SUPPLY CO INC	URINAL SCREENS	9.61_
			TOTAL:	40,413.43
Ambulance	Ambulance Fund	AIRGAS INC	OXYGEN	389.57
		LAKE REGIONAL HEALTH SYSTEM	AHA HEARTSAVER CPR AED	60.00
		CAMDENTON AREA CHAMBER OF COMMERCE	F. HANDY	425.00
		STAPLES BUSINESS ADVANTAGE	TAPE, PENS, USB & COPY PAP	41.22
		THE ARTCRAFT GROUP INC DBA FOREMOST PR	WHISTLE KEYHOLDER	393.55_
			TOTAL:	1,309.34
Lee C. Fine Airport	Lee C. Fine Airpor	NAEGLER OIL CO	LCF JET FUEL	19,894.27
			LCF JET FUEL	20,148.24
			LCF JET FUEL	10,753.01
			LCF EQUIP & SATELLITE FEES	46.00
		O'REILLY AUTOMOTIVE STORES INC	MODULATOR	21.06
		NEUMAYER EQUIPMENT COMPANY INC	REPAIR JET FUEL TANKS	655.65_
			TOTAL:	51,518.23
Grand Glaize Airport	Grand Glaize Airpo	NAEGLER OIL CO	GG EQUIP & SATELLITE FEES	46.00
		O'REILLY AUTOMOTIVE STORES INC	OIL PAN	14.99
			BELTS	147.52
			BELTS	62.90
		EDWARD A BARCHENSKI JR DBA CJ ELEC	REPAIR BEACON MOTOR	1,199.42_
			TOTAL:	1,470.83

===== FUND TOTALS =====

10	General Fund	26,799.55
20	Transportation	13,552.10
30	Water Fund	14,614.01
35	Sewer Fund	44,703.42
40	Ambulance Fund	1,309.34
45	Lee C. Fine Airport Fund	51,518.23
47	Grand Glaize Airport Fund	1,470.83

GRAND TOTAL:	153,967.48
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City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Ed Rucker City AttorneyDate Submitted: 09/06/18**Agenda Item Title:**

Bill 18-46 - An Ordinance of the City Of Osage Beach, Missouri, Establishing a Pro Tem Municipal Judge to Serve in the Event the Duly Appointed Municipal Judge is Unavailable or Temporarily Unable To Serve.

Presented by: *(Name/Title)* Ed Rucker City Attorney**Requested Action:**
☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 18-46

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances & 79.130 R.S.Mo. and SB 5 (2015) and SB572 (2016)

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-46; Letter to Judge Hayden and response.

Department Comments and Recommendation:

This bill will create an ordinance to authorize the Mayor, with the advice and consent of the Board of Aldermen, to appoint a suitable person as Municipal Judge Pro Tem. Such individual shall have and hold all the qualifications as the duly appointed Municipal Judge for the Osage Beach Municipal Division.

The Municipal Judge Pro Tem shall serve in the event the Municipal Judge is unavailable, upon the request of the Municipal Judge or the Presiding Judge of the 26th Judicial Circuit Court.

The 26th Judicial Circuit Court of which our Municipal Court is a division has been notified and has no objection to the city proceeding with this position.

The Municipal Judge Pro Tem will be paid only for those times he/she may serve when Judge Washburn is not available.

The City Attorney recommends adoption of this bill.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-46 is in correct form as per City Attorney.

The first reading was read and passed by the Board of Aldermen on September 6, 2018.

This bill creates a new section within our City Code Chapter 130 creating the position of a Municipal Judge Pro Tem to serve in the event our Municipal Judge is unavailable.

I concur with the City Attorney's recommendation.

BILL NO. 18-46

ORDINANCE NO. 18.46

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ESTABLISHING A PRO TEM MUNICIPAL JUDGE TO SERVE IN THE EVENT THE DULY APPOINTED MUNICIPAL JUDGE IS UNAVAILABLE OR TEMPORARILY UNABLE TO SERVE.

WHEREAS, the Board of Aldermen desires to create the position of Municipal Judge Pro Tem, to serve in the Osage Beach Municipal Division of the 26th Judicial Circuit Court in the event the designated municipal judge is unavailable or temporarily unable to serve:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1 A new Section 130.070 of the Osage Beach Code of Ordinances be and is hereby enacted as follows:

Section 130.070. Appointment of Municipal Judge Pro Tem.

- A. The Mayor, with the advice and consent of the Board of Aldermen, shall appoint a suitable person as Municipal Judge Pro Tem, who shall hold office at the pleasure of the Board of Aldermen and until a successor is appointed and qualified. Such individual shall have and hold all the qualifications as the duly appointed Municipal Judge for the Osage Beach Municipal Division.
- B. The Municipal Judge Pro Tem shall serve only upon the request of the Municipal Judge or the Presiding Judge of the 26th Judicial Circuit Court, in the event the Municipal Judge is unavailable or temporarily unable to serve.
- C. Appointments shall be for a term of two (2) years commencing July first (1st) of each even-numbered year.
- D. Appointments to complete a portion of a term shall be for the remainder of the original term and an additional two (2) year period.

Section 2. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 3. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 4. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: September 6, 2018 READ SECOND TIME: _____

I hereby certify that Ordinance No.18.46. was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No.18.46.

John Olivarri, Mayor

Date

Cynthia Lambert, City Clerk



City of Osage Beach
1000 City Parkway • Osage Beach, MO 65065
Phone [573] 302-2000 • Fax [573] 302-0528 • www.OsageBeach.org

January 26, 2018

Judge Kenneth Hayden
Presiding Judge
26th Judicial Circuit Court
One Court Circle
Camdenton Missouri

Re: Creation of Municipal Judge Pro Tem
for the Osage Beach Municipal Division.

Dear Judge Hayden,

The City of Osage Beach is contemplating creating the position of Municipal Judge Pro Tem for the Osage Beach Municipal Division to serve when our regular Judge Bill Washburn is unavailable.

Before we go any further in this process Mayor Olivarri asked me to contact you to let you know we are considering this action. I have attached to this letter a copy of the draft ordinance. The qualifications of the Municipal Judge Pro Tem will be the same requirements as those for our regular judge.

This letter is to let you and the rest of the court know we are anticipating creating this position and inquire if the court has any questions, concerns, or additional requirements we should consider.

I hope to present this to the Board of Aldermen at their Meeting on March 1, 2018. If there is something I am missing or misunderstanding about this process please let me know. If we do not make contact and I do not hear any concerns from the Court by March 1, 2018 we will proceed on the assumption there is nothing else we need to do to meet the Court's requirements.

Thank you for your time and attention in this matter.

Sincerely,



Edward B. Rucker #26200
City Attorney
573-302-2000 ext. 398
erucker@osagebeach.org

cc. Mayor Olivarri
City Administrator

EBR/mtf
Encl. Draft Ordinance

Edward Rucker

From: Carla.Fiene@courts.mo.gov
Sent: Friday, February 2, 2018 3:02 PM
To: Edward Rucker
Subject: Municipal Judge Pro Tem for Osage Beach Municipal Division

Dear Mr. Rucker:

I am in receipt and review of your letter dated January 26, 2018. This matter was discussed at the meeting of the Circuit Court En Banc today. The Circuit Court En Banc has no objection to the city proceeding as outlined in your letter to me dated January 26, 2018.

Sincerely,

Kenneth M. Hayden
 Presiding Judge

+++++

CARLA FIENE
 PRESIDING JUDGE'S SECRETARY
 1 COURT CIRCLE, SUITE 9
 CAMDENTON, MO 65020
 (573) 346-5160
 (573) 346-0369 (fax)
 carla.fiene@courts.mo.gov

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Ty Dinsdale, Airport ManagerDate Submitted: 09/06/18**Agenda Item Title:**

Bill 18-47 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute Amendment No. 1 to State Block Grant Agreement, Project No. 17-046B-1 with the Missouri Highways and Transportation Commission.

Presented by: *(Name/Title)* Ty Dinsdale, Airport Manager**Requested Action:**

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☒ Second Reading of Bill # 18-47
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This agreement needs to be signed and back to MoDOT no later than October 1, 2018.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☒

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-47; Grant Agreement; Grant Assurances

Department Comments and Recommendation:

This Grant Agreement provides the City reimbursements for the engineering and construction services for Phase 2 of the Lee C. Fine Taxiway Project. This agreement has been written for \$1,648,705 in addition to the original \$156,661 in federal dollars. These dollars will utilize \$129,572 of the Airport's 2017 non-primary entitlement funds and \$1,478,162 of the Airport's 2018 Discretionary funds and \$40,971 of the Airport's 2018 non-primary entitlement funds. This is a FAA 90/10 funded project through MODot and the City will be responsible for \$183,190.

The Airports and Public Works Department recommends approval.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-47 is in correct form as per City Attorney.

The first reading was read and passed by the Board of Aldermen on September 6, 2018.

This is the Grant Agreement for Phase 2 of the Lee C Fine Taxiway Reconstruction Project providing and ensuring MoDOT / FAA funding. Phase 1 of the project was completed in FY2017. The engineering contract for Phase 2 was awarded in February 2018 to CMT and is a FY2018 budgeted item. The construction for Phase 2 was awarded in May 2018 to Lehman Construction and will be a FY2019 budgeted item.

I concur with the departments' recommendation.

BILL NO. 18-47

ORDINANCE NO. 18.47

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NO. 1 TO STATE BLOCK GRANT AGREEMENT, PROJECT NO. 17-046B-1 WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

WHEREAS, the City of Osage Beach entered into an agreement with the Missouri Highways and Transportation Commission in February 27, 2018, in which the Commission granted the sum not to exceed one hundred fifty-six thousand six hundred sixty-one dollars (\$156,661.00) to assist with Design parallel Taxiway Phase 2 Reconstruction; and

WHEREAS, the Commission agrees an additional sum not to exceed one million six hundred forty-eight thousand seven hundred five dollars (\$1,648,705) for Design and Construct Parallel Taxiway Phase 2 Reconstruction is granted.

NOW, THEREFORE, BE IT ORDIANED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That the Board of Aldermen has determined it is in the best interest of the City to authorize Amendment No. 1 to the Missouri Highways and Transportation Commission State Block Grant Agreement, Project No. 17-046B-1.

Section 2. That the Board of Aldermen agrees to the terms and conditions as set out in the attached as Exhibit A and included herein as Amendment No. 1 to the Missouri Highways and Transportation Commission State Block Grant Agreement, Project No. 17-046B-1, and further agrees to provide matching funds of not less than one hundred eighty-three thousand one hundred ninety dollars (\$183,190), and further authorizes the Mayor to execute same on behalf of the City of Osage Beach.

Section 3. That this Ordinance shall be in full force and effect from and after the date of passage.

READ FIRST TIME: September 6, 2018 READ SECOND TIME:

I hereby certify that Ordinance No. 18.47 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

Bill No. 18-47
Page 2

Ordinance No. 18.47

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.47.

John Olivarri, Mayor

Date

ATTEST:

Cynthia Lambert, City Clerk

CCO Form: MO18

Approved: 05/94 (MLH)

Revised: 03/17 (MWH)

Modified:

Sponsor: City of Osage Beach (Lee C. Fine)

Project No.: 17-046B-1

CFDA Number: CFDA #20.106

CFDA Title: Airport Improvement Program

Federal Agency: Federal Aviation Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
AMENDMENT TO STATE BLOCK GRANT AGREEMENT**

AMENDMENT #1

THIS AGREEMENT AMENDMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Osage Beach (hereinafter, "Sponsor").

WITNESSETH:

WHEREAS, the parties entered into an Agreement executed by the Sponsor on February 16, 2018, and executed by the Commission on February 27, 2018, (hereinafter, "Original Agreement") under which the Commission granted the sum not to exceed One Hundred Fifty-Six Thousand Six Hundred Sixty-One Dollars (\$156,661) to the Sponsor to assist with Design Parallel Taxiway Phase 2 Reconstruction; and

WHEREAS, the Commission previously approved funds for Design and Construct Parallel Taxiway Phase 2 Reconstruction; and

WHEREAS, the level of funding originally approved is not sufficient to cover the costs associated with Design and Construct Parallel Taxiway Phase 2 Reconstruction.

WHEREAS, the Commission has sufficient funds to increase the grant amount for Design and Construct Parallel Taxiway Phase 2 Reconstruction.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) **ADDITIONAL GRANT:** The Commission grants to the Sponsor an additional sum not to exceed One Million Six Hundred Forty-Eight Thousand Seven Hundred Five Dollars (\$1,648,705) for Design and Construct Parallel Taxiway Phase 2 Reconstruction subject to the following conditions:

(A) The Sponsor shall provide matching funds of not less than One Hundred Eighty-Three Thousand One Hundred Ninety Dollars (\$183,190) toward the project in addition to those previously committed by the Sponsor in the Original Agreement.

(B) The project will be carried out in accordance with the assurances (Exhibit 1) given by the Sponsor to the Commission as specified in the Original Agreement.

(C) This Amendment shall expire and the Commission shall not be obligated to pay any part of the costs of the project unless this grant amendment has been executed by the Sponsor on or before October 1, 2018, or such subsequent date as may be prescribed in writing by the Commission.

(D) Based upon the revised project schedule, the original project time period of September 30, 2018, will be extended to May 1, 2020, to allow for completion of the work. Paragraph (2) of the Original Agreement is hereby amended accordingly.

(E) All other terms and conditions of the Original Agreement entered into between the parties shall remain in full force and effect.

(2) CONSTRUCTION OBSERVATION/INSPECTION REQUIREMENTS: In conjunction with submittal of the construction bid tabulation, the Sponsor shall provide a construction observation/inspection program setting forth a format for accomplishment of resident observation, construction inspection and overall quality assurance.

(3) CONSTRUCTION PROGRESS AND INSPECTION REPORTS: The Sponsor shall provide and maintain adequate, competent and qualified engineering supervision and construction inspection at the project site during all stages of the work to ensure that the completed work conforms with the project plans and specifications. Project oversight by the Commission's project manager or other personnel does not relieve the Sponsor of this responsibility.

(A) The Sponsor shall require the resident project representative to keep daily construction records and shall submit to the Commission a weekly construction progress and inspection report on the FAA Form 5370-1 ("Construction Project and Inspection Report"), completed by the resident project representative. A weekly summary of tests completed shall be included.

(B) Prior to final acceptance, the Sponsor shall provide to the Commission a testing summary report bearing the engineer's seal and including a certification from the engineer that the completed project is in compliance with the plans and specifications.

(4) WAGE LAWS: The Sponsor and its contractors and subcontractors shall pay the prevailing hourly rate of wages for each craft or type of worker required to execute this project work as determined by the Department of Labor and Industrial Relations of Missouri, and they shall further comply in every respect with the minimum wage laws of Missouri and the United States. Federal wage rates under the Davis-Bacon or other federal acts apply to and govern this Agreement also for such work which is performed at the jobsite, in accord with 29 CFR Part 5. Thus, this Agreement

is subject to the "Contract Work Hours and Safety Standards Act", as amended (40 U.S.C. Sections 327, *et seq.*), and its implementing regulations. The Sponsor shall take the acts which may be required to fully inform itself of the terms of, and to comply with, state and federal laws.

(5) COMPETITIVE SELECTION OF CONTRACTOR: Construction that is to be accomplished by contract is to be competitively bid in accordance with federal procurement requirements, located at 49 CFR Part 18. Bid notices should be published in a qualified (local or area) newspaper or other advertisement publication located in the same county as the airport project as a minimum.

(6) REVIEW OF BIDS AND CONTRACT AWARD: The Commission shall review all contractors' bids and approve the selection of the apparent successful bidder prior to the Sponsor awarding the construction contract.

(7) NOTICE TO PROCEED: After the Commission receives copies of the executed construction contract between the Sponsor and the contractor, the performance and payment bonds and any other documentation as required by this Agreement, the Commission will authorize the Sponsor to issue a notice to proceed with construction.

(A) Notice to proceed shall not be issued until the Sponsor has provided satisfactory evidence of acceptable title to the land on which construction is to be performed. Ownership status of existing airport property as well as any land or easements acquired under this project must be included in a Certificate of Title tied to a current Exhibit "A" property map.

(B) The Sponsor shall issue a notice to the contractor within ten (10) days of authorization by the Commission, unless otherwise approved by the Commission.

(C) Any construction work performed prior to the Sponsor's issuance of a Notice to Proceed shall not be eligible for funding participation.

(8) DISADVANTAGED BUSINESS ENTERPRISES - CONSTRUCTION: The Sponsor shall notify prospective bidders that DBEs will be afforded full and affirmative opportunity to submit bids in response to the invitation and will not be discriminated against on grounds of race, color, sex or national origin in consideration for an award.

(A) The goal for this project to be awarded to DBE firms shall be established by the Commission based on the engineer's construction cost estimate included in the design report. The goal will be a percentage of the federal portion of the contract costs less the amount expended for land, easements, the Sponsor's in-house administration, force account work and any noncontractual costs. Failure to meet the DBE goal can render a bid proposal nonresponsible at the Commission's discretion.

(B) The Sponsor shall conduct field reviews and interviews with

workers to ensure that the portion of the work identified in the construction contract to be performed by DBE firms is so performed. Results of these interviews shall be submitted to the Commission with the weekly construction progress reports.

(9) LABOR STANDARDS INTERVIEWS: The Sponsor shall conduct periodic random interviews with the workers to assure that they are receiving the established prevailing wages. Results of these interviews shall be submitted to the Commission with the weekly construction progress reports.

(10) AIR AND WATER QUALITY STANDARDS: Approval of the project is conditioned on the Sponsor's compliance with the applicable air and water quality standards in accomplishing project construction and in operating the airport. Failure to comply with this requirement may result in suspension, cancellation or termination of federal assistance under this Agreement.

(11) FILING NOTICE OF LANDING AREA PROPOSAL: When a project involving changes to the runway will be implemented at an airport, the Sponsor must submit FAA Form 7480-1 ("Notice of Landing Area Proposal") to the FAA not less than one hundred twenty (120) days prior to commencement of any construction or alteration. A copy of the form as filed with the FAA and the FAA airspace determination letter must be provided to the Commission. This form must be submitted for any projects that involve the widening, lengthening or reconstruction of an existing runway or construction of a new runway. When the funded project is strictly a master plan/site selection, this form will be submitted for the final three proposed sites prior to development of the ALP.

(12) FILING NOTICE OF PROPOSED CONSTRUCTION OR ALTERATION: When a development project that does not involve changes to the runway will be implemented at an airport, the Sponsor must submit FAA Form 7460-1 ("Notice of Proposed Construction of Alteration") to the FAA not less than one hundred twenty (120) days prior to commencement of any construction or alteration. A copy of the form as filed with the FAA and the FAA airspace determination letter must be provided to the Commission. This form must be submitted for construction of any permanent structures on the airport, temporary structures over 20 feet in height or use of construction equipment over 20 feet tall. It is not necessary for routine construction projects, unless they include above ground installations.

(13) CHANGE ORDERS/SUPPLEMENTAL AGREEMENTS: All change orders/supplemental agreements must be submitted to the Commission for approval prior to implementation to ensure funding eligibility. Requests for additional work for items not included in the original bid must be accompanied by a cost analysis to substantiate the proposed costs.

(14) RESPONSIBILITY FOR PROJECT SAFETY: During the full term of the project, the Sponsor shall be responsible for the installation of any signs, markers or other devices required for the safety of the public. All markers or devices required shall conform with all applicable FAA regulations or specifications.

(A) The Sponsor shall ensure that a safety plan is included in the contract documents and that the Contractor complies with the safety plan during construction.

(B) It is also the responsibility of the Sponsor to issue, through the applicable FAA Flight Service Station, any and all Notices to Airmen that may be required. Copies of notices shall also be sent to the Commission as soon as they are filed with the FAA.

(15) RECORD DRAWINGS: The Sponsor shall provide one (1) set of blue line or black line as-built construction plans and two (2) sets of the updated ALP with a narrative report to the Commission upon project completion. The Sponsor understands and agrees to update the ALP to reflect the construction to standards satisfactory to the Commission and submit it in final form to the Commission. It is further mutually agreed that the reasonable cost of developing said ALP Map is an allowable cost within the scope of this project. The Commission will forward one (1) set of the approved updated ALP to the FAA Central Region office.

(16) PAVEMENT MAINTENANCE MANAGEMENT PROGRAM: The Sponsor agrees that it will implement an effective airport pavement maintenance management program as required by Grant Assurance Pavement Preventive Management. The Sponsor agrees that it will use the program for the useful life of any pavement constructed, reconstructed, or repaired with federal financial assistance at the airport. The Sponsor further agrees that the program will:

(A) Follow FAA Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements", for specific guidelines and procedures for maintaining airport pavements, establishing an effective maintenance program, specific types of distress and its probable cause, inspection guidelines, and recommended methods of repair;

(B) Detail the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed;

(C) Include a Pavement Inventory, Inspection Schedule, Record Keeping, Information Retrieval, and Reference, meeting the following requirements:

1. Pavement Inventory. The following must be depicted in an appropriate form and level of detail:

- a. Location of all runways, taxiways, and aprons;
- b. Dimensions;
- c. Types of pavement; and

d. Year of construction or most recent major rehabilitation.

2. Inspection Schedule.

a. Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in the Advisory Circular 150/5380-6, the frequency of the inspections may be extended to three years.

b. Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition. For drive-by inspections, the date of inspection and any maintenance performed must be recorded.

(D) Record Keeping. Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The type of distress, location, and remedial action, scheduled or performed, must be documented. The minimum information is:

1. Inspection date;
2. Location;
3. Distress types; and
4. Maintenance scheduled or performed.

(E) Information Retrieval System. The Sponsor must be able to retrieve the information and records produced by the pavement survey to provide a report to the Commission as may be required.

(17) MAINTENANCE PROJECT LIFE: The Sponsor agrees that pavement maintenance is limited to those aircraft pavements that are in sufficiently sound condition that they do not warrant more extensive work, such as reconstruction or overlays in the immediate or near future. The Sponsor further agrees that AIP funding for the pavements maintained under this project will not be requested for more substantial type rehabilitation (more substantial than periodic maintenance) for a five year period following the completion of this project unless the Commission determines that the rehabilitation or reconstruction is required for safety reasons.

(18) PROJECTS WHICH CONTAIN PAVING WORK IN EXCESS OF \$250,000: The Sponsor agrees to:

(A) Furnish a construction management program to the Commission prior to the start of construction which details the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but

not limited to, all quality control provisions and tests required by the Federal and/or Commission specifications. The program must include at a minimum:

1. The name of the person representing the Sponsor who has overall responsibility for contract administration for the project and the authority to take necessary actions to comply with the contract;
2. Names of testing laboratories and consulting engineer firms with quality control responsibilities on the project, together with a description of the services to be provided;
3. Procedures for determining that the testing laboratories meet the requirements of the American Society of Testing and Materials Standards on laboratory evaluation referenced in the contract specifications (D 3666, C 1077);
4. Qualifications of engineering supervision and construction inspection personnel;
5. A listing of all tests required by the contract specifications, including the type and frequency of tests to be taken, the method of sampling, the applicable test standard, and the acceptance criteria or tolerances permitted for each type of test; and
6. Procedures for ensuring that the tests are taken in accordance with the program, that they are documented daily, and that the proper corrective actions, where necessary, are undertaken.

(B) Submit at completion of the project, a final test and quality control report documenting the results of all tests performed, highlighting those tests that failed or that did not meet the applicable test standard. The report must include the pay reductions applied and the reasons for accepting any out-of-tolerance material. An interim test and quality control report must be submitted, if requested by the Commission.

(C) Failure to provide a complete report as described in Subparagraph (B) above, or failure to perform such tests, will, absent any compelling justification, result in a reduction in Federal participation for costs incurred in connection with construction of the applicable pavement. Such reduction will be at the discretion of the Commission and will be based on the type or types of required tests not performed or not documented and will be commensurate with the proportion of applicable pavement with respect to the total pavement constructed under the grant agreement.

(D) The Commission, at its discretion, reserves the right to conduct independent tests and to reduce grant payments accordingly if such independent tests determine that sponsor test results are inaccurate.

(19) SMALL AIRPORT FUND: The source of this grant may include funding

from the Small Airport Fund.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below:

Executed by the Sponsor this ____ day of _____, 20____.

Executed by the Commission this ____ day of _____, 20____.

**MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION**

CITY OF OSAGE BEACH

By _____

Title _____

Title _____

By _____

Secretary to the Commission

Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title _____

Ordinance No. _____
(if applicable)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing grant Agreement under the laws of the State of Missouri. Further, I have examined the foregoing grant Agreement and the actions taken by said Sponsor and Sponsor's official representative have been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and the Airport and Airway Improvement Act of 1982, as amended. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said grant constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

CITY OF OSAGE BEACH

Name of Sponsor's Attorney (typed)

Signature of Sponsor's Attorney

Date _____

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 09/06/18**Agenda Item Title:**

Bill 18 - 48 - Authorization to allow Mayor to execute Engineering Contract AEOB18-009, Task Order No. 3 with HDR Engineering, Inc., for the West Side Water Well.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director**Requested Action:**
☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 18-48

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 30-00-773100 EngineeringFY 18 Budgeted Amount: \$ 80,000.00Expenditures to Date 08/31/18: (\$ 0.00)Available: \$ 80,000.00Requested Amount: \$ 99,250.00Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-48; Task Order No. 3 Contract

Department Comments and Recommendation:

This project is for engineering design and surveying of a 3rd water well and well house on the west side of Osage Beach, near the Swiss Village Elevated Storage Tank.

HDR Engineering, Inc. was selected as most qualified firm for this project. There were eight firms that submitted on this project.

A 3rd water well is required to meet growing water demands of the City's water system, and the well is the first priority identified in the 2017 Water System Master Plan. The well is proposed to be located on property owned by the Osage Beach Fire Protection District.

The attached Task Order No. 3 with HDR Engineering, Inc. includes topographic and property survey work, engineering design for the water well, well house, approx. 1200 feet of water main alignment, site work, electrical and controls, associated design drawings and technical specifications.

The negotiated price for this work is \$99,250.00. We budgeted \$80,000 for this work. We have Restricted - Other Funds available that may go toward the additional funds needed for this proposed engineering services contract. Within the Restricted - Other Funds we have self-restricted funds specifically for this well project as this has been an anticipated and planned need within the department.

The engineering services will be completed in six months, which will extend into next year around the March/April time frame.

We have done work with HDR Engineering, Inc. in the past, including the 2017 Water System Master Plan, with good results and recommend approval of this contract.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-48 is in correct form as per City Attorney.

The first reading was read and passed by the Board of Aldermen on September 6, 2018.

I concur with the Public Work Director's recommendation.

BILL NO. 18-48

ORDINANCE NO. 18.48

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE ENGINEERING CONTRACT AEOB18-009, TASK ORDER NO. 3 WITH HDR ENGINEERING, INC., FOR THE WEST SIDE WATER WELL.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a contract with HDR Engineering, Inc. fundamentally and substantially the same as under the terms set forth in Exhibit 1.

Section 2. Total expenditures or liability authorized under this Ordinance shall not exceed ninety-nine thousand two hundred fifty dollars (\$99,250.00).

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: September 6, 2018 READ SECOND TIME:

I hereby certify that the above Ordinance No. 18.48 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.48.

Date

John Olivarri, Mayor

ATTEST:

Cynthia Lambert, City Clerk

TASK ORDER

This Task Order pertains to an Agreement by and between City of Osage Beach, Missouri, (“OWNER”), and HDR Engineering, Inc. (“ENGINEER”), dated _____, 20____, (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 03

PROJECT NAME: 2018 Well and Well House Swiss Village Well No. 3.

PART 1.0 PROJECT DESCRIPTION:

The City of Osage Beach operates 2 wells near the Swiss Village Elevated Storage Tank. A 3rd well is required to meet the growing water demands of the City’s water system. This well is proposed to be located on or adjacent to property owned by the Osage Beach Fire Protection District, near the Swiss Village Elevated Storage Tank, with which the well will feed.

Key Assumptions:

- One design package will be provided that includes the well, well house, raw water line, site work, and electrical & controls.
- A topographic and property survey will be performed and property legal description and easement legal descriptions (if required) will be provided.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

TASK A – TOPOGRAPHIC AND PROPERTY SURVEY

ENGINEER will perform tasks for Topographic and Property Survey work, including:

1. Perform topographic and property site survey of the proposed well site and water main alignment for up to 1200 feet (0.23 miles) of proposed water main to convey water from the well to the Swiss Village Elevated Storage Tank.
 - a. Obtain buried utility locations based upon marked location by the utility companies in the field.
 - b. Identify existing obstructions in the proposed alignment path including culvert type and size, driveway type and width, signs, mailboxes, water meters, utility poles, guy wires, fences, etc.
 - c. Establish the road right-of-way line, and property lines within 100 feet of the well site and proposed water main alignment, and develop a property model in order to draft easement descriptions.
2. Prepare survey base site drawings.

3. Prepare the legal description of the well site for OWNER to include in property acquisition documents for the well site.
4. Prepare temporary easement descriptions for the adjacent 50 feet of area contiguous to the well site for use by the contractor for staging and other construction activities and up to two (2) permanent easements for the raw water line.

TASK B – DESIGN

1. Pre-design meeting with OWNER to confirm well site selection with City engineering staff and Osage Beach Fire Protection District.
2. Develop design drawings for the new production well. The anticipated sheet list is provided below:
 - Coversheet
 - Legend/General Notes
 - Site General Layout Plan
 - Water Main Plan and Profile Drawing
 - Water Main and Appurtenances Detail Drawing
 - Site Plan Civil/Grading/Drainage Plan
 - Site Piping/Electrical Plan
 - Production Well Plan and Elevation Drawing
 - Well House Plan and Details
 - Well House Structural Foundation Plan and Details
 - Well House Mechanical/Electrical Details (1)
 - Electrical Service Diagram
 - Well House Process/Controls Plan
 - Fence/Security Details
3. Draft technical specifications complete with front end bidding and construction contract documents.
4. Perform quality assurance and quality control review.
5. Review plans and specifications with the OWNER.
6. Issue 3 sets of ½ size plan sheets (11x17 inch, ledger size) and 1 set of full size (22x34 inch) plan sheets and 1 set of contract documents and technical specifications to OWNER for review.
7. Revise plans and specifications to address OWNER review comments.
8. Submit plans and specifications along with the construction permit application to Missouri Department of Natural Resources (MDNR), for final review and approval.
9. Provide responses to any MDNR comments during review and approval of the construction permit by MDNR.

PART 3.0 OWNER'S RESPONSIBILITIES:

OWNER shall furnish the following:

1. Provide asbuilt plans of existing water mains, sewer mains and pump stations in the project vicinity.
2. Acquisition of the well site property and easements required for the project, including drafting deeds and easement conveyance documents, as well as recording the executed documents at the county recorders office.

The above owner furnished items are specifically excluded from the ENGINEER'S scope of services within this Agreement, unless added by written amendment signed by both OWNER and ENGINEER.

PART 4.0 PERIODS OF SERVICE:

Upon receipt of written authorization to proceed, ENGINEER shall perform the services

Tasks A and B shall be complete within 180 days from the date of the Agreement execution.

Unless otherwise stated in this Agreement, the rates of compensation for ENGINEER'S services have been agreed to in anticipation of the orderly and continuous progress of the project through completion. If any specified dates for the completion of ENGINEER'S services are exceeded through no fault of the ENGINEER, the time for performance of those services shall be automatically extended for a period which may be reasonably required for their completion and all rates, measures and amounts of ENGINEER'S compensation shall be equitably adjusted.

PART 5.0 PAYMENTS TO ENGINEER:

Compensation for ENGINEER'S services under this Agreement shall be on an hourly not-to exceed basis as follows:

Task A – Survey & Property/Easement Legal Description Preparation	\$ 11,400
<u>Task B – Design Phase – Plans, Specifications & Contract Documents</u>	<u>\$ 87,850</u>
Total	\$ 99,250

Additional easement document preparation beyond the amount included in Section I – Scope of Services, are not included in the fee under the Section IV Compensation, and will be \$500 per additional easement document preparation.

The total not-to-exceed amounts for completion of services cannot be exceeded except by an amendment to this Agreement. The Fee Estimate and Hourly Rate Schedule are attached as Exhibit A. The Hourly Rate Schedule will be updated on an annual basis.

Bills will be submitted to OWNER by ENGINEER monthly for services provided. Bills will be due and payable by the OWNER in accordance with their monthly appropriations cycle.

PART 6.0 SPECIAL PROVISIONS

This Task Order is executed this _____ day of _____, 20____.

_____	HDR ENGINEERING, INC.
"OWNER"	"ENGINEER"
BY: _____	BY:  Joseph Drimmel (Aug 13, 2018)
NAME: _____	NAME: <u>Joseph E. Drimmel, P.E.</u>
TITLE: _____	TITLE: <u>Senior Vice President</u>
ADDRESS: _____	ADDRESS: <u>4435 Main St., Suite 1000</u> <u>Kansas City, MO 64111</u>

Exhibit A
City of Osage Beach
Well #3 - Swiss Village - 8/6/18

			Kalis	Worth	Wiseman	Tony Hopson	Riley	Boyd	Haney	Fleming	Graham	Keyhill	Admin	Devies	Mynatt	Johany Yable	Survey Crew 2 man	Survey Tech	HDR Expenses	Total
	Task Start Date	Task End Date	Principal	Sr. Mechanical Eng.	Sr. Structural	Structural Eng.	Sr. Electrical	Electrical Eng.	Sr. Hydrologist	Sr. Project Manager	ETT	Sr. CAD	Admin	Senior Support Staff	Senior Support Staff	Survey Mgr	Survey Crew 2 man	Survey Tech		
Hourly Rate			250.00	160.00	235.00	135.00	210.00	135.00	180.00	186.00	110.00	125.00	70.00	80.00	80.00	150.00	165.00	100.00		
TASKS																				
Task 1 - Survey	10/1/2018	6/1/2019																		
1 Property Field Survey of Well Site and adjacent 50 feet for temporary easement staging areas along with up to 1200 feet along road/highway Right-of-way for water supply main between the well site and Swiss Village Elevated Storage Tank																3	6	6	\$470	\$2,510
2 Topographic Field Survey of Well Site and adjacent 50 feet for temporary easement staging areas along with up to 1200 feet along road/highway Right-of-way for water supply main between the well site and Swiss Village Elevated Storage Tank										1			1	1	1	1	24	10	\$1,274	\$6,800
3 Draft Legal Descriptions for Well Site and Temp Easement (2 legal descriptions total)																8	30	8	\$90	\$2,090
Subtotal Hours			0	0	0	0	0	0	0	1	0	0	1	1	1	12	30	24		
Subtotal Dollars			0	0	0	0	0	0	0	186	0	0	70	80	80	1800	4950	2400	1834	\$11,400
Total Task 1																				\$11,400
Task 2 - Design	10/1/2018	6/1/2019																		
1 Project Admin - Proj Guide, 0" review, Safety Plan, Etc						1		1	1	1	2				1	2			100	\$1,196
2 Preliminary Site Review Meeting with City and Fire District (confirm well site is acceptable to all parties)								6		6		2	1	1	1				\$200	\$2,606
3 Cover Sheet (1 Sheet) & Legend/Notes Sheet (1)										3	4	16							100	\$3,098
4 Site Layout (1 Sheet)										6	6	16		1					100	\$3,956
5 Water Main Plan & Profile (1 Sheet)			1							4	8	16		1					100	\$4,054
6 Water Main and Appurtenances Detail Sheet (1 Sheet)										2	2	12		1					100	\$2,272
7 Site Plan Civil			1		1	2				7	8	16		1					100	\$5,117
8 Site Plan - Piping/Electrical			1		1	4	4	4		4	4	16		1					100	\$5,769
9 Code/Life Safety Plan			1		1		2	4		4	6	16							100	\$4,949
10 Well Elevation Plan (1 Sheet)						2			3	4	4	16							100	\$4,094
11 Well House Structural Foundation Plan, Wall and Roof Plan & Detail Sheet (2 Sheets)					8	16				1	2	16		1					100	\$6,626
12 Electrical Service Diagram and Details (1 Sheet)							6	8		1	2	16		1					100	\$4,926
13 Well House Process/Controls Plan (1 Sheet)			1	6			4	8		2	2	16		1					100	\$5,902
14 Well House Mechanical/Electrical Details (1 Sheet)							6	8		2	2	16							100	\$5,032
15 Fence Detail (1 Sheet)										1	2	12							100	\$2,006
16 Specifications			1	6	4	8	8	8	6	8	16		40	1					200	\$13,398
17 Quality Control			2							4	8	14	10		1				150	\$4,804
18 Review w/ City after providing 1 half size and 1 full size set of plans and specs & Address City Review Comments			1							8	8	12	8	1					425	\$5,183
19 MDNR Permit Application and Address MDNR review Comments																			220	\$2,862
Subtotal Hours			9	12	15	33	30	47	10	70	94	234	67	13	4	0	0	0		
Subtotal Dollars			2250	1920	3525	4455	6300	6345	1800	13020	10340	29250	4690	1040	320	0	0	0	2595	\$87,850
Total Task 2																				\$87,850
Total Hours			9	12	15	33	30	47	10	71	94	234	68	14	5	12	30	24		708
Total			\$2,250	\$1,920	\$3,525	\$4,455	\$6,300	\$6,345	\$1,800	\$13,206	\$10,340	\$29,250	\$4,760	\$1,120	\$400	\$1,800	\$4,950	\$2,400	\$4,429	\$99,250



FEE SCHEDULE

(JANUARY 1, 2018 – DECEMBER 31, 2019)*

PROJECT PRINCIPAL/TECHNICAL EXPERT/QA/QC	\$200.00 - \$275.00
SENIOR PROJECT MANAGER	\$180.00 - \$230.00
PROJECT MANAGER	\$130.00 - \$180.00
SENIOR PROJECT ENGINEER	\$150.00 - \$225.00
PROJECT ENGINEER	\$105.00 - \$150.00
ASSISTANT PROJECT ENGINEER	\$80.00 - \$120.00
SENIOR REGULATORY ENGINEER	\$160.00 - \$250.00
REGULATORY ENGINEER	\$100.00 - \$160.00
SENIOR STRUCTURAL ENGINEER	\$150.00 - \$245.00
STRUCTURAL ENGINEER	\$100.00 - \$150.00
SENIOR ELECTRICAL ENGINEER	\$150.00 - \$225.00
ELECTRICAL ENGINEER	\$100.00 - \$150.00
SENIOR MECHANICAL ENGINEER	\$150.00 - \$190.00
MECHANICAL ENGINEER	\$105.00 - \$150.00
SENIOR HYDROLOGIST	\$150.00 - \$200.00
HYDROLOGIST	\$100.00 - \$150.00
SENIOR CAD TECHNICIAN	\$110.00 - \$135.00
CAD TECHNICIAN	\$80.00 - \$110.00
SENIOR DRAFTER	\$80.00 - \$110.00
DRAFTER	\$40.00 - \$80.00
SURVEY MANAGER	\$110.00 - \$165.00
2-MAN SURVEY CREW	\$140.00 - \$170.00
SURVEY TECHNICIAN	\$70.00 - \$110.00
SENIOR SUPPORT STAFF	\$75.00 - \$110.00
ADMINISTRATION PERSONNEL	\$40.00 - \$75.00

REIMBURSABLES:

PRINTING & REPRODUCTION	COST
TRAVEL	CURRENT IRS RATE
PHONE	COST
MAPPING	COST
SUBCONSULTANTS	COST

*HOURLY RATES SHALL BE UPDATED ANNUALLY

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Mike Welty, Assistant City AdministratorDate Submitted: 08/29/18**Agenda Item Title:**

Bill 18-49 - An Ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to Execute a three (3) year service agreement with Mitel for the installation, service, and management of a new Voice over IP (VoIP) phone system through a cooperative bid agreement.

Presented by: *(Name/Title)* Mike Welty, Assistant City Administrator**Requested Action:**

- ☐ Motion to Approve
- ☒ First Reading of Bill # 18-49
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe)

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Though our existing phone system is currently stable, there are several features that are not currently working and replacing it as soon as possible would be a great benefit to staff and citizens.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-13-774261 Office Equipment & MaintenanceFY 18 Budgeted Amount: \$ 25,000.00Expenditures to Date 08/27/18: (\$)Available: \$ 25,000.00Requested Amount: \$ 15,196.97Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill #18-49; Mitel Order Form & Agreement; TCS Quote for installation, and configuration of hardware, and management of the service; West Interface Quote; Example of cost of traditional phone system; AT&T Proposal

Department Comments and Recommendation:

Included is the Mitel Order Form & Agreement and the Towner Communications Systems Quote (TCS is the local vendor that Mitel uses for installation in Central Missouri) for the purchase, installation, and setup of all the software and hardware for the Voice Over Internet Protocol (VoIP) phone system;

Mitel: \$ 3,305.00

TCS: \$11,891.97

Total \$15,196.97 (10-13-774261 Office Equipment & Maintenance)

West, the provider of our 911 telecommunications equipment, will make changes to the 911 system to properly interface with the VoIP (These changes are required no matter which vendor is approved). The remaining year on our service contract with AT&T for phone service will also be canceled and an early cancellation fee will be incurred.

West: \$7,357.50

AT&T: \$5,000.00 - \$8,000.00

Total: \$12,357.50 - \$15,357.50 (10-13-743102 Telephone Service)

Originally I budgeted for an increase in our monthly phone service fee in anticipation of a new system but it looks like that increase will be less than I originally anticipated. These savings, along with the savings in 10-13-774261 Office Equipment & Maintenance, will offset the fees from West and the early cancellation fees. If a budget adjustment is necessary, I will bring it to the Board for approval at a later date.

My original estimate of our monthly service fee with a new phone system: \$2,800.00

Current year average monthly phone bill: \$1,989.36

Mitel estimate of our monthly bill after their system is installed: \$2,036.03

All equipment being purchased has a 1 year warranty. Phones are leased and would be returned at the end of the contract if we do not renew.

Before deciding to move forward with a recommendation to go with Mitel, I conferred with Communications Supervisor Kwabana Asante, Building Official Ron White, and IT Manager Kellie Atkins to review other options. Included is an email from an AT&T Service Rep providing detail on a modern PBX system, similar to the one we currently have, and what it would cost to purchase. Keep in mind the cost provided does not include an estimate of monthly service charges or support services and that staff does not have the know how or manpower to operate a system on our own. I have included this information to ensure the Board understands why I made the decision to recommend Mitel.

I have included a quote from AT&T for a VoIP system. After the cancellation fee on the AT&T contract the City will save approximately \$700.00 per month in service fees and the installation and setup of a VoIP system by AT&T is \$5,000.00 more than Mitel. The cost of canceling the contract with AT&T is more than offset by the monthly savings within the first year alone.

AT&T Cost of installation and setup: \$20,492.25

AT&T Cost of monthly service fees: \$ 2,726.10

I also contacted Ringcentral, Vonage, and 8x8, all of which provided me with basic proposals. All three proposals were similar in price to AT&T's and none have a significant presence in Central Missouri.

I checked Mitel's references finding their clients are very satisfied with the product. Similar systems to the one I am proposing have been installed with the Missouri Assoc. of Counties; Quaker Windows; Audrain County

Missouri; and the Boone County 911 Center. I have spoken with all four of these entities.

New phone jacks are being installed in anticipation of this new system. The costs are estimated to be minimal (less than \$1000.00).

This is a Cooperative Bid Purchase using a contract that was originally administered by NJPA on behalf of the State of Montana, the State of South Carolina, the State of Nevada, the State of Washington and many other governmental entities.

City Administration recommends approval of Mitel's proposal.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-49 is in correct form as per City Attorney.

Our phone system is at its end of life. This is evident in the fact that we have issues on a regular basis and parts are not guaranteed to be available currently.

I concur with the recommendation to upgrade to a VoIP system as presented.

BILL NO. 18-49

ORDINANCE NO. 18.49

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MITEL FOR THE INSTALLATION, SERVICE AND MANAGEMENT OF A NEW VOICE OVER IP (VoIP) PHONE SYSTEM THROUGH A COOPERATIVE BID AGREEMENT.

WHEREAS, the Board of Aldermen has determined it is in the best interests of the City to authorize a contract with Mitel to provide the installation, service and management of a new Voice over IP (VoIP) phone system.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. The Board of Aldermen authorizes the Mayor to execute on behalf of the City a contract with Mitel in the form attached hereto to provide services as indicated on the attached "Exhibit A". Total expenditures or liability for this installation authorized under this contract shall not exceed Fifteen Thousand One Hundred Ninety-Six Dollars and Ninety-Seven Cents. (\$15,196.97). The Board further authorizes on-going service fees as set forth in the contract which are estimated in the amount of \$2,036.03, not to exceed \$2,500 per month on an annualized basis

Section 2. The Board of Aldermen further authorizes additional professional services costs with West Communications for adjustment of the 911 system to complete the interface with the new Mitel service in an amount not to exceed \$7,357.50.

Section 3. The Board of Aldermen further authorizes an AT&T early cancellation fee of up to \$8,000.

Section 4. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 5. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 18.49 was duly passed on Aldermen of the City of Osage Beach. The votes thereon were as follows:

by the Board of

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.49.

Date

John Olivarri, Mayor

ATTEST:

Cynthia Lambert, City Clerk

Order Form for Osage Beach, Missouri

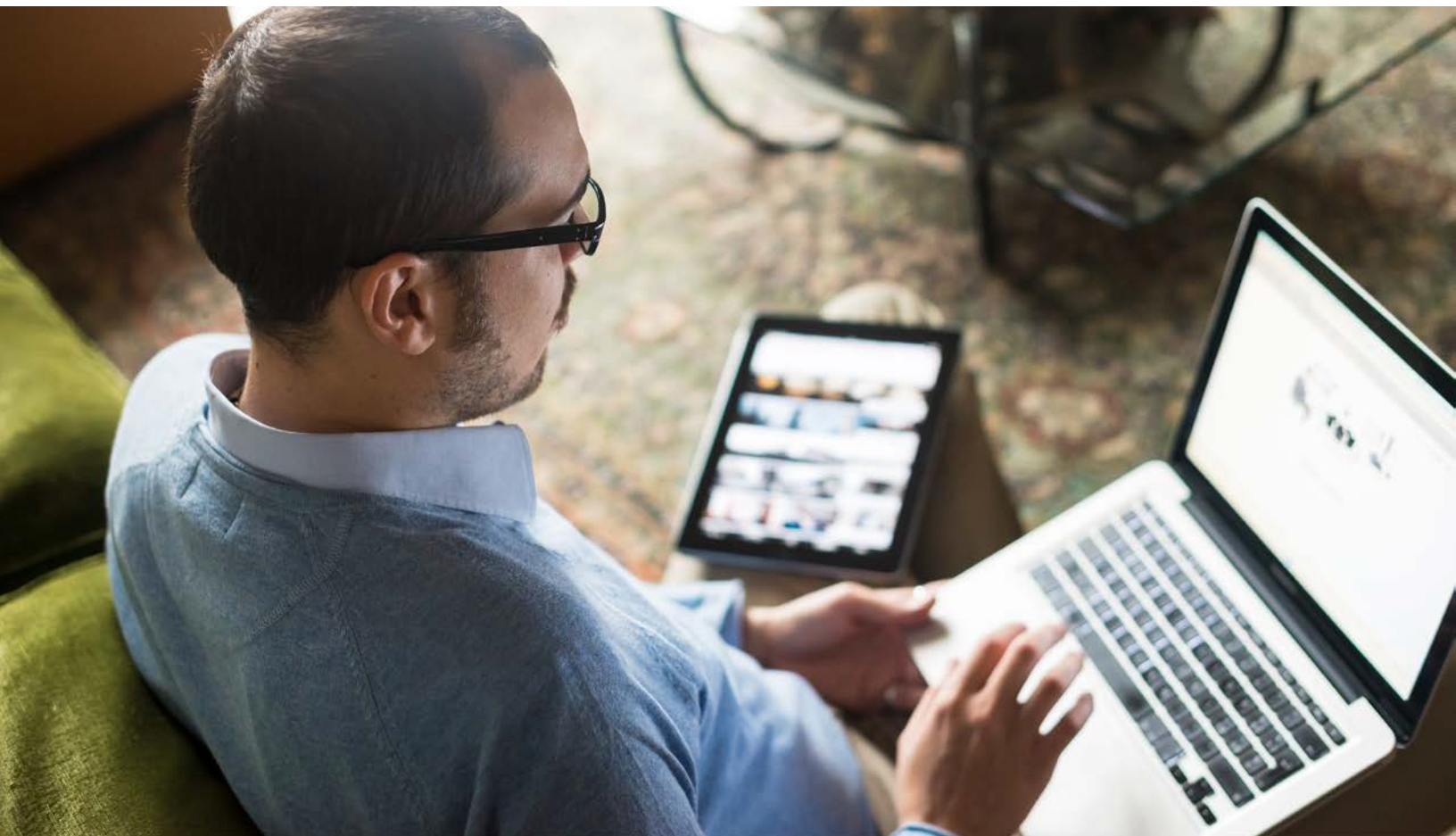
August 28, 2018

Prepared by:

Jeffrey Potter
408.900.1253
jpotter@shoretel.com

Quote# 01830358

MiCloud Connect



Best Path to the Future

For more than 45 years, Mitel has partnered with businesses around the world to help them navigate the communication and technology challenges they face in a rapidly evolving marketplace. From analog to digital, from premises to cloud, Mitel's broad portfolio has given companies all over the world options to choose the best path to the future that is unique for them, at a pace that fits the pace of their business.

In September 2017, Mitel completed its acquisition of ShoreTel. With Mitel and ShoreTel combined, powering connections becomes brilliantly simple with a unique full suite of solutions and applications to take customers to the cloud and enable digital transformation.

Mitel Cloud Benefits

High Performance Companies eliminate the communications barriers impacting their businesses by choosing a mobile-first, cloud communications system from Mitel.

Get all the features you want.

Show your customers your professional edge without needing a Fortune 500 budget.

Communicate and collaborate easily.

Eliminate silos with a collaboration tool for mobile or desktop that securely connects team members from both inside and outside of your company.

Improve the customer experience.

Deliver sales team success and superior representative performance with customer experience tools that support all the ways customer interact with businesses today.

Connect to your existing systems.

Capture interactions, increase productivity, reduce response time and eliminate time spent dialing numbers and identifying callers with features that increase sales and support velocity.

View and understand your performance.

Gain insights that optimize business performance using powerful data visualization on intuitive dashboards to fine tune your system for optimal performance.

Ensure call the best call quality.

Maximize call quality with tools that prioritize critical applications to ensure that every customer interaction sounds fantastic.



Applications Integrations



NATIONAL
DO NOT CALL
REGISTRY



MiCloud Connect Desk Phones



Powering Connections

The most respected companies around the world choose Mitel to deliver innovative solutions to their communication challenges.

Services



Manufacturing



Hospitality



Health Care



Finance



Education



Retail



Media, Sports & Entertainment



Industry Respected

Mitel's leadership and vision in the market has led to numerous industry distinctions and recognitions by today's leading analyst and consultants.

Gartner

Mitel has been named a Leader four years in a row in the Gartner Magic Quadrant Reports for Unified Communications

FROST & SULLIVAN

2016 Best Practices Award

European & North American
Hosted IP Telephony and UCaaS
Competitive Strategy Innovation and Leadership Award



MiCloud Connect Service Plans

MiCloud Connect Features & Applications	Essentials	Premier	Elite
Direct Dial (DID) Phone Number	✓	✓	✓
Minutes Per Month (domestic outbound calls)	Unlimited	Unlimited	Unlimited
PBX Features (different for each profile type)	✓	✓	✓
Connect Portal (end-user / administrative online interface)	✓	✓	✓
Connect Client (desktop app) ** features provided by this app are indicated below by **	✓	✓	✓
Voicemail **	✓	✓	✓
Voicemail-to-email notification with WAV file **	✓	✓	✓
Audio Conferencing (a.k.a. Collaboration) **	8-party	25-party	100-party
Web Conferencing (desktop sharing) **	4-party	25-party	100-party
Instant Messaging (IM) **	✓	✓	✓
Presence (availability states) **	✓	✓	✓
Video Calling (peer-to-peer) **	✓	✓	✓
Video Collaboration (multi-party) **	8-party	12-party	24-party
Softphone **	✓	✓	✓
Outlook® integration **	✓	✓	✓
"Find Me" call routing options (a.k.a. "mobile extension") **	✓	✓	✓
Teamwork (collaboration app)	✓	✓	✓
Web Dialer / App Dialer (click-to-call capability)	✓	✓	✓
Connect for Chrome™ browser (UC integration with Google G Suite)	✓	✓	✓
Connect for Mobile (Android and iOS phones)	✓	✓	✓

¹ Domestic outbound calls

[§] Additional cost

MiCloud Connect Features & Applications (Continued)	Essentials	Premier	Elite
Scribe (voicemail-to-email transcriptions)	✓ \$	✓	✓
Salesforce® and other CRM Integrations	✓ \$	✓	✓
Connect Telephony for Microsoft®	✓	✓	✓
Operator for Connect Client	n/a	n/a	✓
¹ On Demand Call Recording (user initiates recordings)	n/a	✓	✓
¹ Always On Call Recording (records all calls)	✓ \$	✓ \$	✓
² Archiving (7 years for IMs, audio/web conferences, and call recordings)	✓ \$	✓ \$	✓
³ Fax (email-to-fax)	✓ \$	✓ \$	✓ \$
³ Contact Center	✓ \$	✓ \$	✓ \$

¹ On-Demand and Always-On Call Recording cannot co-exist for the same user (must select one type)

² For users who do not have the Archiving feature, Mitel provides access to instant messages for 18 months, audio and web conference recordings for 3 months, and call recordings for 1 year. Elite profile users need to [open a Support Case](#) to activate the Archiving feature.

³ MiCloud Connect Contact Center is purchased separately. MiCloud Connect Fax is also purchased separately per Fax Number and is not dependent on any type of profile

¹ Domestic outbound calls

^{\$} Additional cost

Business Terms and Conditions:

1. This Order Form is confidential information. Notwithstanding the foregoing, we acknowledge that any record provided to Customer may be subject to public disclosure under the Missouri Sunshine Law.
2. This Order Form is valid for acceptance for thirty (30) days from the date herein.
3. Services means the services listed under the headings “**Circuits Monthly Charges**” and “**Service Monthly Commitment**” in this Order Form. We will begin charging for all of the Services on the sixtieth (60th) day (the “**Final Activation Date**”) after the signing date of this Order Form (the “**Contract Execution Date**”); except that if some or all of the Services are activated on an earlier date, then we will begin charging for those activated Services on the date they are activated (the “**Initial Activation Date**”). If any Services are activated between the Initial Activation Date (if any) and the Final Activation Date, we will begin charging for those Services on the date of activation of those Services. We will begin charging for all Services on the Order Form no later than the Final Activation Date. If an ordered circuit is not available for use on the Final Activation Date and this unavailability is not due to Customer’s action or inaction or failure to provide required information and Customer and we have agreed that Customer does not wish to start using the Services without using such circuit, then we may delay the Final Activation Date until such circuit is delivered and available for use.
4. Unless otherwise specified in the Order Form, the Services are offered for a minimum term of twelve (12) months.
5. Customer may increase Services unlimitedly during the Service Term at the Service Monthly Commitment prices agreed herein. A one-time implementation fee of \$0.00 will be assessed per profile added. . Customer shall not be allowed to decrease Services below the quantity of Services contracted on this Order Form during the Term, unless Customer terminates this Order Form (which may incur an Early Termination Fee) and agrees upon new terms, including pricing, on a new Order Form.
6. Installation Services bundles include Local Number Porting (LNP) for the first two (2) invoices for each Location. LNP for each additional invoice is \$250 per Location.
7. Travel expenses related to professional services purchased by Customer, if any, are not included in this Order Form.
8. Calls outside contiguous United States, premium-rate telephone numbers (e.g., Directory assistance calls, 900 numbers, etc.) and toll free inbound calls are billed on a usage basis.
9. Shipping costs shall be invoiced separately and are not included in the rental fees or purchase price of Equipment.
10. Recurring non-usage charges related to the provision of the Services are invoiced one month in advance (on the first day of month) and usage-based charges are invoiced in arrears.
11. Customer is liable for any and all applicable taxes and surcharges.
12. Unless otherwise specified, Customer receives only standard features.
13. The Customer represents and warrants that the individual signing this Order Form on the Customer’s behalf possesses the full power and authority to execute and agree to this Order Form and the Terms of Service incorporated herein by reference. The agreement entered herein is the binding obligation of the Customer, enforceable against the Customer in accordance with its terms.
14. Promotional pricing is effective through the 36-month term of initial customer contract, ordered by December 31, 2018, and does not apply to contract renewals. Discounted pricing on phone rentals added after initial contract and for contract renewals will reflect a volume discount of 30.00% off list price.
15. By accepting this Order Form, Customer agrees to the Terms of Service found in Appendix A to Order Form (Quote # 01830358), attached hereto.
16. Pricing quoted in this Order Form is based on the Mitel Scansource (NJPA) contract #040314-MBS. Prime Contract number #040314-MBS must be referenced on Customer’s Purchase Order. Membership and contract information is available at <https://www.sourcewell-mn.gov/>. This Order Form must be executed by Customer within 90 days of the date issued to be considered valid.

For a full description of the Installation Services included in *JumpStart*, please reference the [JumpStart Service Description](#)

APPENDIX A TO ORDER FORM (QUOTE # 01830358)
END USER TERMS OF SERVICE

BEFORE USING THE SERVICES PLEASE READ THESE END USER TERMS OF SERVICE (THESE "TERMS"). THESE TERMS ARE INCORPORATED BY REFERENCE INTO THE ORDER FORM EXECUTED BY ENTITY IDENTIFIED AS THE "CUSTOMER" IN THE ORDER FORM ("CUSTOMER"). PURSUANT TO THESE TERMS, CUSTOMER SHALL HAVE THE RIGHT TO USE THESE SERVICES. THESE TERMS AND THE ORDER FORM TOGETHER FORM A BINDING AGREEMENT BETWEEN CUSTOMER AND MITEL CLOUD SERVICES, INC., ITS AFFILIATES AND SUBSIDIARIES ("MITEL"), EFFECTIVE AS OF THE DATE OF CUSTOMER'S EXECUTION OF THE ORDER FORM. CUSTOMER IS ADVISED TO READ SECTION 7 CAREFULLY BEFORE USING THE SERVICE. THIS SECTION EXPLAINS THE OPERATION AND LIMITATIONS OF VOIP E911 EMERGENCY CALLS.

These Terms of Service govern and apply to Customer's use of the Services and Equipment provided by us as well as Customer's access to Mitel's website (the "**Website**").

1.0 Installation, Initiation and Service. Mitel will begin installation, initiation and Service only after Mitel receives and accepts the following: (1) a duly executed Order Form; and (2) any amounts payable in advance in accordance with the applicable Order Form. Customer agrees that its purchase of the Services is neither contingent upon the delivery of any future functionality or features nor dependent upon any discussions, oral or written public comments made by Mitel with respect to future functionality or features. Mitel's system will not auto configure and activate add- on services, which is the responsibility of the Customer to activate.

1.1 Service Fees. Customer agrees to pay all monthly service charges, installation charges, set-up charges, usage-based charges, rental fees and other charges and fees (collectively, "**Service Fees**") agreed to in each Order Form in the manner indicated therein.

1.2 Invoicing. Customer will be invoiced a month in advance for non-usage-based charges and in arrears for all usage- based charges unless otherwise indicated in the Order Form. Mitel will begin charging for all of the Services on the Final Activation Date (as defined in the Order Form), except that if some or all of the Services are activated by Customer on an earlier date, then Mitel will begin charging for those activated Services on the date they are activated (the "**Initial Activation Date**"). If any Services are activated between the Initial Activation Date (if any) and the Final Activation Date, Mitel will begin charging for those Services on the date of activation of those Services. Mitel will begin charging for all Services on the Order Form no later than the Final Activation Date. The "**Service Activation Date**" for a Customer shall be either the Initial Activation Date (if any) or the Final Activation Date. Services shall be deemed accepted by Customer on the Service Activation Date. Mitel will notify Customer in accordance with the information provided by Customer or in Mitel's website Customer Portal. Mitel will begin charging for any Services added to the Order Form after the Final Invoicing Date as they are activated. If an ordered circuit is not available for use on the Final Activation Date and this unavailability is not due to Customer's action or inaction or failure to provide required information, and Customer and Mitel have agreed that Customer does not wish to start using the Services without using such circuit, then Mitel may delay the Final Activation Date until such circuit is delivered and available for use. In addition, for certain Services, Mitel retains the right to delay the Final Activation Date in accordance with Mitel's normal business practices.

1.3 Payment. Unless otherwise stated in the Order Form, Service Fees are due 30 days from the date of the invoice. All Service Fees are quoted in United States currency and are based on Services ordered. Any payment not received from the Customer by the due date shall accrue (except with respect to charges then under reasonable and good faith dispute), at the lower of 1.5% or the maximum rate permitted by law of the outstanding balance per month from the date such payment is due until the date paid. Customers are responsible for reviewing invoices for accuracy. To dispute a charge, Customer shall open a case with Mitel's Support team within ninety (90) days of the date of invoice containing the disputed charge, setting forth the amount and the basis of the dispute in reasonable detail. Failure to so dispute a charge within such 90-day period shall constitute an irrevocable waiver of Customer's right to dispute the charge.

1.4 Suspension of Service. If any Customer account is thirty (30) days or more overdue (except with respect to charges then under reasonable and good faith dispute) Mitel reserves the right to suspend or disable the Services, after providing notice to Customer without liability to Mitel, until such account is paid in full.

1.5 Taxes and Regulatory Fees. Unless otherwise stated in the Order Form, Customer shall be responsible for all sales, use, value added, withholding or other taxes or duties, other than Mitel's income taxes, with respect to the Services ordered. In addition to any taxes imposed by the government or regulatory agencies, Mitel reserves the right to charge other authorized regulatory fees, including, without limitation, E911 service fees, universal service fees, and regulatory recovery fees ("**Fees**"). Any imposition, modification or increases in Fees by a government or regulatory agency or that are intended to recover costs associated with Mitel Cloud Services, Inc. - End User Terms of Service (US)

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government or regulatory programs shall become effective upon prior notice to Customer.

2.0 Other Networks; Approval and Usage. The Services require the ability to transmit data through third party networks and carriers, public and private ("**Third Party Networks**"). Customer acknowledges that use of or presence of Third Party Networks may require approval of the owners or operators of such Third-Party Networks, and will be subject to the terms and conditions of such Third-Party Networks. Customer understands that Mitel does not own or control the Third-Party Networks, and agrees that Mitel shall not be responsible or liable for the performance or non-performance of the Third-Party Networks, or within interconnection points between the Service and the Third Party Networks.

3.0 Term of the Agreement. This Agreement commences on the date of execution of the Order Form by Customer and continues until all Services expire or this Agreement is mutually terminated by the parties.

3.1 Term of the Services. The Services are offered for the Term of Service specified in the Order Form (the "**Initial Term**"). The Initial Term shall begin on the date of the first invoice that includes monthly recurring charges for Services. Following the Initial Term, Services shall automatically renew for additional terms equal to the Term of Service at the New Service Monthly Commitment (as such term is defined below) in effect at the time of renewal (each, a "**Renewal Term**") unless and until either party notifies the other party in writing (which may be via e-mail) at least thirty (30) days prior to the expiration of the Term in effect at the time that it does not wish to renew the Services (the Initial Term and any Renewal Term collectively referred to as the "**Term**"). If a written termination notice is received by Mitel on or before the 15th of a month, billing and Services (except for any final usage invoice) will terminate at the end of the currently billed month. For example, a customer's term ends at the end of June and the customer provides notice of termination before May 15. In that case, the last invoice for Monthly Services covers Services until end of June and Services terminate at the end of June. If a written termination notice is received by Mitel after the 15th of a month, billing and Services (except for any final usage invoice) will terminate at the end of the month following the currently billed month. For example, a customer's term ends at the end of June and the customer provides notice of termination after May 15. In that case, the last invoice for Monthly Services covers Services until the end of July and Services terminate at the end of July.

FOR AVOIDANCE OF DOUBT, if Customer does not provide a termination notice or if a notice is not timely (i.e., notice is provided less than 30 days before the end of the Term), Customer's Term of Service shall auto-renew and Section 3.3 shall apply.

In addition, after termination of Services, Customer will be sent a final invoice with charges for usage incurred through the end of the Services. If, during the Initial Term or any Renewal Term, Customer adds any additional services to its use of the Service or upgrades or downgrades Profiles, the amount of Customer's monthly recurring charges shall increase the sum set forth in the original Customer Service Order Form (the "**New Service Monthly Commitment**"). And, the Term for any such additional Services or amendments for add-on locations shall be coterminous with the Initial Term or any Renewal Term in effect at the time.

3.2 Termination of the Agreement. This Agreement and any Services may be terminated by either party for cause: (a) upon thirty (30) days written notice of a material breach to the other party if such breach remains uncured at the expiration of such period; or (b) if either party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.

3.3 Early Termination. If Customer wishes to terminate the Services under this Agreement prior to the expiration of the current Term and such termination is not due to Mitel's breach, the greater of (a) all recurring charges on the most current invoice and (b) the New Services Monthly Commitment in either case multiplied by the number of months remaining through the end of the Term in effect at the time, including all applicable taxes and any outstanding amounts ("**Early Termination Fee**") shall be due and payable within thirty (30) days of the effective date of termination. The parties agree that this Early Termination Fee is a reasonable estimate of anticipated actual damages and not a penalty.

4.0 Rules of Use. Customer must at all times comply with Mitel's *Rules of Use* found at <https://www.mitel.com/rou>. If Mitel becomes aware of Customer's violation of the *Rules of Use* or illegal use of the Services, facilities, network or third-party networks accessed through Mitel's network (including, in any case and without limitation, any use contrary to the Digital Millennium Copyright Act of 1998, 17 U.S.C. 512), or Mitel otherwise receives notice or have reason to believe such use may be occurring, then Customer will cooperate in any resulting investigation by Mitel or government authorities. Any government determinations will be binding on Customer. If Customer fails to cooperate with any such investigation or determination, or fails to immediately rectify any violation of the *Rules of Use* or illegal use, Mitel may immediately suspend the Service without further liability to Mitel. Further, upon notice to Customer, Mitel may modify or suspend the Service as necessary to protect its networks, customers or comply with any law or regulation. Under no circumstances will Customer take any actions in connection with its use of the Service that could result in any harm or damage to the network, any third party network(s), Mitel's premises, any of Mitel equipment or any other Mitel customer.

5.0 Fraud. Customer agrees to notify Mitel promptly if it becomes aware of any fraudulent or unauthorized use of its account, Service, or Equipment. Mitel shall not be liable for any damages whatsoever resulting from fraudulent or unauthorized use of Customer's account and the payment of all charges to Customer's account shall be and remain the responsibility of Customer.

6.0 Service Levels. Mitel will use commercially reasonable efforts to minimize service disruptions and outages. In the event of service disruptions or outages, Customer's sole remedy, and Mitel's sole obligation, shall be to provide the service level credits and/or remedies for the applicable Service in accordance with the Service Level Agreement set forth on Mitel's customer support web site at: <https://www.mitel.com/sla>. Mitel may update the Service Level Agreement from time to time upon notice to Customer.

7.0 E911 Service. By use of the Service, Customer acknowledges the limitations of E911 service as described in the E911 policy found at: <https://www.mitel.com/911-service>. Customer agrees and acknowledges that while some individual services offer access to E911 service, others may not. Customer is advised to thoroughly understand the Service and the options available. By accepting this Agreement, Customer acknowledges that it has received the information regarding the limitations of E911 services, understands them, and assumes the risks associated with the E911 limitations. Mitel may disclose to the FCC that Customer has acknowledged the E911 Disclosure by virtue of Customer having accepted this Agreement. Mitel may update the E911 Policy from time to time upon notice to Customer.

8.0 Equipment. If so indicated on any Order Form, Mitel may rent or sell certain equipment to Customer. Such equipment shall be listed on the Order Form and/or on any other form signed by Customer (such rented equipment the "**Equipment**"). Any Equipment rental or purchase shall be subject to the terms and conditions set forth in the Equipment Policy posted on Mitel's web site at <https://www.mitel.com/erp>. Customer shall be solely responsible and liable for user's compliance with this Agreement and the proper use of the Equipment and the Services.

9.0 Confidentiality. As used herein, "**Confidential Information**" means all confidential information of a party ("**Disclosing Party**") disclosed to the other party ("**Receiving Party**") that is designated in writing as confidential as well as the terms and conditions of this Agreement. Confidential Information shall not include information which: (a) is known publicly; (b) is generally known in the industry before disclosure; (c) has become known publicly, without fault of the Receiving Party, subsequent to disclosure by the Disclosing Party; or (d) has been otherwise lawfully known or received by the Receiving Party. The Receiving Party shall not disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of these Terms, except with the Disclosing Party's prior written permission. The Receiving Party agrees to keep confidential all Confidential Information disclosed to it by the Disclosing Party, and to protect the confidentiality thereof in the same manner as it protects the confidentiality of its own (at all times exercising at least a reasonable degree of care in the protection of Confidential Information). If the Receiving Party is compelled by law to disclose Confidential Information of the Disclosing Party, it shall provide the Disclosing Party with prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. The Receiving Party agrees that monetary damages for breach of confidentiality hereunder may not be adequate and that, if necessary, the Disclosing Party shall be further entitled to seek injunctive relief. Notwithstanding the foregoing, Mitel acknowledges that any record provided to Customer may be subject to public disclosure under the Missouri Sunshine Law.

10.0 Privacy Policy. Customer acknowledges and agrees that Mitel will provide the Services in accordance with the Privacy Policy posted on Mitel's website at: <https://www.mitel.com/policies>.

11.0 Resale. Customer represents and warrants that it will be the end user of the Services. Customer shall not in any way resell, license or permit or suffer any third party to use the Services without receiving Mitel's prior written consent.

12.0 Disclaimer of Warranties. Except as expressly provided herein, Customer acknowledges and agrees that the Services are provided on an "As Is", as available basis. Other than as expressly provided herein, MITEL DOES NOT MAKE, AND HEREBY DISCLAIMS, ANY AND ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR, NON-INFRINGEMENT OR TITLE TO THE MAXIMUM EXTENT PERMITTED BY LAW. Mitel does not warrant that the Services will meet the Customer's requirements or that the operation of the Services will be uninterrupted or error-free. Further, Mitel does not warrant that all errors in the Services can be corrected.

12.1 Disclaimer of Third Party Actions and Control. Customer acknowledges and agrees that Mitel does not and cannot control the flow of data between Mitel's network and Third Party Networks. Such flow depends on the performance of Third Party Networks and the services provided or controlled by third parties. Action or inactions caused by these Third Party Networks can produce situations in which customer connections may be impaired or disrupted. Although Mitel will use commercially reasonable efforts to remedy and Mitel Cloud Services, Inc. - End User Terms of Service (US)

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avoid such events, Mitel cannot issue any warranties over these Third Party Networks or any disruptions that may occur. THEREFORE, WITHOUT LIMITING THE GENERALITY OF SECTION 12.0 ABOVE, MITEL DISCLAIMS ANY AND ALL LIABILITY RESULTING FROM OR RELATED TO THE PERFORMANCE, NONPERFORMANCE OR INCORRECT PERFORMANCE OF THIRD PARTY NETWORKS.

13.0 Limitation of Liability IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES HOWEVER CAUSED AND WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, WHETHER OR NOT THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES INCLUDING, WITHOUT LIMITATION, LOSS OF BUSINESS, LOST PROFITS OR REVENUE. UNDER NO CIRCUMSTANCES WILL MITEL BE RESPONSIBLE FOR ANY DAMAGE, LOSS OR INJURY RESULTING FROM HACKING, TAMPERING OR OTHER UNAUTHORIZED ACCESS OR USE OF THE SERVICE OR CUSTOMER'S ACCOUNT OR THE INFORMATION CONTAINED THEREIN. MITEL'S AGGREGATE LIABILITY FOR DAMAGES HEREUNDER SHALL NOT EXCEED THE TOTAL AMOUNT OF SERVICE FEES PAID AND/OR DUE BY THE CUSTOMER DURING THE PREVIOUS 12 MONTHS. Because some states and jurisdictions do not allow limitation of liability in certain instances, portions of the above limitation set forth in this section may not apply to Customer. However, and notwithstanding the provisions of this Section 13, the parties agree that neither party will be liable for breach-of-contract damages that the breaching party could not reasonably have foreseen on entry into this Agreement. No action against either party arising out of these Terms may be brought by the other party more than one year after the cause of action has arisen.

14.0 Indemnification

14.1 Mitel's Indemnification of Customer. Mitel shall indemnify and hold harmless the Customer against any loss, damage or cost (including reasonable attorney's fees) incurred in connection with claims, demands, suits or proceedings ("**Claims**") made or brought against Customer by a third party arising from damage to tangible personal property located at, or from injury to or the death of any person occurring at, Customer's premises that result from any negligent or willful acts or omissions of Mitel or of any agent, employee or contractor of Mitel that occur in the course of the performance of any Service installation or maintenance work at the Customer's premise.

14.2 INTENTIONALLY DELETED.

14.3 Procedure. Mitel's indemnity obligations are subject to the following: (i) the aggrieved party shall promptly notify the indemnifier in writing of the Claim; (ii) the indemnifier shall have sole control of the defense and all related settlement negotiations with respect to the Claim (provided that the indemnifier may not settle or defend any Claim unless it unconditionally releases the aggrieved party of all liability); and (iii) the aggrieved party shall cooperate fully to the extent necessary, and execute all documents necessary for the defense of such Claim.

15.0 Force Majeure. Neither party will be liable for any failure or delay in its performance under the Agreement, due to any cause beyond its reasonable control, including any act of war, act of God, earthquake, flood, embargo, riot, sabotage, terrorist attack, cyber-attack (hacking and DDOS), acts of public enemies, civil disturbances or general restraint or arrest of government and people, boycott, strike (including a general strike), lockout or other similar industrial disturbance, service interruption by a telecommunications services provider, or connectivity delays with internet providers outside of Mitel's reasonable control, provided that the delayed party (a) gives the other party prompt notice of such cause and (b) uses reasonable commercial efforts to correct promptly such failure or delay in performance.

16.0 No Lease. Except as otherwise provided herein, the Agreement is a services agreement and is not intended to and will not constitute a lease of any real or personal property. In particular, Customer acknowledges and agrees that Customer has not been granted any interest whatsoever (leasehold or otherwise) in any premises, real or personal property, equipment or servers of Mitel or in any personal property or server space leased by Mitel (except for the Equipment rental), and Customer has no rights as a tenant or otherwise under any real property or landlord/tenant laws, regulations, or ordinances.

17.0 Government Regulations. Customer will not use Mitel's network or the Services to export, re-export, transfer, or make available, whether directly or indirectly, any regulated item or information to anyone outside the U.S. without first complying with all export control laws and regulations which may be imposed by the U.S. Government and any country or organization of nations to whose jurisdiction Customer is subject.

18.0 Assignment. Customer may not assign its rights or delegate its duties under the Agreement either in whole or in part without the prior written consent of Mitel, except to a party that acquires all or substantially all of Customer's assets as part of a corporate merger or acquisition. The Agreement will bind and inure to the benefit of each party's successors and permitted assigns.

19.0 Notices. Notices regarding the following may be posted on Mitel's website: (i) modifications, impositions or increases to regulations and Fees; (ii) new or modified documentation, including but not limited to SLA, Privacy Policy and other internal documents; (iii) changes to rates, other than those affecting Customer under this Agreement; and (iv) new Services and information. The changes will become effective and will be deemed accepted by Customer, (a) immediately for those Customers who purchase the Services after the updated version is published on Mitel's website, or (b) for those having pre-existing accounts, the updated Terms of Service will be deemed effective with Customer's continued use of the Service. Notices regarding: (a) material changes to this Agreement; (b) internal or external changes materially impacting Mitel's ability to do business; (c) breach; (d) termination; or (e) any other material information required to be in writing, will be in writing and deemed to have been given if delivered personally, by confirmed email or facsimile, or on the third day after mailing by first-class, registered or certified mail, postage prepaid to either Party at the addresses given above in the heading to this Agreement or to such other address as a Party may, from time to time, designate by notice to the other Party.

20.0 Choice of Law and Arbitration. The Agreement will be governed by and construed in accordance with the laws of the State of Missouri, excluding its conflict of laws principles. Each party consents to personal jurisdiction in the state and federal courts of the State of Missouri. Venue shall be in Camden County, Missouri.

21.0 Entire Agreement. The Proposal, these Terms of Service, and any Order Form(s) issued hereunder represent the complete agreement and understanding of the parties with respect to the subject matter hereof and supersede, to the extent of any conflict, any other agreement or understanding, written or oral, between the parties with respect to the subject matter hereof. In the event of an inconsistency between the terms and conditions of the Order Form, these Terms of Service and the Order Form(s) now or hereafter appended hereto, the terms of the Order Form shall govern. Both parties represent and warrant that they have full corporate power and authority to execute and deliver each Order Form and to perform their obligations under the Agreement and that each person whose signature appears on the Proposal, these Terms of Service (if applicable) and any Order Form is duly authorized to execute such document on behalf of the respective party.

22.0 Surviving Provisions. The parties agree that any limitations of liability, exclusions, and disclaimers of warranties and indemnification obligations are essential to the parties' entering into this Agreement; will survive the termination of the Agreement and will apply even if the Agreement is found to have failed of its essential purpose.

Fair Use Policy

MiCloud Connect customers agree to provision and use their services within the following limits:

- Auto-attendants: up to 15 per customer location or per every 25 users
- Bridged Call Appearances (BCA): up to 15 per customer location or per every 25 users
- Hunt Groups: up to 15 per customer location or per every 25 users

Company reserves the right to bill customers a monthly overage charge for each feature instance that is provisioned above the stated limits at a unit cost of \$5 per month.

Authorized Contacts for Osage Beach, Missouri:

Good communication is the foundation of a great relationship. We ask that you tell us about your team so that we may begin our relationship communicating with the correct individuals. Your team may include people inside and outside your organization. Mitel partners often fill these roles for their clients.

There are five roles that must be assigned to one or many individuals on your Mitel account. Each role conveys a specific set of permissions and responsibilities for installing and managing your Mitel service. For more information on the specific roles and the permissions conveyed please visit:

Roles:

<https://oneview.mitel.com/s/article/Account-AuthorizedContacts>

Company	Full Name	Email Address	Phone Number	DM *Super User	PM	Billing	Technical	Emergency

By signing this agreement, I authorize the listed individuals to perform the assigned roles for the indicated locations both current and future. I understand as the default Decision Maker I can change or rescind role assignments at any time within my Mitel portal or by contacting Mitel.

Further, I understand that depending on the specific role designed I am granting the assignee access to data within our corporate phone system including, but not limited to, billing data, call detail records, call recordings, as well as authorization to make changes to call routing, configurations and contracted services.

Authorized Signature

Date

Name and Title

Osage Beach, Missouri
 August 28, 2018
 Term of Service: 36 months

Summary by Location	Monthly Charges	One-time Charges
1000 City Pkwy, Osage Beach, MO, 65065-3058, USA	\$2,036.03	\$3,305.00
	\$2,036.03 Total Monthly Charges	\$3,305.00 Total One-Time Charges

Summary by Services	Monthly Charges	One-time Charges
Circuits	\$	\$
Profiles	\$2,036.03	\$
Options	\$	\$
Installation Services	\$0.00	\$2,425.00
Hardware	\$0.00	\$880.00
Trade-In Credits	\$	\$
	\$2,036.03 Total Monthly Charges	\$3,305.00 Total One-Time Charges

Agreed and Accepted

 Authorized Signature

 Date

 Name and Title

CONFIDENTIALITY & COPYRIGHT STATEMENT: This quote tool includes information and pricing that is highly confidential data. The tool, information, and pricing (i) is not intended for distribution except as expressly permitted herein; (ii) is and remains the proprietary property of Mitel Networks Corporation on behalf of itself or its subsidiaries or divisions (collectively "Mitel"); (iii) may not be copied except as may be necessary to fulfill the intended purpose of the tool; and (iv) is the copyright of Mitel and/or its licensor(s), with all rights reserved to the copyright owner. Any breach of confidential data or unauthorized use (of any kind) of the tool, information, or pricing will be considered an infringement of rights and may result in termination of any Mitel agreement.



Prepared by: Tony J. Stuecken
Quote Date: 06/11/2018
Quote Number: 9857
Expiration Date: 09/30/2018

Quote for City of Osage Beach



2511B Industrial Drive, Jefferson City, MO 65109 | 573.634.3339
Columbia, MO | 573.874.3339

www.calltcs.com

Prepared for:
Mike Welty
City of Osage Beach
1000 City Parkway
Osage Beach, MO 65065 U.S.A.

Prepared by: Tony J. Stuecken

Account No.: 8197
Phone: (573) 302-2000
Fax: (573) 302-2009

**Quote**

No.: **9857**
Date: 06/11/2018

Qty.	Item ID	Description	UOM	Sell	Total
4	84693-11	Plantronics CS540/HL10 Bundle Wireless Headset	EA	\$299.95	\$1,199.80
4	RB2011iL-RM	Mikrotik Gig 10p Layer 3 switch/router/firewall rackmount	EA	\$149.00	\$596.00
2	GLC-LH-SM-OEM	1000 Base-LX/LH SFP GBIC Module	EA	\$44.80	\$89.60
1	SG350-52MP-K9-NA	Cisco PoE Managed Switch 48 10/100/1000 ports 2 Gigabit copper/SFP combo + 2 SFP ports	EA	\$1,858.70	\$1,858.70
1	SG350-28P-K9-NA	Cisco SG350-28P 28Port Gigabit PoE Managed Switch	EA	\$614.99	\$614.99
4	SG350-10-K9-NA	Cisco SG350-10-K9-NA 10-Port Managed Network Switch	EA	\$337.43	\$1,349.72
2	161205/2M	TDE Singlemode Duplex 9/125um, ST-LC Jumper, 2 Meter	EA	\$19.03	\$38.06
1.00	Telephone Job Quoted Labor	Telephone Job Quoted Labor	EA	\$5,940.00	\$5,940.00
8.00	Telephone Job Implementation/Training	Telephone Job Implementation/Training	HR	\$70.00	\$560.00
7.00	Telephone Trip Charge Zone 1	Telephone Trip Charge Zone 1	EA	\$35.00	\$245.00

Your Price: **\$12,491.87**

Total: **\$12,491.87**

Prices are valid until 9/30/2018

Terms: Required Down Payment

Prepared by: Tony J. Stuecken, tstuecken@calltcs.com

Date: 6/11/2018

This quote includes the labor to install the equipment listed. Should additional equipment/services be required, or changes to initial quantities be needed prior to the installation of your system, a Change Order quote will be generated. Work performed on a Change Order will be scheduled after TCS receives CUSTOMER APPROVAL via email, signed quote, or portal notification.

This quote also includes 8 hours of implementation/training. Additional time required will be billed at \$70.00 per hour.

Scope of Work:

Delivery of telephony communication on the Mitel Cloud Connect platform traversing the existing network and ISP currently in place at cusotmer sites. All Cat 5e (or comparable) will be in place before the official port date of current telephone numbers. The number of phones and profiles will be determined on the Mitel contract proposal.

Network equipment to be deployed at each of 5 locations:

City Hall/Police Dept.
Public Works



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Quote

No.: 9857

Date: 06/11/2018

Lee C Fine Airport
Grand Glaze Airport
City Park

Accepted by: _____

Date: _____

Terms of Agreement:

TCS is proud to offer the items above. Please sign above to accept our offer which is subject to these terms. If labor is shown above, the services to be performed will be set forth in a scope-of-work to be mutually agreed between us. This scope-of-work may be shown in this quote, or in a separate document. Please note that TCS will install, alter or repair premises wiring only if explicitly provided for in that scope-of-work.

Terms

Your acceptance of this quote constitutes an agreement between Towner Electronics d/b/a Towner Communications Systems (herein referred to as Us or We) and the buyer, whose name and address are shown at the head of this quote (herein referred to as You or Your). It is subject to credit approval, a site review by our technical personnel, and subsequent acceptance by one of our officers.

If you have a special tax rate for your project, documentation must be sent prior to any work being performed.

We agree to sell, and You agree to buy the items shown in the quote at the purchase price shown. 50% of the total price will be due at signing. Equipment will be billed upon delivery, with the balance due in 10 days. You assume risk of loss to these items upon delivery to You, but title to the equipment passes to You only when You have paid for it in full. You are responsible for all taxes, tariffs, and permit fees, as well as for getting in a timely manner all permits licenses, consents and approvals in connection with the sale and installation of the equipment. TCS reserves the right to process a 15% restocking fee for any items returned once this quote has been accepted. We can collect any amounts due even when installation or delivery is delayed because You, Your assignees, contractors or agents have not performed.

If your form of payment is credit card, a processing fee of 2.5% MAY be added to this quote.

If your form of payment is the Lease Option please note the following:

All Leases will be held and processed by Great America Financial Services.

Acceptance of the Lease Option is dependant on credit approval from Great America Financial Services.

The lease payment calculated on this quote does not include sales tax.

Your first invoice will include a \$69.50 Document Fee from Great America Financial Services.

Additional terms and conditions will be addressed by Great Ameican Financial Services lease. documents.

Future Sales and Service requests will continue to be submitted to TCS.

If installation is included, We will perform it in a workmanlike manner. Installation will take place at the address shown at the head of this quote. We are not responsible for damages to Your premises not resulting from our negligence. Installation will be deemed complete when the equipment has been installed in accordance with the scope-of-work and it has passed Our standard acceptance testing. If installation is delayed because of circumstances not within our control, any agreed dates or times of performance or of any other obligations will be extended accordingly to cover the period of delay. We will use our best efforts to deliver and install these items in a timely manner, but under no circumstances will We be liable for damages, special, consequential, or otherwise, for delays in delivery or installation.

We warrant that for a period of one year from the completion of installation that, as of the installation completion date (or if not installed by US, the delivery date), the equipment will be free from defects in material and workmanship. If any defects covered by this warranty appear within the stated one year period, We will have the option of repairing or replacing the equipment at our expense. This will be Your exclusive remedy for breach of warranty or for negligence. We will not be obligated to repair or replace any item which has been repaired by others, abused, improperly handled or stored, altered or used with third party equipment which is defective or of poor quality. We will not be obligated to repair or replace items which have not been installed by Us. We will not be liable for any special or consequential damages or for loss, damage or expense directly or indirectly arising from use of the equipment or arising from Your inability to use the equipment either separately or in combination with any other equipment or from any other cause. This warranty will be in lieu of and excludes all other express or implied warranties of merchantability, fitness or otherwise.

We are not responsible for conditions on the telephone or data carrier's side of the interface equipment at Your premises (the DEMARK), nor for the timely provision of suitable service by them. You are responsible for making all arrangements with the carriers and You will pay all tariffs and other charges with associated with that service.

If We are performing installation services, We will need reasonable access to Your premises. You will allow our employees or agents such access at all hours consistent with the requirements of the installation. You are responsible for making the premises suitable in all respects, including all temperature and humidity control, dust conditions, etc. as required in the applicable equipment specifications. Your premises must be dry and not injurious to our employees or agents. You will provide all necessary openings and ducts for cable



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Quote

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9857

Date:

06/11/2018

and conductors. You will provide suitable electrical service and metallic ground or grounds as required. In addition, You will provide for the termination of any existing service agreement with the local telephone utility and for removal of any existing equipment and cable as required. You will be responsible for providing secure and easily accessible storage space near where the equipment will be used, and also for secure storage of tools. You will provide conduit systems as required by federal, state or local codes.

We may assign this agreement in whole or in part, and We may freely subcontract any or all of the work. You may not assign this agreement in whole or in part without Our prior written permission.

If any of Your payments or other obligations are not performed as agreed, You will be in default, and all unpaid amounts will become immediately due and payable. When You are in default, We will have all the rights and remedies under the UCC and any other laws, including the right to any delinquent payments for which You remain liable. As long as any part of the balance due is outstanding, We retain title to the equipment.

No changes in this agreement can be made, except in writing signed by the authorized representatives of both parties. This agreement sets forth the entire and final agreement between the parties, all prior agreements and understandings being merged herein and there are no representations, warranties or stipulations, whether oral or written not contained herein. This agreement is not effective until accepted and signed by an officer of TCS at its principal address.



Professional Services

for

Osage Beach PD, MO

(Direct Sale)

Quote Number: 27530

Version: 1

July 24, 2018

The terms and conditions available at west.com/legal-privacy/terms/call-handling will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information owned by West Safety Solutions Corp. or its affiliates, and such information may not be used or disclosed by any person without prior written consent.

Summary - Osage Beach PD

Item	Cost
Services	\$7,357.50
Total:	\$7,357.50

Configuration Osage Beach PD

Model#	Description	Qty	List Price	Selling Price	Total
Installation					
950104	Professional Services (per Day)	3			
960575	Living Expense per Day per Person	5			
960580	Travel Fee per Person	1			
				Subtotal	\$6,750.00
Project Management Services					
950510	Project Management Services	1			
				Subtotal	\$607.50
				Total	\$7,357.50

Notes

- 1 Professional Services to reconfigure VIPER/Power 911 for different admin lines (customer is replacing their PBX).
 - 2 **Professional Services:** This quote represents an estimate of labor costs to perform the work described in this quote. If the amount of labor needed to correct the issue can't be accomplished time allotted in this quote, West will contact the customer representative before performing additional labor. If the actual labor to perform the work is significantly less than the amount quoted, the final charge may be adjusted.
-

3 Comprehensive Project Management

This is a service offered to partners that do not have a Project Manager assigned to the project, where West Safety Solutions, Corp's Comprehensive Project Management (CPM) provides a Project Manager that coordinates all project activity.

The CPM provides complete, end-to-end project management support and services that could include on-site support, project documentation, formal reporting, as well as coordination of deliveries both internally as well as with the partner and the end customer.

The CPM level of service includes all services in the basic level plus the following:

- Site survey is reviewed (or initiated and then reviewed) to verify that site and system environment are ready for installation
 - Scope of Work is completed (includes a Project Schedule of key dates)
 - Review system design
 - Site and/or network diagram are completed as required
 - 3rd Party contractors included in the sales order are contacted and managed
 - Project kick-off meeting is scheduled with the end customer and held via conference call or optionally on site
 - Comprehensive risk assessment and mitigation planning
 - Overall project coordination
 - Weekly project status meetings are scheduled, led and documented
 - Customer configuration for staging is collected and communicated
 - Equipment staging (if ordered) and shipping is managed"
 - Coordinate on-site delivery
 - Equipment receipt and inventory is validated
 - West Safety Solutions Corp. resources are scheduled and managed with project implementation and cut-over requirements
 - Maintain all project related communications and documentation
 - Complete Site Book for delivery to end customer at time of handover to service
 - Variable: Project Manager Presence on-site (with additional per day and travel cost components). This is typically required for project kickoff (if on-site), final site evaluation, and cut-over project management services
-

Terms

VENDOR NAME **West Safety Solutions Corp**
1601 Dry Creek Drive
Longmont, CO 80503

Include quote number and customer EIN/Tax Identification Number on P.O.

SUBMIT P.O. ordermanagement.safetyservices@west.com

PRICING All prices are in USD
Taxes, if applicable, are extra.
Shipping charges are extra unless specified on the quote.

SHIPPING TERMS FCA (Montreal), INCOTERMS 2010

PAYMENT Per Contract

DELIVERY TBD

VALIDITY **Quote expires on November 21, 2018.** However, part numbers beginning with Q, such as QXXXXX, constitute unique third-party components. These components, including model and price, (i) may be subject to change at any time; and (ii) are non-cancellable, non-refundable, and non-exchangeable at any time.

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Example for Cost for Traditional Phone System

Mike Welty

From: DEEM, CHRISTOPHER <cd590b@att.com>
Sent: Thursday, March 29, 2018 11:29 AM
To: Mike Welty
Subject: RE: Traditional phone service vs VOLP

Mike,

This is a quote that was for 73 phones that was as close as I could find to the amount of phones you have. So it would be at least this price and more since you have more phones.

QTY	PRODUCT	TOTAL PRICE
1	IP OFFICE R10+ CTI LIC:DS	\$302.53
1	IP OFFICE R10+ VOICEMAIL PRO 2 LIC:CU	\$862.04
25	IP OFFICE R10+ SIP TRUNK 1 LIC:CU	\$894.71
1	IP OFFICE R10+ IP500 VOICE NETWORKING 4 LIC:CU	\$333.66
73	IP OFFICE R10+ AVAYA IP ENDPOINT 1 LIC:CU	\$2,544.69
1	IP OFFICE R10 ESSENTIAL EDITION PLDS LIC:DS	\$245.36
1	IP OFFICE R10 PREFERRED VOICEMAIL PRO PLDS LIC:DS	\$938.71
1	POWER CORD 18AWG 10 Amp AC US/NORTH AMERICA	\$8.84
73	IP PHONE 98XX REPLACEMENT LINE CORD	\$498.98
1	IP OFFICE IP500 RACK MOUNTING KIT	\$29.28
1	IP OFFICE IP500 EXTENSION CARD PHONE 2	\$122.22
3	IP PHONE BUTTON MODULE FOR 9800 SERIES MODELS	\$300.07
1	IP OFFICE 500 VERSION 2 CONTROL UNIT	\$317.40
1	IP OFFICE IP500 V2 SYSTEM SD CARD MU-LAW	\$24.64
1	IP OFFICE MEDIA CARD VOICE (VCM) CODING MODULE 64 V2	\$171.01
1	IP TELEPHONE 9608G GREY GIGABIT ETHERNET	\$186.74
18	IP PHONE 9608G GRAY GLOBAL 4 PACK	\$12,223.06
3	C5 POWER CORD NORTH AMERICA	\$55.41
3	GLOBAL SINGLE PORT POE INJECTOR 10/100/1000 15.4W KIT	\$79.48

Finance your new system with an AT&T Capital Services Lease

	\$1 Purchase	FMV
12 Monthly Payments of:	\$4,628.11	\$4,348.03
24 Monthly Payments of:	\$2,405.87	\$2,255.24
36 Monthly Payments of:	\$1,616.37	\$1,576.63
48 Monthly Payments of:	\$1,258.18	\$1,274.18
60 Monthly Payments of:	\$1,049.47	\$1,085.72

Lease rates are for commercial leases only and do not include applicable taxes or maintenance costs

Lease proposal subject to credit approval and acceptance by AT&T Capital Services. Questions? Call 1-800-733-1481

Note:

- All returns subject to a 20% restocking fee
- Shipping costs are estimates

Equipment Subtotal: \$66,035.43
Discount: \$32,411.77
Equipment Total: \$33,623.66

Installation: \$19,589.00
Shipping: \$168.12
Training:

Support Services: \$348.00
OEM/ERS Services: \$1,748.00
Services Subtotal: \$2,096.00
Voice Maint Solutions: \$1,059.96
Grand Total: \$56,536.74

If you need to get a more exact quote we would need to set up a design session with one of our PBX vendors.

Thanks,
Chris Deem

AT&T Collaborate Proposal for CITY OF OSAGE BEACH



Presented by

Overview:

- Fully hosted VoIP service that combines a full range of advanced features, applications and management tools, helping to reduce your infrastructure and maintenance concern
- Unified communication capabilities for collaboration like instant messaging, presence, conferencing and web collaboration
- Seamless experience across mobile and desktop devices
- Access from anywhere in the US 48 states across any internet connection
- Unlimited local and long distance calling
- Tailor service for each employee to meet your business needs
- Easy to use web tools for call management, administration, reports, order and service management
- Provides your business with connectivity, communication, and collaboration on the go.

Account Name:	CITY OF OSAGE BEACH
Term:	36 Months
Total Monthly Recurring Charges:	\$2,726.10
Total Non Recurring Charges:	\$20,492.25
Total Number of Sites:	0

Disclaimer: This quote/proposal is not a firm offer to purchase and is for budgetary purposes only. Only the contract for this solution is a firm offer to purchase.

Location Pricing Details

Location	Feature	Qty.	Non Recurring	Monthly Recurring
Public Works 5757 CHAPEL DR OSAGE BEACH, MO, 65065	Basic User Seat	16	\$0.00	\$419.40
	Purchased Equipment Charges			
	Adtran NetVanta 1234 24-port	1	\$397.50	\$0.00
	Polycom VVX 201 - 2 line	16	\$2,088.00	\$0.00
	Shipping Charges		\$51.00	\$0.00
	Equipment Installation Charges			
	Adtran NetVanta 1234 24-port	1	\$108.00	\$0.00
	Polycom VVX 201 - 2 line	16	\$300.00	\$0.00
	Location Total		\$2,944.50	\$419.40
GG Airport 957 AIRPORT RD OSAGE BEACH, MO, 65065	Basic User Seat	3	\$0.00	\$78.64
	Purchased Equipment Charges			
	Edgemarc 3700	1	\$224.25	\$0.00
	Polycom VVX 201 - 2 line	2	\$261.00	\$0.00
	Shipping Charges		\$9.00	\$0.00
	Equipment Installation Charges			
	Edgemarc 3700	1	\$18.75	\$0.00
	Polycom VVX 201 - 2 line	2	\$37.50	\$0.00
	Location Total		\$550.50	\$78.64
City Hall 1000 CITY PKWY OSAGE BEACH, MO, 65065	Basic User Seat	84	\$0.00	\$2,201.85
	Purchased Equipment Charges			
	Adtran NetVanta 1238P 48-port	3	\$3,262.50	\$0.00
	Polycom VVX 201 - 2 line	80	\$10,440.00	\$0.00
	Polycom VVX 400 - 12 line	4	\$867.00	\$0.00
	Shipping Charges		\$130.50	\$0.00

Disclaimer: This quote/proposal is not a firm offer to purchase and is for budgetary purposes only.
Only the contract for this solution is a firm offer to purchase.

Location Pricing Details

Location	Feature	Qty.	Non Recurring	Monthly Recurring
	Equipment Installation Charges			
	Adtran NetVanta 1238P 48-port	3	\$324.00	\$0.00
	Polycom VVX 201 - 2 line	80	\$1,500.00	\$0.00
	Polycom VVX 400 - 12 line	4	\$75.00	\$0.00
	Location Total		\$16,599.00	\$2,201.85
City Park 1000 CITY PKWY OSAGE BEACH, MO, 65065	Basic User Seat	1	\$0.00	\$26.21
	Purchased Equipment Charges			
	Edgemarc 3700	1	\$224.25	\$0.00
	Polycom VVX 201 - 2 line	1	\$130.50	\$0.00
	Shipping Charges		\$6.00	\$0.00
	Equipment Installation Charges			
	Edgemarc 3700	1	\$18.75	\$0.00
	Polycom VVX 201 - 2 line	1	\$18.75	\$0.00
	Location Total		\$398.25	\$26.21

Disclaimer: This quote/proposal is not a firm offer to purchase and is for budgetary purposes only. Only the contract for this solution is a firm offer to purchase.

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 09/11/18**Agenda Item Title:**

Bill 18-50 - An Ordinance of the City of Osage Beach, Missouri, Authorizing the Expenditure of Funds to Support the Veteran's Day Parade Support Request.

Presented by: *(Name/Title)* Jeana Woods, City Administrator**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18-50☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Per Section 110.300, Board approval required by ordinance for the distribution of funds from the Community Promotions - Community Event Support account.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-21-754250 Community PromotionsFY 18 Budgeted Amount: \$ 65,000.00Expenditures to Date 08/31/18: (\$ 17,889.00)Available: \$ 47,111.00Requested Amount: \$ 750.00Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-50; Request For Event Support Application

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-50 is in correct form as per City Attorney.

In the Economic Development Department, within account 10-21-754250 Community Promotions, \$10,000 is budgeted for event support. Per City Code 110.300, the intent is for the purpose of supporting event activities that bring visitors, trade, and business into the City. Applications are submitted and Board approval is required.

To date the following activity has occurred:

2018 Budget for Event Support	\$10,000
Aquapalooza - 06/21/2018 (requested \$2,000-Board Approved \$3,000)	(\$3,000)
Bikefest - 09/06/2018 (requested \$5,000-Board Approved \$3,000)	(\$3,000)
Remaining Available Balance	\$4,000

Enclosed is Lake of the Ozarks Elks Lodge 2517 Veterans Parade's Event Support Form submitted to me on September 7, 2018. The request is for \$3,000 for the 2018 parade to be held on November 10, 2018.

Please note- The Missouri Symphony Pops Concert held on June 30, 2018, was an event supported by the City at \$2,000; this was a FY2017 budgeted approved expenditure carryover into FY2018.

BILL NO. 18-50

ORDINANCE NO. 18.50

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE EXPENDITURE OF FUNDS TO SUPPORT THE VETERANS PARADE SUPPORT REQUEST

WHEREAS, the Board of Aldermen find that the Veterans Parade is a yearly event honoring area veterans, and the Board wishes to support this public event for our community:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

Section 1. That the expenditure of funds in an amount of seven hundred fifty dollars (\$750.00) is hereby authorized for the Lake of the Ozarks Elks Lodge 2517 Veterans Parade to be held November 10, 2018.

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance.

Section 3. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 4. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 5. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 18.50 was duly passed on _____, 2018, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Bill No. 18-50
Page 2

Ordinance No. 18.50

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.50.

Date

John Olivarri, Mayor

ATTEST:

Cynthia Lambert, City Clerk



City of Osage Beach
REQUEST FOR EVENT SUPPORT
Exhibit A to City Code Section 110.300

Requested Amount: \$750.00 Date of Request: 9-4-18

Organization Information:

Organization Name: LAKE OF THE OZARKS ELKS LODGE 2517
Address: 5161 OSAGE BEACH PARKWAY
Phone # 573- Fax # 573-
Contact Name: JERRY SPURGEON
Phone # (cell) 573-434-4368 (Other) _____

Is the organization a not-for-profit? ☒ YES ☐ NO

If yes, is it a registered 501(c)3 or other designation? ☐ YES ☐ NO (If yes, attach IRS classification)

If yes, is the organization a local not-for-profit or national not-for-profit organization? _____

Your organization's activities focus on: (check all that apply)

- ☒ Families and Youth
- ☒ Health & Human Services
- ☒ Education, Job Development, Housing or other similar community focus
- ☐ Tourism
- ☐ Arts & Cultural Activities
- ☐ Environmental & Preservation
- ☐ Other: _____

Event Information:

Event Name: VETERANS PARADE
Event Dates: NOV. 10th 2018
Event Location: O.R. PARKWAY CITY TO ELKS LODGE
Description of event: PARADE TO HONOR ALL VETERANS WHO HAVE SERVED

How will the proceeds of this event be used? NO PROCEEDS - NO FEES CHARGED

How will the City be recognized through this event? NAME ON T-SHIRTS, 1/2 ADS IN LOCAL PAPERS, SIGN AS SPONSORSHIP, FOR OVER 1000 PEOPLE, RADIO TALK PROGRAMS & ADS AND SPRINGFIELD TV HERE LAST YEAR HAVE HAD LAKE TV ON T-BIRD PARADE ATTENDING.

Is the event open to the public? ☒ YES ☐ NO If no, explain: _____

Is there an entry fee or requirement to purchase a ticket, etc.? ☐ YES ☒ NO

If yes, explain: _____

Total budget for the event: \$ 2,000.00

(Attach details of your budget-include all sources of funding and expenses.)

In the case of a budget shortfall, how will the loss be covered? ELKS LODGE ACTIVATES FUND

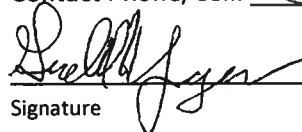
How many years has this event been held? WILL BE THE 5th YEAR

Estimated attendance this year? 400 + Last year's attendance, if applicable? 400 +

Applicant:

Application Completed By: JERRY SPURGEON

Contact Phone/Cell: 573 434- ~~268~~ 4368

 GERALD N SPURGEON TRUSTEE 9-4-18

Signature

Print Name

Title

Date

Send Completed Application and Attachments To:

Email: jwoods@osagebeach.org

Mail: City of Osage Beach

Jeana Woods, City Administrator

1000 City Parkway

Osage Beach, MO 65065

Internal Use

Date Application Received: _____ By: _____

Date Board Approved/Declined: _____ Amount Approved: _____

Other Information: _____

VETERANS PARADE

2018

BUDGET \$2,000.00

The first four years of the Parade. The ELKS, paid full cost of the parade.

Donations for 2018 parade.

INDIAN ROCK GOLF CLUB	\$200.00
PROVIDENCE BANK	150.00
ADVANTAGE CHEMICAL	150.00
PAT MAHAR	100.00
WOODYS TAVERN	100.00
DOUBLE TT RANCH	50.00
TOTAL	\$ 750.00
EXPENSES	
TEE SHIRTS	\$550.00
Food	600.00
PRINTING	175.00
ADVERTISEMENTS	450.00
FLAGS	250.00
Total	\$2,025.00

EXACT COST OF EACH ITEM, HAS NOT BEEN SET AS OF YET.

All cost over runs will be paid by the Elks Lodge.

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Ed Rucker / City AttorneyDate Submitted: 09/05/18**Agenda Item Title:**

Motion to authorize the City Administrator to Execute a Document titled "Request for Approval of Agreement to Transfer Funds" to effectuate a transfer (return to Mo-DOT Aviation) of non-primary entitlement funds (\$47,861) allotted to the City in 2015, by the Missouri Department of Transportation, which remains unused and unneeded by the City during fiscal year 2018.

Presented by: *(Name/Title)* Ty Dinsdale/Airport Manager**Requested Action:****Motion to Approve****First Reading of Bill #** _____**Second Reading of Bill #** _____**Resolution #** _____**Proclamation****Public Hearing****Other (Describe)** _____**Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)**

N/A

Deadline for Action: YES ☒ **NO** ☐**If yes, explain:**

Immediate action is needed if MoDOT is to be able to use these funds elsewhere within the State of Missouri.

Fiscal Impact:**Not Applicable** ☒**Budgeted Item: YES** ☐ **NO** ☒**If no, provide funding source:** _____**Budget Line Item/Title:** _____**FY** _____ **Budgeted Amount:** \$ _____**Expenditures to Date** _____: (\$ _____)**Available:** \$ _____ 0.00**Requested Amount:** \$ _____**Attachments: YES** ☒ **NO** ☐**If yes, list attachments:**

Request for Approval of Agreement to Transfer Funds

Department Comments and Recommendation:

Approval of this motion will authorize the City Administrator to execute the attached form titled "Request for Approval of Agreement to Transfer Funds." The effect of this will release (return to Mo-DOT Aviation) \$47,861 previously reserved to our the Grande Glaize Airport in Fiscal Year 2015. This money is an allotment (grant) of Non-Primary Entitlement Funds allotted to the City by the Missouri Department of Transportation which remain unused and unneeded by the City. The City Treasurer has confirmed that this action does not require the City to write a check or move any money. The Airport Manager reports that this action only releases money held for the City by Mo-DOT. This action will allow Mo-DOT Aviation to put this money to use elsewhere in Missouri. If the City does not release or use these funds this year, the allotment expires and the funds lapse back to the United States, Department of Transportation.

The City Attorney, Airport Manager, Public Works Director and City Treasurer recommend this action.

City Administrator Comments and Recommendation:

This is a necessary action due to the fact we did not have a project use for the funds; therefore, funds should be released from our use. I believe this should be an action approved at Board level.

I concur with the departments' recommendation.

**Missouri Department of Transportation
Aviation Section**



Request for Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor: City of Osage Beach

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47117(c) for the:

Name of Transferring Airport (and Locid): Grand Glaize (K15)

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
Nonprimary	2015	\$47,861
		\$
		\$
Total		\$47,861

The Missouri Department of Transportation has determined that the waived amount will be made available to:

Name of Airport (and Locid) Receiving Transferred Entitlements:

Name of Receiving Airport's Sponsor:

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of 9/30/18 (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

For the Missouri Department of Transportation:

Signature: _____

Name: Michelle Teel

Title: Multimodal Operations Director

Date: _____

**Missouri Department of Transportation
Aviation Section**



Certification of Transferring Sponsor

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this _____ day of _____, _____.

Name of Sponsor: City of Osage Beach

Name of Sponsor's Authorized Official:

Title of Sponsor's Authorized Official:

Signature of Sponsor's Authorized Official: _____

Certificate of Transferring Sponsor's Attorney

I, _____, acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of _____. Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Dated at _____ (City, State), this _____ day of _____, _____.

Signature of Sponsor's Attorney: _____

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Eric Hibdon, Public Works SupervisorDate Submitted: 09/10/18

Agenda Item Title:

Motion - Authorizing the Purchase of Grinder Pump Re-Building Parts from Municipal Equipment in the Amount not to exceed \$53,205.56.

Presented by: *(Name/Title)* Nick Edelman / Public Works Director

Requested Action:

☒

Motion to Approve

☐

First Reading of Bill # _____

☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 35-00-743500/Pump RepairsFY 18 Budgeted Amount: \$ 120,000.00Expenditures to Date 08/31/18: (\$ 10,960.90)Available: \$ 109,039.10Requested Amount: \$ 53,205.56Attachments: YES ☒ NO ☐

If yes, list attachments:

Email price list from vendor; Purchase Summary Spreadsheet

Department Comments and Recommendation:

This is for the purchase of grinder pump rebuilding parts. The City has standardized around ABS/Sulzer pumps. Municipal Equipment is the authorized manufacturer's representative for this area.

Municipal Equipment was asked to provide quotes for these parts. Freight charges are not include as the cost isn't know until the item is shipped. However a \$1,000 should be sufficient to cover freight. Staff would like authorization to purchase up to \$52,205.56 worth of these parts from Municipal Equipment Company plus a \$1,000 for freight resulting in a request to purchase in an amount not to exceed \$53,205.56.

City Administrator Comments and Recommendation:

I concur with the department's recommendation.

From: Derrick Brandt <dbrandt@munequip.com>
Sent: Monday, September 10, 2018 10:03 PM
To: Eric Hibdon
Subject: RE: Osage Beach, MO Grinder Pump Parts Quote

107

Eric,

Revised pricing is below in red

Pump	Part Description	Part Number	Price Each
S20/2W	Repair Kit	61705038	\$161.82
	Hydraulic Kit	61705710	\$380.22
	Stator	65005339	\$167.04
S26/2W	Repair Kit	61705040	\$194.01
	Hydraulic Kit	61705722	\$399.19
	Stator	65005344	\$446.73
PE45/2W	Repair Kit	61705079	\$248.00
	Hydraulic Kit	61705793	\$395.56
	Stator	65005999	\$1,091.42
M50/2W	Repair Kit	61705037	\$328.09
	Hydraulic Kit	61705734	\$531.21
	Stator	61000756	\$1,390.22
PE80/2	Repair Kit	61705080	\$404.84
	Hydraulic Kit	61705782	\$583.73
	Stator (460 volt)	65004015	\$845.14
PE100/2	Repair Kit	61705080	\$405.25
	Hydraulic Kit	61705783	\$778.46
	Stator (460 volt)	65005991	\$885.83

Please let me know if you need anything else.

Thanks

- Associated freight charges are not included in the above prices
- Installation and start up services are not included in the above prices
- Applicable taxes are not included in the above prices
- Net 30 days with 1 ½ percent per month added on past due accounts
- We accept MasterCard or Visa with a 4.5% processing fee
- Quote firm for 60 days

Derrick Brandt

Municipal Equipment Company
Office (314) 645-2400
Desk (314) 290-2974
Cell (618) 322-0623



From: Eric Hibdon [mailto:ehibdon@osagebeach.org]
Sent: Monday, September 10, 2018 7:30 AM
To: Derrick Brandt
Subject: RE: Osage Beach, MO Grinder Pump Parts Quote

And these?

Eric Hibdon, PE
City of Osage Beach
Public Work Supervisor
5757 Chapel Drive
Osage Beach, MO 65065
(573) 302-2020 Ext. 604
Fax: (573) 302-2043
ehibdon@osagebeach.org

From: Derrick Brandt <dbrandt@munequip.com>
Sent: Monday, June 18, 2018 5:55 PM
To: Eric Hibdon <ehibdon@osagebeach.org>
Subject: Osage Beach, MO Grinder Pump Parts Quote

Eric,

Following are prices for Repair and Hydraulic kits along with stator pricing:

Pump	Part Description	Part Number	Price Each
S20/2W	Repair Kit	61705038	\$155.60
	Hydraulic Kit	61705710	\$365.60
	Stator	65005339	\$160.62
S26/2W	Repair Kit	61705040	\$186.55
	Hydraulic Kit	61705722	\$383.84
	Stator	65005344	\$429.55
PE45/2W	Repair Kit	61705079	\$238.46
	Hydraulic Kit	61705793	\$380.35
	Stator	65005999	\$1,049.44

M50/2W	Repair Kit	61705037	\$315.47
	Hydraulic Kit	61705734	\$510.78
	Stator	61000756	\$1,336.75
PE80/2	Repair Kit	61705080	\$389.27
	Hydraulic Kit	61705782	\$561.08
	Stator (460 volt)	65004015	\$812.63
PE100/2	Repair Kit	61705080	\$389.27
	Hydraulic Kit	61705783	\$748.52
	Stator (460 volt)	65005991	\$851.76

Delivery is unknown at this time but assume 8-10 weeks

Thanks Eric. Please let me know if you have any questions.

- Associated freight charges are not included in the above prices
- Installation and start up services are not included in the above prices
- Applicable taxes are not included in the above prices
- Net 30 days with 1 ½ percent per month added on past due accounts
- We accept MasterCard or Visa with a 4.5% processing fee
- Quote firm for 60 days

Derrick Brandt

Municipal Equipment Company
Office (314) 645-2400
Desk (314) 290-2974
Cell (618) 322-0623



Communication made through e-mail and messaging systems shall in no way be deemed to constitute legal notice to the City of Osage Beach or any of its agencies, officers, employees, agents or representatives with respect to any existing or potential claim or cause of action against the City or any of its agencies, officers, employees, agents or representatives, where notice to the City is required by any federal, state or local laws, rules or regulations.

	Quantity	Unit Price	Total
S20			
Repair Kit	15	\$ 161.82	\$ 2,427.36
Hydraulic Kit	15	\$ 380.22	\$ 5,703.36
Stator	15	\$ 167.04	\$ 2,505.67
S26			
Repair Kit	10	\$ 194.01	\$ 1,940.12
Hydraulic Kit	10	\$ 399.19	\$ 3,991.94
Stator	10	\$ 446.73	\$ 4,467.32
PE 45			
Repair Kit	5	\$ 248.00	\$ 1,239.99
Hydraulic Kit	5	\$ 395.56	\$ 1,977.82
Stator	5	\$ 1,091.42	\$ 5,457.09
M50			
Repair Kit	10	\$ 328.09	\$ 3,280.89
Hydraulic Kit	10	\$ 531.18	\$ 5,311.80
Stator	10	\$ 1,390.22	\$ 13,902.20
	Total		\$ 52,205.56

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Eric Hibdon / Public Works SupervisorDate Submitted: 09/10/18**Agenda Item Title:**

Motion - Authorize the Purchase of Portable Vehicle Lift from Mohawk Lifts in the amount \$31,082.11.

Presented by: *(Name/Title)* Nick Edelman / Public Works Director**Requested Action:**☒

Motion to Approve

☐

First Reading of Bill # _____

☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 20/30/35 - 774255 / Machinery & Equipment - See Breakdown in Comments

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Vendor Quote

Department Comments and Recommendation:

This is for the purchase of a portable vehicle lift. This will be utilized by the Public Works Department for maintenance of our vehicles. This purchase will be off the Missouri State Contract CC1801160002 from Mohawk Lifts. This lift will be capable of lift 36,000 pounds and will come with 4 jack stands. This will allow us to lift the vehicle from the front and back of the truck so that the tires can be taken off.

This was originally budgeted at \$30,000 being split equally between Transportation, Water and Sewer. The price as quoted at \$31,082.11 includes an optional \$800 for installation. It is recommended that we accept the installation option for training and set up.

This will be coded as follows:

Acct#	Req Amt	FY'18 Budgeted Amt.	Exp. to 8/31/18	Available
20-00-774255	\$10,360.70	\$19,500.00	\$ 8,387.60	\$11,112.40
30-00-774255	\$10,360.70	\$15,500.00	\$ 4,686.60	\$10,813.40
35-00-774255	\$10,360.71	\$27,500.00	\$11,679.60	\$15,820.40

It is recommended to award to Mohawk Lifts in the amount \$31,082.11

City Administrator Comments and Recommendation:

This requested purchase is \$1,082.11 over the budgeted amount; \$360.70 per department. Each fund has unrestricted monies available to cover the difference.

I concur with the department's recommendation.

**Mohawk Resources Ltd**

"Americas best lift investment"

From: Mohawk Resources Ltd
 PO Box 110
 Amsterdam, NY 12010
 Phone: 1-800-833-2006 ext.15
 Fax (518) 842-1289

Quoted by: Ray Pedrick

Email rpedrick@mohawklifts.com

Page 1 of 2

PROPOSAL # RP-10SBG4
 Date: 5/14/2018
 Expiration Date 30 Days

Missouri State Contract
Contract Number: CC180160002
Contract Period: 07/18/2017 - 02/10/2019

Bill To: City of Osage Beach
 Attn:Eric Hibdon Public Works Supervisor
 5757 Chapel Drive
 Osage Beach, MO 65065
 (573) 302-2020 Ext. 604
ehibdon@osagebeach.org

Ship To:

Shipping Method	Shipping Terms	Delivery Date	Payment Terms
Best Way	FOB Destination, Amsterdam NY, Freight Prepaid	4 to 6 Weeks After Receipt of Completed Order	Net 30

QTY	Item Number	Description	LIST PRICE	Purchase Price	Total
1	MP-0000-A-705	MP-18-705 -2 Columns 36K Capacity Touch Screen & Full Diagnostic Display (All 15" Forks) - **ALI CERTIFIED**	\$ 24,825.00	\$ 20,905.26	\$ 20,905.26
		Optional Equipment			
1	MP-2500-A-005	Front to Rear Bumper Adapter Kit - For Mohawk MP18 - 22" Forks (24000 lbs per pair) (AC or DC)	\$ 3,545.00	\$ 2,985.26	\$ 2,985.26
1	MP-2600-A-038	208-230 VAC, Single Phase (2 Post MP Lift) Touch Screen and Full Diagnostic Display	\$ 450.00	\$ 378.95	\$ 378.95
4	JS-000-A-014	JS-4775-20 HD Jack Stand, 20,000 lbs rated (47" to 77" height) **PASE Certified**	\$ 1,785.00	\$ 1,503.16	\$ 6,012.64
					\$ -
					\$ -
					\$ -
					\$ -

Resale Certificate or Tax Exempt Form attached or Sales Tax (if applicable)

tax rate 0.00%

Initial _____

Subtotal	\$ 30,282.11
Freight	\$ -
Installation (optional)	\$ 800.00
Tax (if applicable)	\$ -

Total	\$ 31,082.11
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This is a quotation for the equipment named, subject to the terms and conditions noted on the following pages

Thank you for your business!

TERMS AND CONDITIONS OF THE SALE

Page 2 of 3

Visit www.mohawklifts.com/warranty for complete warranty

Delivery and Installation

A fork truck must be supplied by customer at the offload site to unload the equipment from the freight carriers' trailer and if applicable for the installation

The Customer is responsible for inspecting all Products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the customer determine at the time of delivery that any items are damaged or missing the Customer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading.

Mohawk is not responsible for missing or damaged products when the customer has signed the delivery receipt, freight bill, or bill of lading in good condition.

Quoted Installation does not include electrical hook-up or any concrete work which may be required. Electrical and any concrete work that may be required must be preformed prior to installer's appointment date

Quoted Installation does not include any unforeseen circumstances such as plumbing, electrical, in floor heat, rebar, steel structures, drain, or drain slopes in the existing floor.

Quoted Installation Price is subject to change if the lift is unable to be installed at the time of scheduled appointment, if the shop condition is not ready for installation (lack of adequate concrete, no electrical service, etc..) Or any other condition which would require additional return trips by the installer.

Price does not include Sales tax (unless applicable), duties, brokerage, or any other fees.

Any and all permits, licenses, fees, etc. are the customers' responsibility

Acknowledged and Accepted by:

Signature: _____

Date: _____

Name (printed): _____

Title: _____

Phone : _____

Email: _____

Mohawk Resources Ltd.

PO Box 110 Amsterdam, NY 12010

Fax 518-842-1289

or via email

Thank you

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Nicholas Edelman / Public Works DirectorDate Submitted: 09/07/18**Agenda Item Title:**

Motion - Authorization to apply for grant funding at Lee C. Fine Airport for Apron Reconstruction.

Presented by: (Name/Title) Nicholas Edelman/Public Works Director & Ty Dinsdale/Airport Manager**Requested Action:**
☒
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe)

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Interested parties must notify MoDOT before October 30, 2018.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☐ NO ☒

If no, provide funding source: _____

Budget Line Item/Title: ***Staff Personnel Expenditures***

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Drawing # 7 - Terminal Area Drawing

Department Comments and Recommendation:

The Public Works and Airport Departments would like to pursue a grant for approximately 6.4 million dollars for reconstruction and enlargement of the apron at Lee C. Fine. The existing apron and expansion areas are shown on the attached drawing.

Congress passed their supplemental appropriation bill for federal fiscal year 2018; they included an additional \$1 billion in Airport Improvement Program Funds. The legislation specifically states that two categories of airports shall receive "priority consideration " for projects. Lee C. Fine is included in one of these categories. This funding will be provided as discretionary grants, and that the federal share of any project at a nonprimary airport (Lee C. Fine is a nonprimary airport) for which a grant is awarded is 100%. The recently approved taxiway project at Lee C. Fine was awarded discretionary grants.

The first round of applications has already passed. We did not have any projects that met the requirements. The second round of applications/letters of interest is due to MoDOT by the end of October. We would like to apply for the apron project. If this project is awarded, we believe that the design of this project would have to be completed in 2019. We would go out for bids and the idea is that the construction would begin in 2019/2020.

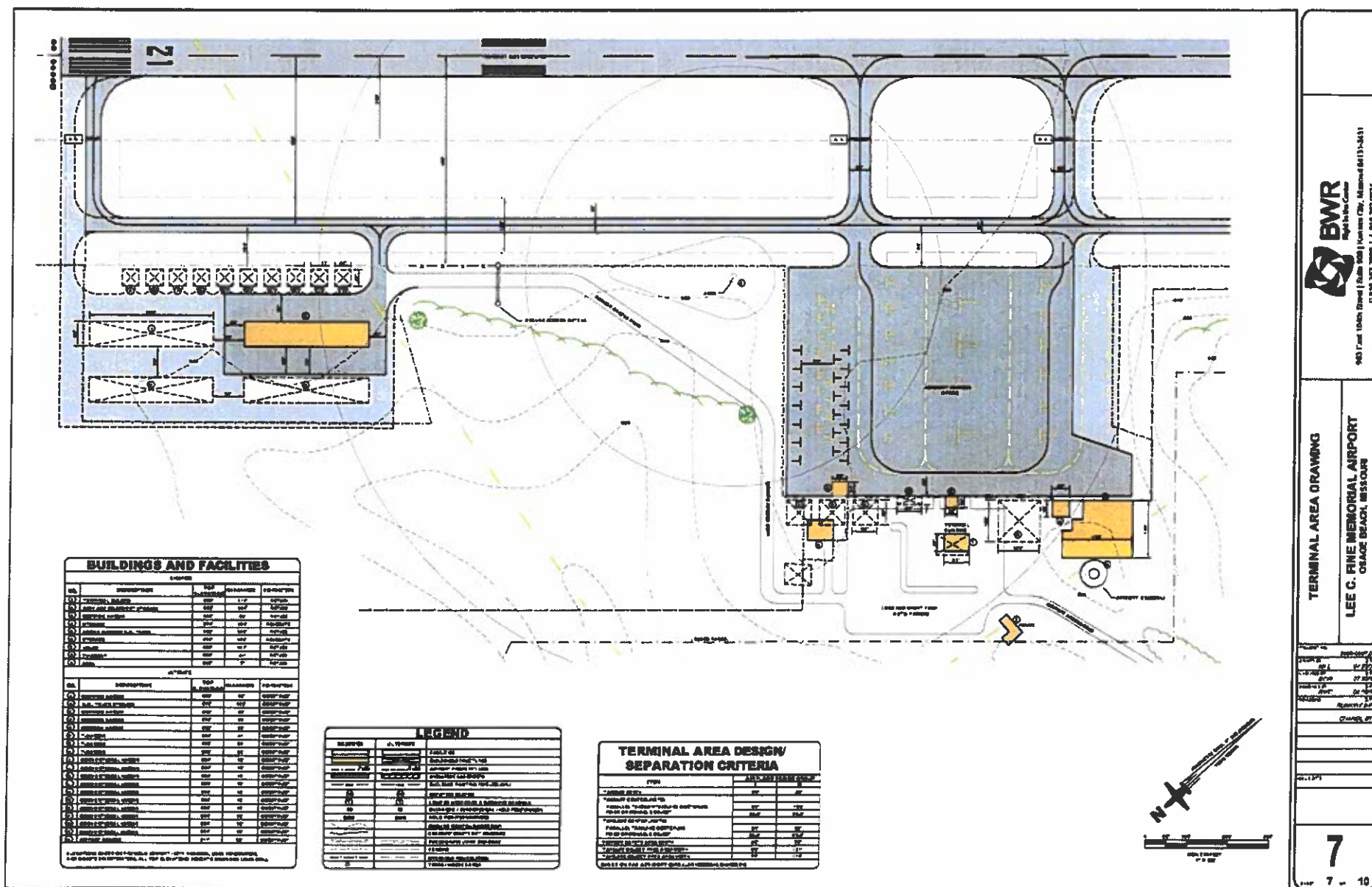
It is our understanding that they are using the discretionary template on how they are awarding projects. With this being the case, we think this project will score relatively high. In the past, revenue generating projects such as hangars have not been eligible.

The Public Works and Airport Departments recommend approval.

City Administrator Comments and Recommendation:

The LCF Apron Reconstruction project is in our list of priority projects in our Airport Capital Improvement Plan.

I concur with the Departments' recommendation to seek this 100% grant opportunity.



City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 09/20/18Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 09/12/18

Agenda Item Title:

Motion to Approve CPSM Professional Services Contract for public safety technical assistance for a contract amount of \$43,650 plus travel expenses not to exceed \$4,000.

Presented by: *(Name/Title)* Jeana Woods, City Administrator

Requested Action:

☒
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-14-733800 Professional ServicesFY 18 Budgeted Amount: \$ 20,500.00Expenditures to Date 08/31/18: (\$ 50.00)Available: \$ 20,450.00Requested Amount: \$ 47,650.00Attachments: YES ☒ NO ☐

If yes, list attachments:

Contract; Proposal

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Center for Public Safety Management, LLC (CPSM) is an exclusive provider of public safety technical assistance and will provide us with a complete and comprehensive analysis of our law enforcement services to ultimately enable us to grow as a department and to provide top of the line emergency services for our community. I believe this would be a valuable one-time investment that equates to only 2% of the average \$2.03 million we spend annually on our Police Department.

This request is for a contract cost of \$43,650 (includes 10% discount because I am an ICMA member) plus travel costs not to exceed \$4,000. 10-14-733800 Professional Services has a budget of \$20,000 for this service. Budgeting of this service was done prior to any in depth research regarding proposals. Due to two specific changes in personnel to date, the remaining funds needed (approximately \$27,650) will come from the department's Salaries line item (10-14-711000); therefore, this item cost will not affect the department's budget as a whole to be over-budget. A budget amendment can be presented once the services are completed to adjust the specific line items.

CPSM will use their subject matter experts to complete an analysis using mathematical and operational research to identify our specific performance based on our data, interviews, and community info, in addition to doing workload analysis and service load research. They will observe operations at all levels, review case files, assess compliance and policies, and assess our culture, just to hit a few highlights. The end result will be a comprehensive report that will include recommendations revolving around public safety risk, policy and direction for City Administration and the Police Chief, and in-depth information that will empower the Mayor and Board to understand the department and its community integration.

The Police Department is a specialized department playing a unique and integral part in our community. Specially, our department is staffed to not only support a full-time community population of under 5,000 citizens but also an ever growing part-time and visitor population that swells exponentially on weekends, holidays, and during season, in addition to our growing business community. This diversity adds to public safety risk and operational challenges.

The following major outcomes are expected from CPSM:

- *Data-driven analysis to identify actual workload needed,
- *Identify and recommend staffing and deployment levels for operational and support functions within the department,
- *Thorough examination of the department's organizational structure and culture,
- *Performance gap analysis, comparing the 'as is' state of the department to the best practices in industry standards,
- *Recommendations on policy relevance and strategic planning,
- *Recommendations on our management framework to ensure accountability, increased efficiency, and improve performance.

As requested in July, the Board has been supplied with three completed analyses of other departments conducted by CPSM prior to the Board packet being distributed. These will serve as a sample of CPSM's work and the level of detail we can expect. Chief Davis and I have contacted several individuals for direct references and to summarize, the agencies we spoke to prompted the services of CPSM due to the need to review best practices and trends in Law Enforcement, desire to enhance policy and strategic planning, desire to increase efficiency and effectiveness of operations (staffing levels, meet needs of demands of calls effectively, etc.), desire to overcome declining organizational culture and community perspective. CPSM was highly recommended by those contacted.

CONTRACT FOR INDEPENDENT CONTRACTOR/PROFESSIONAL SERVICES

This Contract is made as of the ____ day of _____, 2018 by and between the City of Osage Beach, a municipal corporation of the State of Missouri, (hereinafter "the CITY"), and the Center for Public Safety Management, LLC (CPSM) the exclusive provider of public safety technical assistance for the International City/County Management Association, a Domestic Limited Liability Company, organized under the laws of the District of Columbia whose principal office is located at 475 K Street, NW, Suite 702, Washington, D.C. 20001, (hereinafter "the CONTRACTOR") and whose Federal I.D. number is 46-5366606.

WHEREAS, the CITY desires to retain the CONTRACTOR, and the CONTRACTOR desires to be retained, pursuant to the proposal scope of services attached hereto as Exhibit "A" and incorporated herein in its entirety;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the CITY and the CONTRACTOR agree as follows:

ARTICLE 1 - SERVICES

The services to be rendered by CONTRACTOR under this Contract are set forth in Exhibit "A" (proposal) attached hereto.

ARTICLE 2 - SCHEDULE

The schedule for services to be rendered by CONTRACTOR is set forth in Exhibit "A" (The Proposal) attached hereto. The Project Launch date as described in Exhibit A shall be _____. The project and final deliverables shall be completed per the schedule in Exhibit "A", which is approximately one hundred thirty-five (135) days after this Agreement is fully executed, subject to a mutually agreeable extension if necessary. The delivery of an "Operations" and "Data Analysis" draft report shall indicate conclusion of the work anticipated in the proposal. Following delivery of the draft reports, the CITY shall have 30 days to submit any changes it finds prudent or necessary. Sixty days from the delivery of the draft reports, the final report shall be produced and transmitted electronically. Both of these time periods shall be in addition to the time period for conducting the analysis and will not require extensions of the contract. The CITY may elect to engage optional language in the contract to request a final in-person presentation which shall be done outside of the time parameters of this contract.

ARTICLE 3 - PAYMENTS TO CONTRACTOR

Invoices shall be due and payable upon receipt. Payments received more than 30 days after invoice date will incur a 2% late fee. Payment by the CITY under this Contract shall be governed by Exhibit "A".

Payments by direct deposit (preferred method) shall be sent to:

Routing No.: xxxx

Account No. : xxxx

Payments by check to the CONTRACTOR shall be sent to:

CPSM

P.O. Box 871

Amherst, NY 14226

Invoices to the CITY should be sent to:

Jeana L Woods CPA
 City Administrator
 1000 City Parkway
 Osage Beach, MO 65065
jwoods@osagebeach.org

ARTICLE 4 - TERMINATION

Unless the CONTRACTOR is in breach of the Contract, the CONTRACTOR shall be paid for services rendered to the CITY's satisfaction through the date of termination. This is a legal-binding contract and cannot be terminated without cause. After receipt of a termination notice and except as otherwise directed by the CITY, the CONTRACTOR shall:

- A. Stop work on the date and to the extent specified;
- B. Transfer all work in process, completed work, and other materials related to the terminated work to the CITY; and
- C. Continue and complete all parts of the work that have not been terminated.

ARTICLE 5 - PERSONNEL

The CONTRACTOR is, and shall be, in the performance of all work, services and activities under this Contract, an independent contractor, and not an employee, or agent of the CITY. All persons engaged in any of the work or services performed pursuant to this Contract shall at all times, and in all places, be subject to the CONTRACTOR's sole direction, supervision, and control. The CONTRACTOR shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the CONTRACTOR's relationship and the relationship of its employees to the CITY shall be that of an independent contractor and not as employees or agents of the CITY.

The CONTRACTOR represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the CITY, nor shall such personnel be entitled to any benefits of the CITY including, but not limited to, pension, health and workers' compensation benefits.

The CONTRACTOR warrants that all services shall be performed by skilled and competent personnel consistent with applicable technical and professional standards in the field.

ARTICLE 6 - AVAILABILITY OF FUNDS

The CITY's elected body has appropriated sufficient funds in the operating budget(s) for which the work to be performed will occur and until the contract has been fully executed.

ARTICLE 7 - INSURANCE REQUIREMENTS

The CONTRACTOR will be required to provide certificates of insurance showing that it carries, or has in force, automobile liability insurance, general liability insurance and professional liability insurance. Limits of liability for automobile liability insurance shall be, at a minimum, \$1,000,000.00 combined single limit. Limits of liability for general liability insurance shall be, at a minimum, \$1,000,000.00 per occurrence, \$1,000,000.00 personal and advertising injury, \$1,000,000.00 general aggregate and \$1,000,000.00 products/completed operations aggregate. General liability insurance will include coverage for contractually assumed liability. Limits of liability for professional liability insurance shall be, at a minimum, \$1,000,000.00 per occurrence/claim and \$1,000,000.00 aggregate. If

the general liability insurance coverage and/or the professional liability insurance coverage is on a claims-made basis, the CONTRACTOR will maintain coverage in force for a period of two (2) years following the termination of the contract at the limits specified in this paragraph. The CONTRACTOR is responsible for the payment of any deductibles or self-insured retentions.

The CITY will be named as additional insured under the CONTRACTOR's general liability insurance and automobile liability insurance policies.

The CONTRACTOR agrees to indemnify, hold harmless, and defend the CITY, its officials, representatives, agents, servants, and employees from and against any and all claims, actions, lawsuits, damages, judgments, liability and expense, including attorneys fees and litigation expenses, in whole or in part arising out of, connected with, or in any way associated with the activities of the CONTRACTOR, its employees, or its sub-contractors in connection with the work to be performed under this contract.

ARTICLE 8 - SUCCESSORS AND ASSIGNS

The CITY and the CONTRACTOR each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Contract. Except as stated above, neither the CITY nor the CONTRACTOR shall assign, sublet, convey or transfer its interest in this Contract without the written consent of the other. Nothing herein shall be construed as giving any rights or benefits hereunder to anyone other than the CITY and the CONTRACTOR.

ARTICLE 9 – LAW GOVERNING THIS CONTRACT

The Contract shall be governed by the laws of the State of Missouri. Any and all legal action necessary to enforce the Contract will be held in Camden County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law, in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

Dispute Resolution

In case of a dispute regarding the interpretation of any part of this Contract, the Parties shall use their best efforts to arrive at a mutually acceptable resolution. The CONTRACTOR shall proceed diligently with its performance of the work under this Contract pending the final resolution of any dispute arising or relating to this Contract. The Client shall continue to pay the CONTRACTOR for its performance under the Contract except for those items related to the dispute.

ARTICLE 10 - CONFLICT OF INTEREST

The CONTRACTOR represents that it has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required.

CONTRACTOR employees, subject matter experts, or subcontractors may undertake outside professional activities provided such activity and involvement does not conflict or interfere with this Contract. In addition, employees, subject matter experts, or subcontractors will not directly or indirectly, alone or with others, engage in or have any interest in any person, firm, or entity that engages in any business activity that is competitive with the business performed under this Contract.

ARTICLE 11 - EXCUSABLE DELAYS

The PARTIES shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the control of the PARTIES and without their fault or negligence. Such causes include, but are not limited to: acts of God; natural or public health emergencies; and abnormally severe and unusual weather conditions.

Upon either PARTY'S request, the other PARTY shall consider the facts and extent of any failure to perform the work and, if the PARTY'S failure to perform was without its fault or negligence, the Contract Schedule and/or any other affected provision of this Contract shall be revised accordingly to a newly agreed upon timeline. It shall be the responsibility of the PARTIES to notify the other PARTY promptly in writing whenever a delay is anticipated or experienced, and to inform the other PARTY of all facts and details related to the delay.

ARTICLE 12 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS

All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the CITY or at its expense will be kept confidential by the CONTRACTOR and will not be disclosed to any other party, directly or indirectly, without the CITY's prior written consent unless required by a lawful order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Contract for or at the CITY's expense shall be and remain the CITY property and may be reproduced and reused at the discretion of the CITY.

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Contract and the consummation of the transactions contemplated hereby.

ARTICLE 13 - NONDISCRIMINATION

The CONTRACTOR warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, and sexual orientation.

ARTICLE 14 - ENFORCEMENT COSTS

If any legal action or other proceeding is brought for the enforcement of this Contract, or because of an alleged dispute, breach, default or misrepresentation in connection with any provision of this Contract, the successful or prevailing party will be entitled to recover reasonable attorney's fees, court costs and all expenses (including taxes) even if not taxable as court costs (including, without limitation, all such fees, costs and expenses incident to appeals), incurred in that action or proceeding, in addition to any other relief to which such party may be entitled.

ARTICLE 15 - SEVERABILITY

If any term or provision of this Contract, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Contract, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 16 - ENTIRETY OF CONTRACTUAL AGREEMENT

The CITY and the CONTRACTOR agree that this Contract together with the Exhibits hereto, sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Contract may be added to, modified, superseded or otherwise altered, except by written instrument executed by the Parties hereto in accordance with Article 17 -

Modification and Changes. In the event of any conflict or inconsistency between this Contract and the provisions in the incorporated Exhibits, the terms of this contract will supersede and prevail over the terms in the incorporated Exhibits.

ARTICLE 17 – MODIFICATIONS AND CHANGES

Only the **CITY's Contracting Officer** or his/her representative has authority to issue modifications to this Contract that materially change or modify any of the specifications, terms, or conditions of this Contract.

Only the **CITY's Contracting Officer** may, by written order, make changes within the scope of work of this contract including but not limited to any one or more of the following: (a) description of services to be performed; and (b) period of performance.

No change order shall be binding unless so issued by the **CITY's Contracting Officer** in writing and, until approved by the **CONTRACTOR'S** Contracting Administrator or their designated representative unless they are of an administrative matter.

ARTICLE 18 - NOTICE

All notices given under this Contract shall be sent by certified mail, return receipt requested, and if sent to the (name of client) shall be mailed to:

Jeana L Woods CPA
City Administrator
1000 City Parkway
Osage Beach, MO 65065
jwoods@osagebeach.org

and if sent to the CONTRACTOR shall be mailed to:

Director of Research & Project Development
Center for Public Safety Management, LLC
475 K Street NW, Suite 702
Washington, DC 20001

IN WITNESS WHEREOF, the Parties hereto agreed to all that is written herein and included within Exhibit "A".

_____ OF _____, STATE OF _____

SIGNED

ATTEST

BY: _____

BY: _____

Print Name: _____

Print Name: _____

Title: _____

Date: _____

Date: _____

CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC (CPSM)**SIGNED**

BY: _____

Print Name: _____

Title: _____

Date: _____

PROPOSAL FOR

COMPREHENSIVE
ANALYSIS OF LAW
ENFORCEMENT
SERVICES

OSAGE BEACH, MO



CPSM®

CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC
475 K STREET NW STE 702 • WASHINGTON, DC 20001
WWW.CPSM.US • 800-998-3392

ICMA

Exclusive Provider of Public Safety Technical Services for
International City/County Management Association



Center for Public Safety Management, LLC

19 JAN 18

Jeana Woods, CPA
City Administrator
City of Osage Beach
1000 City Parkway
Osage Beach, MO 65065

Dear Ms. Woods:

The *Center for Public Safety Management, LLC, (CPSM)* as the exclusive provider of public safety technical assistance for the International City/County Management Association, is pleased to submit this proposal for an analysis of law enforcement services for Osage Beach. The CPSM approach is unique and more comprehensive than ordinary accreditation or competitor studies.

In general, our analysis involves the following major outcomes:

- Conduct a data-driven analysis to identify actual workload;
- Identify and recommend appropriate staffing and deployment levels for every discrete operational and support function in the department.
- Examine the department's organizational structure and culture;
- Perform gap analysis, comparing the "as is" state of the department to the best practices of industry standards;
- Recommend a management framework to ensure accountability, increased efficiency, and improved performance;

This proposal is specifically designed to provide the local government with a thorough and unbiased analysis of emergency services in your community. We have developed a unique approach by combining the experience of dozens of subject matter experts in the areas of emergency services. The team assigned to the project will have hundreds of years of practical experience managing emergency service agencies, a record of research, academic, teaching and training, and professional publications, and extensive consulting experience completing hundreds of projects nation-wide. The team assembled for you will be true "subject matter experts" not research assistants or interns.

ICMA has provided direct services to local governments worldwide for almost 100 years, which has helped to improve the quality of life for millions of residents in the United States and abroad. I, along with my colleagues at CPSM, greatly appreciate this opportunity and would be pleased to address any comments you may have. You may contact me at 716.969.1360 or via email at lmatarese@cpsm.us.

Sincerely,

Leonard A. Matarese, ICMA-CM, IPMA-SCP
Managing Partner
Center for Public Safety Management, LLC

THE ASSOCIATION & THE COMPANY

The [International City/County Management Association \(ICMA\)](#) is a 103-year old, non-profit professional association of local government administrators and managers, with approximately 13,000 members located in 32 countries.

Since its inception in 1914, ICMA has been dedicated to assisting local governments and their managers in providing services to its citizens in an efficient and effective manner. ICMA advances the knowledge of local government best practices with its [website](#), www.icma.org publications, research, professional development, and membership. The ICMA Center for Public Safety Management (ICMA/CPSM) was launched by ICMA to provide support to local governments in the areas of police, fire, and Emergency Medical Services.

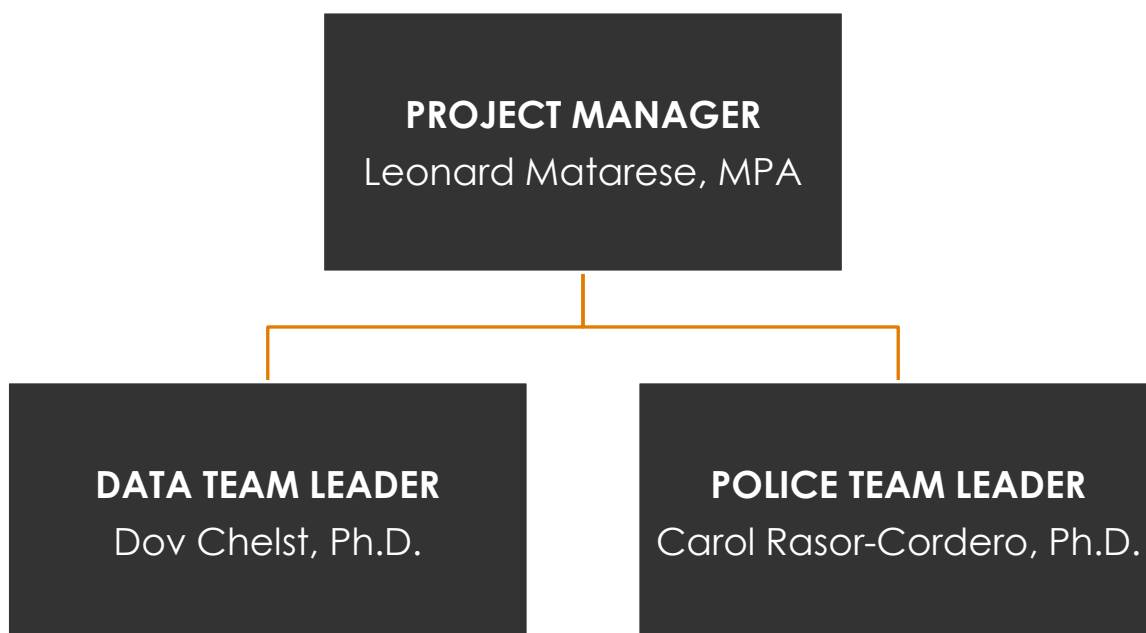
The Center also represents local governments at the federal level and has been involved in numerous projects with the Department of Justice and the Department of Homeland Security. In 2014 as part of a restructuring at ICMA the Center for Public Safety Management, (CPSM) spun out as a separate company and is now the exclusive provider of public safety technical assistance for ICMA. CPSM provides training and research for the Association's members and represents ICMA in its dealings with the federal government and other public safety professional associations such as [CALEA](#), [PERF](#), [IACP](#), [IFCA](#), [IPMA-HR](#), DOJ, BJA, COPS, NFPA, etc.

The Center for Public Safety Management, LLC maintains the same team of individuals performing the same level of service that it had for ICMA. CPSM's local government technical assistance experience includes workload and deployment analysis, using our unique methodology and subject matter experts to examine department organizational structure and culture, identify workload and staffing needs as well as industry best practices. We have conducted over 275 such studies in 41 states and provinces and 200 communities ranging in size from 8,000 population Boone, IA to 800,000 population Indianapolis, IN.

PROJECT STAFFING

For this project CPSM will assemble a premier team of experts from a variety of disciplines and from across the United States. The goal is to develop recommendations that will enable it to produce the outcomes necessary to provide critical emergency services consistent with the community's financial capabilities. The team will consist of a project team leader, two Operations Leaders and several senior public safety Subject Matter Experts selected from our team specifically to meet the needs of the municipality.

The management organizational chart for the project includes the following Key Team Members



PROJECT MANAGER

LEONARD A. MATARESE, MPA, ICMA-CM, IPMA-SCP

Director of Research and Project Development, Center for Public Safety Management

BACKGROUND

Mr. Matarese is a specialist in public sector administration with particular expertise in public safety issues. He has 44 years' experience as a law enforcement officer, police chief, public safety director, city manager and major city Human Resources Commissioner. He was one of the original advisory board members and trainer for the first NIJ/ICMA Community Oriented Policing Project which has subsequently trained thousands of municipal practitioners on the techniques of the community policing philosophy over the past 18 years. He has managed several hundred studies of emergency services agencies with attention to matching staffing issues with calls for service workload.

Recognized as an innovator by his law enforcement colleagues he served as the Chairman of the SE Quadrant, Florida, Blue Lighting Strike Force, a 71 agency, U.S. Customs Service anti-terrorist and narcotics task force and as president of the Miami-Dade County Police Chief's Association – one of America's largest regional police associations. He represents ICMA on national projects involving the United States Department of Homeland Security, The Department of Justice, Office of Community Policing and the Department of Justice, Office Bureau of Justice Assistance. He has also served as a project reviewer for the National Institute of Justice and is the subject matter expert on several ICMA / USAID police projects in Central America. As a public safety director, he has managed fire / EMS systems including ALS transport. He was an early proponent of public access and police response with AEDs.

Mr. Matarese has presented before most major public administration organizations annual conferences on numerous occasions and was a keynote speaker at the 2011 annual PERF conference. He was a plenary speaker at the 2011 TAMSEC Homeland security conference in Linköping, Sweden and at the 2010 UN Habitat PPUD Conference in Barcelona, Spain.

He has a Master's degree in Public Administration and a Bachelor's degree in Political Science. He is a member of two national honor societies and has served as an adjunct faculty member for several universities. He holds the ICMA Credentialed Manager designation, as well as Certified Professional designation from the International Public Management Association-Human Resources. He also has extensive experience in labor management issues, particularly in police and fire departments. Mr. Matarese is a life member of the International Association of Chiefs of Police and the ICMA.

DATA ASSESSMENT TEAM

DOV CHELST, PH.D.

Director of Quantitative Analysis

BACKGROUND

Dr. Chelst is an expert in analyzing public safety department's workload and deployment. He manages the analysis of all public safety data for the Center. He is involved in all phases of The Center's studies from initial data collection, on-site review, large-scale dataset processing, statistical analysis, and designing data reports. To date, he has managed over 140 data analysis projects for city and county agencies ranging in population size from 8,000 to 800,000.

Dr. Chelst has a Ph.D. Mathematics from Rutgers University and a B.A. Magna Cum Laude in Mathematics and Physics from Yeshiva University. He has taught mathematics, physics, and statistics, at the university level for 9 years. He has conducted research in complex analysis, mathematical physics, and wireless communication networks and has presented his academic research at local, national, and international conferences, and participated in workshops across the country.

SENIOR PUBLIC SAFETY SUBJECT MATTER EXPERT

DAVID MARTIN, PH.D.

Senior Researcher in the Center for Urban Studies, Wayne State University

BACKGROUND

Dr. David Martin is Director of the Center for Urban Studies' Urban Safety Unit. He specializes in criminal justice research and program evaluation. He has had a close working relationship with the Detroit Police Department since 1993 and is currently working with Wayne State's police department on Midtown COMPSTAT, a collaborative policing and crime prevention initiative. He has developed real-time crime mapping and analysis tools to track crime, arrests and offender recidivism in Detroit and other communities. Dr. Martin has also conducted evaluations of innovative policing projects, including evaluations of Detroit Empowerment Zone Community Policing Initiative and federally-supported Weed and Seed Initiatives in the City of Detroit, City of Inkster and City of Highland Park, Michigan. He has also conducted several recidivism studies that examine the impact of offender rehabilitation programs in Wayne County.

PUBLIC SAFETY DATA ANALYST

SHAN ZHOU, PH.D.

BACKGROUND

Dr. Shan Zhou specializes in the analysis of police data. Shan brings extensive experience in scientific and clinical data analysis. Prior to CPSM, she worked as an associate scientist at Yale School of Medicine. Shan has a MS in Business Analytics and Project Management from University of Connecticut and a PhD in Cell biology, Genetics, and Development from University of Minnesota.

SENIOR PUBLIC SAFETY DATA ANALYST

PRISCILA MONACHESI, M.S., B.A.

BACKGROUND

Priscila Monachesi is a Senior Data Analyst with CPSM and has worked on over 40 data analysis projects for city and county public safety agencies. She has over ten years' experience as a Project Leader/Senior System Analyst in auto manufacturing and financial systems.

She has a M.S in Statistics from Montclair State University, a B.A. in Economics from Montclair State University, and a Technical Degree in Data Processing from Pontifícia Universidade Católica in Brazil.

SENIOR PUBLIC SAFETY DATA ANALYST

SARAH WEADON, B.A.

BACKGROUND

Sarah Weadon has over 15 years' experience consulting with local, state, and federal government agencies in the areas of data and geospatial analysis, database and application development, and project management. She has worked with over 40 public safety agencies across the U.S. and Canada, providing data and geospatial analysis of response times, call trends, and station locations. Her skill in understanding the results of the analyses in the broader context of each client's budget, political, and overall reality, supports the development of practical, actionable recommendations. Ms. Weadon holds a Bachelor's degree in Classical Languages.

PUBLIC SAFETY DATA ANALYST

RYAN JOHNSON, B.A.

BACKGROUND

Ryan Johnson is a new addition to the CPSM data analyst team, specializing in the analysis of fire data. He has helped complete fire analysis projects for several cities and has handled ad hoc requests for modeling optimum staffing levels for police departments. Ryan brings experience in financial data analysis from the telecom expense industry, where he was the lead analyst for four clients; 3 Fortune 500 companies and the Top Architectural Engineering Firm in the country. He also brings experience in spatial analytics from his time with Homeland Security. Ryan has a B.S. in Economics from Georgia State University and he is completing his M.A. in Economics from Rutgers University.

OPERATIONS ASSESSMENT TEAM – POLICE UNIT

SENIOR ASSOCIATE

CAPTAIN CAROL E. RASOR-CORDERO, PH.D. (RET).

Retired Captain, Pinellas County, Florida Sheriff's Office, Associate Professor Public Safety Administration, St. Petersburg College

BACKGROUND

Dr. Rasor-Cordero is a retired Captain from the Pinellas County Sheriff's Office in Florida. During her 25-year career in law enforcement, she served in various divisions to include: Patrol Operations, Crimes Against Children, Economic Crimes, Training, Community Services, and Court Security. While serving as the Commander of the Community Services Division, she established the Domestic Violence Unit, the Sexual Predator and Offender Unit, and the Citizen's Community Policing Institute. She served as the agency's training advisor and played a significant role in transforming the Pinellas County Police Academy from a vocational program to a progressive program that offers college credit at St. Petersburg College. She served as team leader for the agency's Hostage Negotiation Team and implemented the agency's Critical Incident Stress Management Team.

Dr. Rasor - Cordero has conducted research examining the relationship between personality preferences of executive level and mid-level law enforcement/corrections leaders and exemplary leadership practices. She has an extensive background as an educator and trainer. As a program director for St. Petersburg College, Carol established the first and only academic on-line gang-related investigations track in the nation. She developed the course Evolving Leaders in a Changing World for the Southeastern Public Safety Leadership Institute at St. Petersburg College which is a six-part series and approved for college credit. She designed a three-part series for implementing, managing, and evaluating community policing for the Florida Regional Community Policing Institute and delivered the training throughout Florida to mid-level and executive level leaders. Carol has developed and delivered training in the high liability areas of firearms, defensive tactics and driving. She has served as an evaluator for the project "An Evaluation of the National Justice Based After School Pilot Program" for the Office of Community Oriented Policing Services and a consultant for the Bureau of Justice Assistance evaluating the training needs of the Atlanta Police Department's Narcotics Unit. She has authored articles and presented at numerous conferences.

Dr. Rasor - Cordero is currently an associate professor for the College of Public Safety Administration, St. Petersburg College. She holds a Ph.D. in Education, Master, and Bachelor Degrees in Criminal Justice from the University of South Florida. She is a graduate of the Police Executive Research Forum Senior Management Institute for Police.

SENIOR ASSOCIATE

INSPECTOR JAMES E. MCCABE, (RET.) PH.D., M. PHIL., M.A., B.A.

Professor of Criminal Justice, Sacred Heart University, Retired NYPD Inspector

BACKGROUND

Dr. McCabe retired as an Inspector with the New York City Police Department after 20 years of service. As Inspector his assignments included Commanding Officer of the NYPD Office of Labor Relations and Commanding Officer of the Training Bureau. As a Deputy Inspector he was the Commanding Officer of the Police Academy with direct supervision of over 750 staff officers and

2,000 recruits. As Executive Officer, Police Commissioner's Office. His field experience includes, Commanding Officer, 110th Precinct, Executive Officer, 113th Precinct, assignment to the Operations Division/Office of Emergency Management and uniform patrol as an officer and Sergeant in Manhattan. He has published extensively and presented to numerous conference including Academy of Criminal Justice Sciences:

He holds a Ph.D. and M. Phil, in Criminal Justice, from CUNY Graduate Center, an M.A. in Criminal Justice, from John Jay College, an M.A. in Labor and Policy Studies, SUNY Empire State College, and B.A. in Psychology, CUNY Queens College, June 1989. He is a graduate of the Executive Management Program, Harvard University's John F. Kennedy School of Government, and the FBI National Academy.

SENIOR ASSOCIATE

DEPUTY CHIEF WAYNE HILTZ (RET)

Former Interim Chief of Police at Pasadena and Irwindale Police Departments

BACKGROUND

Wayne has 33 years of experience in municipal law enforcement. This includes a broad range of experience in nearly every facet of policing from patrol, gang enforcement, and undercover narcotics to internal affairs investigations and community relations. The last 13 years were spent at command and executive levels. In his capacity as Deputy Police Chief, he served as the chief operating officer of the Pasadena Police Department, responsible for all day to day operations including internal audits and inspections. As well, he was responsible for operations related to the Tournament of Roses Parade and Rose Bowl events to include World Cup Soccer and BCS Championship games. For a period of nearly two years, he served in the capacity of Interim Chief of Police at both the Pasadena and Irwindale Police Departments.

He has extensive experience in managing budgets, and has served as a budget instructor for the California Commission on Peace Officer Standards and Training. The Los Angeles County Police Chiefs Association selected him to represent the 45-member agencies in negotiations for Homeland Security Grants for a three-year period. He also served as President of the San Gabriel Peace Officers Association. He has served on the boards of community based organizations with focus on addressing homeless issues, substance abuse, and juvenile violence. Wayne holds a Bachelor of Science degree in Police Science and Administration from California State University at Los Angeles. Executive training includes the FBI Southwest Command College and the Senior Management Institute for Police.

SENIOR ASSOCIATE

PROFESSOR PAUL E. O'CONNELL, PH.D., J.D.

Chair of Criminal Justice Department, Iona College, New Rochelle, New York, former NYPD Training Officer.

BACKGROUND

Dr. O'Connell is a leading expert on the application of Compstat model Police Management principles to public administration organizations. He has been a full-time member of the Criminal Justice faculty at Iona College in New Rochelle since 1994. He received his Ph.D. from CUNY where his doctoral thesis was the history and development of the Compstat model of Police Management. Dr. O'Connell began his professional career in criminal justice in 1981, serving the New York City Police Department first as a police officer, and then as a Police Academy instructor, in-service trainer, and curriculum developer. After receiving an MPA in 1984 and J.D. in

1989, he worked as a trial attorney with the firm of Cummings & Lockwood in Stamford, CT. Presently, he is the chair of Iona College's Criminal Justice department, where he also conducts funded research, publishes scholarly papers and lectures widely on the topics of police performance measurement, integrity management and law enforcement training systems.

Dr. O'Connell has provided consulting services to a variety of government agencies, including assessment of existing policing policies and practices and development of proactive management strategies. Over the years, he has collaborated with the Center for Technology in Government (Albany, NY), Giuliani Partners (New York, NY) and the Center for Society, Law, and Justice (University of New Orleans). Dr. O'Connell recently was awarded a Fulbright Grant working with the Turkish National Police.

SENIOR ASSOCIATE

CHIEF MARILYN DIAZ (RET.), B.S., M.S.

Retired Chief of Police, Sierra Madre, and Retired Commander, Pasadena, California Police Department.

BACKGROUND

In 1974 Marilyn Diaz began her career when she was hired as the first woman to be directly assigned as a patrol officer in the Pasadena Police Department. She promoted through the ranks, and in 2006 Marilyn retired as a Commander, where she led the Administrative Services and Field Operations Divisions.

In March of 2006 Marilyn was appointed as Sierra Madre's Chief of Police. Chief Diaz was the first woman in Los Angeles County to become chief of a municipal police department. Marilyn retired from the Sierra Madre Police Department in December 2011.

Ms. Diaz has a Master's degree in Education from the University of Southern California, and earned her Bachelor's degree in Police Science at California State University, Los Angeles.

Marilyn Diaz has served on the boards of Women at Work, Boy Scouts of America, Pacific Clinics, and the Caltech Women's Club. Marilyn also serves as a docent for the Caltech Architectural Tour Service, and is on the Caltech Women's Club Board. Marilyn is President of the Rotary Club of Sierra Madre for 2013-2014. She also teaches Youth Protection at the Rotary District level.

SENIOR ASSOCIATE

CHIEF DEMOSTHENES M. LONG (RET.) ED.D. JD, MA

Former Assistant Chief of NYPD, Commanding Officer NYPD Police Academy, Former Deputy Commissioner / Undersheriff Westchester County Public Safety Department

BACKGROUND

Chief Long has 30 years law enforcement experience, including 21 years with The New York City Police Department where he retired as Assistant Chief. His assignments included Commanding Officer, School Safety Division, where he managed 4,600 police officers and school safety agents and administered an operating budget of \$133 million. He served as Commanding Officer, Office of Deputy Commissioner Community Affairs where he was responsible for developing, implementing and assessing programs to strengthen police/community relations; Commanding Officer, Police Academy, responsible for providing entry-level, in-service, promotional and executive level training for 53,000 uniform and civilian members of the Department; Executive Officer, Office of the First Deputy Commissioner and Executive Officer,

47th Precinct and also assignment as Supervisor of Patrol for 17 Bronx Precincts, Transit Districts and Housing Police Service Areas.

After retiring from the NYPD, he was appointed as First Deputy Commissioner / Undersheriff for the Westchester County Department of Public Safety. Responsibilities include the administrative planning, organization, coordination, execution, and control of the fiscal, administrative, support and training functions of the 325-member police department.

He holds a Doctor of Education Degree in Executive Leadership from St. John Fisher College, a Juris Doctor Degree from New York Law School, and Master of Arts and Bachelor of Science degrees from John Jay College of Criminal Justice.

ASSOCIATE

CHIEF CRAIG JUNGINGER, BS, MPA

Chief of Police, Gresham, Oregon

BACKGROUND

Chief Junginger has 26 years' experience as a law enforcement professional. He has served as the Chief of the Gresham, Oregon Police since December 2008, a community of 110,000 population just to the east of Portland. He currently leads a department of 160 personnel both sworn and civilian with a budget of \$29 million.

Chief Junginger began his career at the Bell-Cudahy Police department in 1979. He worked as a K-9 Officer, Detective, and Patrol Officer. In 1985 he transferred to the Huntington Beach Police Department where he remained until his retirement in November 2008. While at Huntington Beach, he was a Patrol Officer, Beach Detail Officer, Field Training Officer, SWAT Officer, Traffic Motor Officers, Community Policing Officer, and Narcotics Detective. In 1999 he promoted to Sergeant where he worked Patrol, Downtown Foot Beat, Support Services, Vice and Intelligence and Internal Affairs. He promoted to Lieutenant in 2003 and worked as the Community Policing Commander responsible for all major event planning, Watch Commander and as the Chief's Executive Officer. In 2007 he promoted to the rank of Captain and was assigned to Administrative Operations consisting of Communications, Budget, Personnel, and Property and Evidence.

He holds a Master's Degree from California State University, Long Beach, a Bachelor's Degree from University of La Verne and an Associate's Degree from Rio Hondo Community College.

He attended the FBI National Academy Class 224 in Quantico Virginia, California Post Command College, West Point Leadership Program, POST Executive Development Program and the POST Supervisory Leadership Institute. While in Command College he was published for his article "How will we train police recruits of the millennial generation in the year 2012."

He was awarded the Medal of Valor in 1989 for his encounter with an armed bank robber.

ASSOCIATE

CAPTAIN JOHN CLARK (RET.), B.A.

Los Angeles County Sheriff's Department

BACKGROUND

John Clark served with the Los Angeles County Sheriff's Department for over thirty-three years. His broad experience includes command, administrative, operational, and tactical assignments

in Patrol, Detective, Custody, Court, and Administrative divisions. The last eight years were spent at command level posts.

As Captain, he was in command of various units including internal investigations, financial and cybercrimes, custody operations and inmate transportation, responsible for the administrative and operational management of each. John also managed the Southern California High Tech Taskforce comprised of Federal, State, and local agencies as part of his command duties.

Throughout his career, John was a command and operations level member of a county-wide team responsible for managing all department resources during natural disasters, civil disturbances, and other high-profile events such as political conventions and sporting events.

John was a member of the International Association of Financial Crimes Investigators, the Southern California Jail Managers Association, the Los Angeles Superior Court Management Group, and the San Gabriel Valley Peace Officers Association. He also served as an adjunct faculty member for a local community college.

John holds a Bachelor of Arts in Criminal Justice from the California State University, Fullerton.

PROJECT SCHEDULE

Milestone 1 – Full execution of the agreement

Agreement will identify Project Launch date.

Milestone 2 – Project Launch

We will conduct an interactive telephone conference with local government contacts. Our project leads will launch the project by clarifying and confirming expectations, detailing study parameters, and commencing information gathering.

Milestone 3a – Information Gathering and Data Extraction – 30 Days

Immediately following project launch, the police operations lead will deliver an information request to the department. This is an extensive request which provides us with a detailed understanding of the department's operations. Our experience is that it typically takes an agency several weeks to accumulate and digitize the information. We will provide instructions concerning uploading materials to our website. When necessary, the lead will hold a telephone conference to discuss items contained in the request. The team lead will review this material prior to an on-site visit.

Milestone 3b – Data Extraction and Analysis – 14 Days

Immediately following the project launch the Data Lead will submit a preliminary data request, which will evaluate the quality of the Computer Aided Dispatch (CAD) system data. This will be followed by a comprehensive request for data from the CAD system to conduct the response and workload analysis. This request requires a concerted effort and focused response from your department to ensure the timely production of required for analysis. Delays in this process will likely extend the entire project and impact the delivery of final report. The data team will extract one year's worth of Calls for Service (CFS) from the CAD system. Once the Data Team is confident the data are accurate, they will certify that they have all the data necessary to complete the analysis.

Milestone 3c – Data Certification – 14 days

Milestone 4a – Data Analysis and Delivery of Draft Data Report – 30 days

Within thirty days of data certification, the analysis will be completed and a draft, unedited data report will be delivered to each of the departments for their review and comment. After the data draft report is delivered, an on-site visit by the operations team will be scheduled.

Milestone 4b – Departmental Review of Draft Data Report – 14 days

The department will have 10 days to review and comment on the draft unedited data analysis. During this time, our Data team will be available to discuss the draft report. The Department must specify all concerns with the draft report at one time.

Milestone 4c – Final Data Report – 10 days

After receipt of the department's comments, the data report will be finalized within 10 days.

Milestone 5 – Conduct On-Site Visit – 30 days

Subject matter experts will perform an on-site visit within 30 days of the delivery of the draft data report.

Milestone 6 – Draft Operations Report – 30 days

Within 30 days of the last on-site visit, the operations team will provide a draft operations report to each department. Again, the department will have 10 days to review and comment.

Milestone 7 – Final Report 15 days

Once the Department's comments and concerns are received by CPSM the combined final report will be delivered to the city within 15 days.

TOTAL ELAPSED TIME: 105 – 135 days

THE CPSM APPROACH

The CPSM team developed a standardized approach to conducting analyses of police departments by combining the experience sets of dozens of subject matter experts.

We begin projects with a request for data, documents, and worksheets.

Next, we extract raw data on calls for service from an agency's computer aided dispatch system. The data are sorted and analyzed to identify performance indicators (i.e., response times, workload by time, multiple unit dispatching, etc.) for comparison to industry benchmarks. Performance indicators are valuable measures of agency efficiency and effectiveness. The findings are shown in tabular as well as graphic form and follow a standard format for presentation of the analyzed data. While the format will be similar from community to community, the data reported are unique to the specific agency.

CPSM also conducts an on-site operational review. Here the performance indicators serve as the basis for the operational reviews. Prior to any on-site arrival of an CPSM team, agencies are asked to compile many key operational documents (i.e., policies and procedures, assets list, etc.). Most on-site reviews consist of interviews with management and supervisors, as well as rank and file officers; attendance at roll calls and ride-alongs with officers. We review case files with investigators and observe dispatch operations to assess compliance with the provided written documentation.

Because of on-site visits and data assessments, our subject matter experts produce a SWOT analysis (strengths, weaknesses, opportunities, and threats of the department). We have found that this standardized approach ensures that we measure and observe all the critical components of agencies.

Additionally, this methodology can be integrated with ongoing support customized to the unique needs of your community. Strategic planning, risk assessment, and training services are also available to assist with the implementation of CPSM recommendations and developing new processes and programs that may arise as implementation evolves.

The following information describes the CPSM approach to studying, understanding, evaluating, and reporting on police departments around the country. Although no two police departments are the same, a standardized approach to department evaluation ensures a rigorous and methodological process that permits benchmarking, comparing, and assessing within the context of the best practices of American law enforcement. However, each locality has unique characteristics that present policing challenges. Integrating a standardized approach within the context of local variability permits an accurate assessment of the organization in its political environment, and further permits CPSM to offer recommendations that comport with the best practices in policing, yet tailor-made for the client community.

I. Benchmark the community

It is essential to understand the service levels, protection needs, community dynamics, and overall environment within which the police department operates. If necessary to do so, the CPSM study may involve interviews directed at stakeholders in the community which could include elected officials and employee labor representatives who would be contacted to solicit their opinions about the department, the public safety needs of their constituency, and the perceived gaps in service levels currently provided. CPSM may work with the agency to identify community members that can provide this important information. Additionally, the department will be compared to organizations of similar size with respect to crime, demographics, and cost-efficiency.

II. Patrol Operations

Police agencies routinely speak about “recommended officers per 1,000 population” or a “National Standard” for staffing or comparisons to other municipalities. There are no such standards, nor are there “recommended numbers of “officer per thousand”. The International Association of Chiefs of Police (IACP) states; “Ready-made, universally applicable patrol staffing standards do not exist. Ratios, such as officers-per-thousand population, are totally inappropriate as a basis for staffing decisions.”

Staffing decisions, particularly in patrol, must be made based upon actual workload and very few police agencies have the capability of conducting that analysis. Once an analysis of the actual workload is made, then a determination can be made as to the amount of discretionary patrol time that should exist, consistent with the local government's ability to fund.

CPSM's team of doctoral level experts in Operations Research in Public Safety have created in **The CPSM Patrol Workload & Deployment Analysis System®** the ability to produce detailed information on workload even in those agencies without sophisticated management information systems. Using the raw data extracted from the police department's CAD system our team converts calls for service into police services workload and then effectively graphs workload reflecting seasonally, weekday / weekend and time of day variables. Using this information, the police department can contrast actual workload with deployment and identify the amount of discretionary patrol time available (as well as time commitments to other police activities).

Police service workload differentiates from calls for service in that calls for service are a number reflecting the incidents recorded. Workload is a time measurement recording the actual amount of police time required to handle calls for service from inception to completion. Various types of police service calls require differing amounts of time (and thus affect staffing requirements). As such, call volume (number of calls) as a percentage of total number of calls could be significantly different than workload in a specific area as a percentage of total workload. The graph below demonstrates this difference in units.

CPSM has found that the most effective way to manage operations, including policing, is to make decisions based upon the interpretation and analysis of data and information.

To achieve this, a data analysis of police department workload, staffing and deployment will be conducted. By objectively looking at the availability of deployed hours and comparing those to the hours necessary to conduct operations, staffing expansion and/or reductions can be determined and projected. Additionally, the time necessary to conduct proactive police activities (such as team-led enforcement, directed patrol, community policing and selected traffic enforcement) will be reviewed to provide the city with a meaningful methodology to determine appropriate costing allocation models.

Workload vs. deployment analysis sample

This is one of the ways we show the amount of available, non-committed patrol time compared to workload. As you can see we break out the various activities, convert them to time and then compare to available manpower. The deployment is based upon actual hours worked.

So, in this example, at noon there are approximately 9 hours of work (including citizen initiated & officer initiated calls for services, including traffic) and administrative activities (meals, vehicle, reports, etc.). There are approximately 15-man hours of available resources meaning that at that hour, on average, of the 15 officers on duty 9 are busy on activities.

The area shown in green and brown is uncommitted time. This is the area where staffing decisions impact – it becomes a policy issue as to how much uncommitted time a city wants, and is willing to pay for.

Figure 7: Deployment and Main Workload, Weekdays, Summer

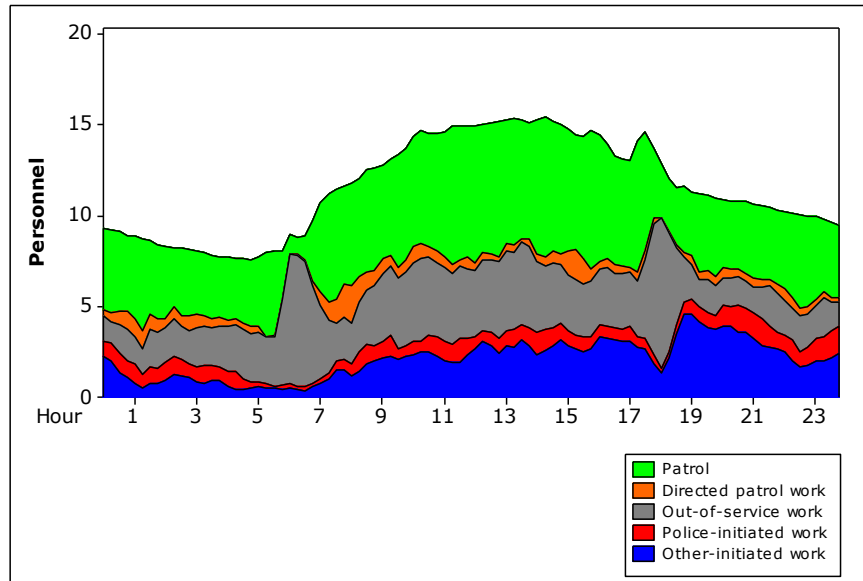
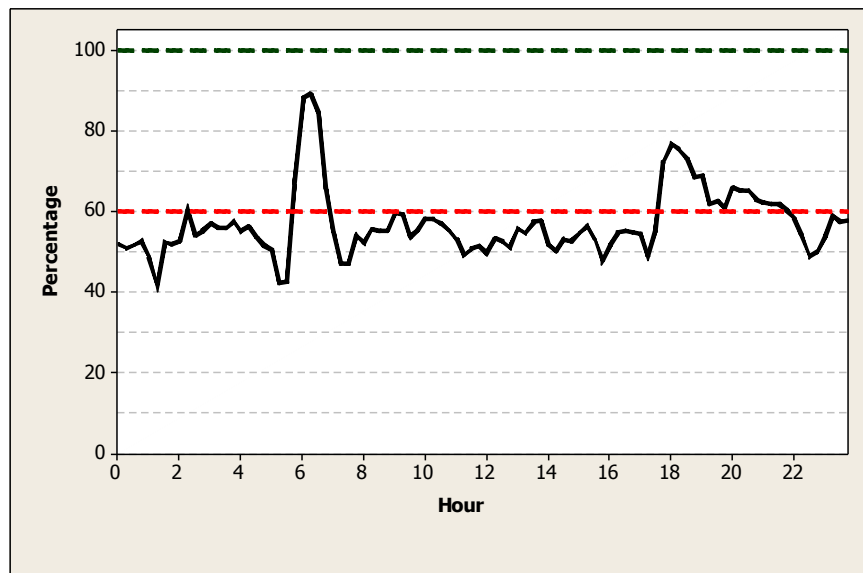


Figure 8: Workload Percentage by Hour, Weekdays, Summer



Workload vs. Deployment – Weekdays, Summer

Avg. Workload:	6.5 officers per hour
Avg. % Deployed (SI):	57 percent
Peak SI:	89 percent
Peak SI Time:	6:15 a.m.

The CPSM study will result in the calculation of service demands placed on the department, workload levels, service times for calls for service, and response times. This information is developed by first extracting data from the departments CAD system. The extracted information is then processed, and workload is calculated. This workload is then compared to deployment levels. The product of this analysis is the variance between service demands and available personnel, and appropriate recommendations made for staffing levels and an optimal deployment schedule to meet these service demands. This permits exploration of the following questions:

- What are the service demands made by the public as measured through the CAD system?
- What is the workload?
- Based on this workload is the alignment of Districts and Divisions appropriate?
- Based on the workload is the shift schedule aligned appropriately and what alternatives to the current shift plan are most efficient?
- How many police officers and supervisors are needed to staff the patrol function to meet the workload demands placed on the agency?
- How long does it take to respond to calls for service (both response time and total time) and what ways are there to reduce these times?
- How many officers are assigned to each call and what are the ways to minimize these assignments?
- What categories of call, and in what frequency, does the agency handle and what measures can be adopted to minimize unnecessary responses?
- How much time is spent on administrative duties?
- How much time is spent on directed patrol activities and specialized enforcement?

The study will determine the gaps in patrol coverage and recommendations for modifying temporal and spatial deployment. With the appropriate “best fit” of patrol coverage identified, a determination can be made about the exact number of officers required to meet service demands, and in what shift/district/division combinations to maximize resources.

In addition to the analysis of patrol operations from the CAD system and workload, the CPSM study will focus on the qualitative aspects of patrol. The study will observe officers on patrol through ride-alongs, interviews, and general observations. We will amass all available documents, plans, and data available to understand the patrol approach in the department. We will observe the special operations teams, the problem/nuisance unit, etc. to evaluate their role within the overall mission of the department and patrol operations. We will evaluate the performance of the units, identify improvement opportunities, and justify and recommend appropriate staffing levels

The CPSM study will also evaluate the implementation of technology on patrol, weapons available, and equipment used with opportunities for improvement.

CPSM advocates community policing as its operational philosophy. The CPSM study would evaluate the implementation of community policing, in quantifiable and anecdotal terms, and identify improvement opportunities where appropriate.

Similarly, the CPSM study would evaluate the relationship of patrol operations with the rest of the department. To what extent does this bureau work, coordinate, and communicate with the other operational and support functions of the department? How should it? What are the strategic, management, and planning functions of the department with regards to the patrol function and how does patrol operations respond to the mission of the organization? How are crime, traffic, disorder, and quality of life problems handled?

III. Investigations

The CPSM study will assess investigations – both reactive and proactive. The CPSM team will explore the following questions:

- Staffing – Are there sufficient investigators available to handle the workload?
- Workload – What is the workload; how many cases do investigators handle; is the specialization appropriate?
- Case management – Is there an effective case management system in place?
- Effectiveness & Efficiency – How much time does it take to investigate cases? Are victims kept informed? Are cases cleared and offenders held accountable? How much overtime is spent?
- Intelligence – How is intelligence gathered and disseminated (inside and outside the department)? Does the investigations function make use of intelligence?
- Civilianization opportunities – What are the potential areas for civilianization?
- Technological opportunities – Is technology being leveraged to improve investigations?
- Crime scene – Are crime scenes being processed efficiently, and are appropriate follow-up investigations being conducted?
- Proactive Investigations – the same approach and inquires found in sections above are applied to each specialized investigative unit in the department.
 - Narcotics
 - Violent Offenders
 - Warrants and Fugitives
 - Bombings and Arson
 - Fraud/Cyber crimes
 - All other specialized investigations units

CPSM will essentially evaluate each investigative unit operating in the agency. This evaluation will make an assessment of the performance of the unit, how the unit operates within the overall mission of the department, compare operations to best practices in law enforcement, identify improvement opportunities, and identify appropriate staffing levels.

IV. Administration and Support

Once again, CPSM will evaluate every administrative and support unit in the police department. This evaluation will involve:

- Staffing;
- Workload;
- Civilianization possibilities;
- Cost saving opportunities;
- Out-sourcing opportunities;

Best practice comparisons and opportunities for improvement.

The CPSM team has subject matter experts in police management and administration and will explore administration and support activities in the area of professional standards (Internal investigations, hiring and recruitment, disciplinary system, promotional system), training (both academy and in-service), records management, evaluating the critical, frequent, and high liability policies, facility, fleet, equipment, information technology, property management system, laboratory, planning and research, sick-time management, overtime, communications and dispatch, etc.

In general, we look at every unit identified as a discrete operational/support entity for the following:

- Describe the functions of the unit;
- Evaluate the performance of the unit. In most cases this is a quantitative; evaluation, but in units not appropriate for quantification, a qualitative evaluation is provided;
- Identification of improvement opportunities
- An evaluation and justification, and recommendation for appropriate staffing levels.

V. Organizational Culture

During the operational evaluation described above, organizational “themes” emerge. What does the department “think” about providing police service to the community and how does this thinking align with the stated mission and department policies? How does the department interact with the community and internally with its own members? In general, what is the culture of the organization?

The culture of a police organization is a reflection of its members and the community it serves. Through focus groups, interviews, and observations, the CPSM team will evaluate operational readiness and need. This part of the CPSM study is critical to the overall success of the project as it provides a better understanding of the police department and how the workload, staffing, and community dynamics shape the mission, goals, operations, and needs of the organization. In addition, as an option, every member of the department can be given the opportunity to participate in an anonymous survey. This survey is designed to understand the culture of the department, assess internal and external communications, and determine what it “thinks” about various elements of organizational life.

VI. Organizational Structure and Administration

Based on the above, we can analyze current management structure and practice and make recommendations to improve organizational administration. The product of this analysis is a proposed staffing mode. The product of this analysis also generally ends up with a leaner, flatter, and more efficient organizational design.

VII. Performance Management

The overarching philosophy of the CPSM approach is to evaluate the police department in terms of performance management. Identifying workload, staffing, and best practices is just the beginning. It is also important to assess the organization's ability to carry out its mission. Essentially, does the police department know its goals, and how does it know they are being met. It is very difficult for an organization to succeed at any given level of staffing unless it has a clear picture of success. How does the department “think” about its mission, how does it identify and measure what's important to the community, how does it communicate internally and externally, how does it hold managers accountable, and how does it know the job is getting done? The CPSM team will evaluate the department and make recommendations to assist with improving capacity in this area, if necessary. In addition, CPSM can offer performance management training and mentoring services to support organizational success.

PROPOSED FEES

The quotation of fees and compensation shall remain firm for a period of 90 days from this proposal submission.

CPSM will conduct the analysis of the police department for \$48,500 exclusive of travel. The project would be billed in three installments: 40% upon signing the contract; 40% with delivery of the police draft data analysis; 20% with delivery of the draft final report. Following delivery of the draft reports, the city will have 30 days to provide comments as to accuracy and a final report will be delivered within 30 days of the comment period.

Travel expenses will be billed as incurred as actual cost with no overhead or administrative fees.

NOTE: If the chief administrative officers is a member of ICMA the fee, exclusive of travel costs, will be reduced by 10% to \$43,650.

Deliverables

Draft reports will be provided for department review in electronic format.

To be ecologically friendly, CPSM will deliver the final report in computer readable material either by email or CD or both. The final reports will incorporate the operational as well as data analysis. Should the municipality desire additional copies of the report, CPSM will produce and deliver whatever number of copies the client request and will invoice the client at cost.

Should the local government desire additional support or in-person presentation of findings, CPSM will assign staff for such meetings at a cost of \$2,500 per day/per person along with reimbursement of travel expenses.

CONCLUSION

Part of ICMA's mission is to assist local governments in achieving excellence through information and assistance. Following this mission, Center for Public Safety Management, LLC acts as a trusted advisor, assisting local governments in an objective manner. CPSM's experience in dealing with public safety issues combined with its background in performance measurement, achievement of efficiencies, and genuine community engagement, makes CPSM a unique and beneficial partner in dealing with issues such as those being presented in this proposal. We look forward to working with you further.

PAST & CURRENT ENGAGEMENTS

LOCALITY	ST	PROJECT
Edmonton Intl Airport	AB	Comprehensive Analysis of Fire Services.
Leduc County	AB	Fire Consolidation Plan
Leduc, Canada	AB	Comprehensive Analysis of Fire Services.
Kenai	AK	Comprehensive Analysis of Fire Services
Anniston	AL	Comprehensive Analysis of Police Services
Auburn	AL	Comprehensive Analysis of Fire Services
Auburn	AL	Comprehensive Analysis of Police Services
Dothan	AL	Comprehensive Analysis of Police Services
Casa Grande	AZ	Comprehensive Analysis of Police Services
Florence	AZ	Comprehensive Analysis of Police Services
Lake Havasu	AZ	Comprehensive Analysis of Police Services
Lake Havasu	AZ	Comprehensive Analysis of Fire Services
Pinal County	AZ	Comprehensive Analysis of Sheriff's Office
Prescott	AZ	Comprehensive Analysis of Fire Services
Prescott	AZ	Comprehensive Analysis of Police Services
Queen Creek	AZ	Police Strategic Plan
Queen Creek	AZ	Comprehensive Analysis of Fire services
Scottsdale	AZ	Comprehensive Analysis of Police Services
Tucson	AZ	Comprehensive Analysis of Police Services
Youngtown	AZ	Comprehensive Analysis of Police Services
Alameda	CA	Comprehensive Analysis of Fire Services
Alameda	CA	Comprehensive Analysis of Police Services
Burbank	CA	Analysis of Investigations Workload / Staffing
Carlsbad	CA	Comprehensive Analysis of Police Services
El Centro	CA	Comprehensive Analysis of Police Services
El Centro	CA	Comprehensive Analysis of Fire services
Hermosa Beach	CA	Comprehensive Analysis of Fire services
Hermosa Beach	CA	Comprehensive Analysis of Police Services
Kern County	CA	Comprehensive Analysis of Fire services
Laguna Woods	CA	Review of Sheriff's Office Service
Morgan Hill	CA	Comprehensive Analysis of Police Services
Morgan Hill	CA	Comprehensive Analysis of Fire Services
Palm Desert	CA	Comprehensive Analysis of Fire Services
Palo Alto	CA	Comprehensive Analysis of Fire Services
Placentia	CA	Comprehensive Analysis of Police Services
Salinas	CA	Analysis of Police Services Overtime
Salinas	CA	Analysis of Fire Services Overtime
San Jose	CA	Fire Operations Review
San Jose	CA	Police Operations Review
San Mateo Co.	CA	Dispatch Operations Review
Santa Ana	CA	Comprehensive Analysis of Police Services

Santa Clara	CA	Comprehensive Analysis of Police Services
Santa Cruz	CA	Comprehensive Analysis of Police Services
Santa Monica	CA	Police Chief Selection
Sonoma County	CA	Performance Measurement Analysis
Stockton	CA	Comprehensive Analysis of Police Services
Stockton	CA	Comprehensive Analysis of Fire Services
Woodland	CA	Police Chief Selection
Yuba City	CA	Comprehensive Analysis of Fire Services
Yuba City	CA	Comprehensive Analysis of Police Services
Federal Heights	CO	Comprehensive analysis of Police Services
Federal Heights	CO	Comprehensive analysis of Fire Services
Littleton	CO	Comprehensive Analysis of Fire Services
Littleton	CO	Analysis of Fire Consolidation
Steamboat Springs	CO	Comprehensive Analysis of Fire Services
Cheshire	CT	Police Management Review
Southington	CT	Comprehensive Analysis of Fire Services
Bethany Beach	DE	EMS Study
Dover	DE	Comprehensive Analysis of Police Department
Dover	DE	Comprehensive Analysis of Fire Services
Alachua	FL	Expert Witness Law Enforcement Issues
BCCMA	FL	Analysis of Sheriff's Contract Services
Citrus County	FL	Comprehensive Analysis of Fire Services
Cocoa	FL	Comprehensive Analysis of Police Services
Coconut Creek	FL	Comprehensive Analysis of Police Services
Delray Beach	FL	Comprehensive Analysis of Police Services
Delray Beach	FL	Comprehensive Analysis of Fire Services
Dunedin	FL	Police Consolidation Review
Hollywood	FL	Police Internal Affairs Review
Indian River Shores	FL	Public Safety Staffing Analysis
Indian River Shores	FL	Public Safety Study
Jacksonville Beach	FL	Police Chief Selection
Jupiter	FL	Police and Fire
Jupiter Island	FL	Public Safety Consolidation
Kenneth	FL	Comprehensive Analysis of Police Services
Miami Beach	FL	Comprehensive analysis of Fire Services
Naples	FL	Presentation
North Port	FL	Comprehensive Analysis of Police Services
Orange County	FL	Expert Witness Law Enforcement Issues
Pasco County	FL	Comprehensive analysis of Fire Services
Pasco County	FL	Sheriff Budget Analysis
Pompano Beach	FL	Comprehensive Analysis of Police Services
Venice	FL	Comprehensive Analysis of Fire Services
Camden County	GA	Comprehensive Analysis of Fire Services
Camden County	GA	Fire Consolidation St Marys
Camden County	GA	Police Consolidation Study
Garden City	GA	Preliminary Analysis Public Safety Merger

Johns Creek	GA	Analysis of Fire Services
Kingsland	GA	Fire Consolidation Study
Sandy Springs	GA	Comprehensive Analysis of Police Department
St. Marys	GA	Fire Consolidation Study
Ankeny	IA	Police Chief Selection
Boone	IA	Public Safety Consolidation
Boone	IA	Performance Measurement of Municipal Operations
Hayden	ID	Comprehensive Analysis of Police Services
Jerome	ID	Analysis of Police Services
Algonquin	IL	Performance Measurement Analysis
Glenview	IL	Comprehensive Analysis of Police & Fire Services
Glenview	IL	Comprehensive Analysis of Police Services
Glenview	IL	Dispatch Operations Review
Highland	IL	Comprehensive Analysis of Fire Services
Highland Park	IL	Comprehensive Analysis of Fire Consolidation
Highwood	IL	Comprehensive Analysis of Fire Consolidation
Lake Bluff	IL	Analysis of Fire Consolidation
Lake Bluff	IL	Fire Data Review
Lake Forest	IL	Analysis of Fire Consolidation
Lake Zurich	IL	Comprehensive Analysis of Fire Services
Naperville	IL	Workload, Staffing & Schedule Design
Roselle	IL	Comprehensive Analysis of Police Services
Skokie	IL	Police Study
Western Springs	IL	Comprehensive Analysis of Police Services
Indianapolis	IN	Analysis of Police Workload & Deployment Services
Plainfield	IN	Comprehensive Analysis of Police Services
Topeka	KS	Preliminary review of Fire Department
Northborough	MA	Comprehensive Analysis of Police Services
Northborough	MA	Comprehensive Analysis of Fire Services
Algonquin	MD	Performance Measurement Study
Annapolis	MD	Comprehensive Analysis of Police Services
Ocean City	MD	Dispatch Operations Review
Rockville	MD	Comprehensive Analysis of Police Services
Ann Arbor	MI	Comprehensive Analysis of Fire Services
Auburn Hills	MI	Comprehensive Analysis of Fire Services
Auburn Hills	MI	Comprehensive Analysis of Police Services
Benton Harbor	MI	Public Safety Consolidation
Chesterfield Twp.	MI	Comprehensive Analysis of Police Services
Delta Township	MI	Comprehensive Analysis of Police Services
Delta Township	MI	Comprehensive Analysis of Fire Services
Detroit Public Schools	MI	Police Department Review
Douglas	MI	Comprehensive Analysis of Police Services
Flint	MI	Comprehensive Analysis of Fire Services
Flint	MI	Comprehensive Analysis of Police Services
Grand Rapids	MI	Comprehensive Analysis of Police Services
Grand Rapids	MI	Comprehensive Analysis of Fire Services

Grand Travers Fire Dept.	MI	Comprehensive Analysis of Fire Services
Green Lake Twp.	MI	Comprehensive Analysis of Fire Services
Grosse Pointe	MI	Public Safety Consolidation
Grosse Pointe Park	MI	Public Safety Consolidation
Hamtramck	MI	Police Study
Kentwood	MI	Comprehensive Analysis of Police & Fire Services
Kentwood	MI	Analysis of Police Services Consolidation
Kentwood	MI	Analysis of Fire Services Consolidation
Mott Community College	MI	Comprehensive Analysis of Public Safety Services
Novi	MI	Comprehensive Analysis of Police Services
Novi	MI	Comprehensive analysis of Fire Services
Oshtemo Township	MI	Police Workload / Contract for Services Analysis
Petoskey	MI	Public Safety Consolidation
Plymouth	MI	Fire Services Consolidation
Plymouth	MI	Fire Service Analysis
Royal Oak	MI	Comprehensive Analysis of Police Services
Royal Oak	MI	Comprehensive Analysis of Fire Services
Saginaw	MI	Comprehensive Analysis of Police Services
Saginaw	MI	Comprehensive Analysis of Fire Services
So. Kalamazoo Fire Auth.	MI	Financial Analysis of Fire Authority
St. Joseph	MI	Public Safety Consolidation
Sturgis	MI	Public Safety Analysis
Troy	MI	Comprehensive Analysis of Police Services
Troy	MI	Review of Fire Administration and Inspections
Wyoming	MI	Comprehensive Analysis of Police Services 2012
Wyoming	MI	Comprehensive Analysis of Fire Services 2012
Wyoming	MI	Comprehensive Analysis of Police Services 2009
Wyoming	MI	Comprehensive Analysis of Fire Services 2009
Forest Lake	MN	Comprehensive Analysis of Police Services
Mankato	MN	Public Safety Study
Moorhead	MN	Comprehensive Analysis of Fire Services
North St. Paul	MN	Public Safety Strategic Plan Development
St. Cloud	MN	Police Strategic Planning Review
St. Cloud	MN	Comprehensive Analysis of Police Services
Stearns County	MN	Comprehensive Analysis of Sheriff's Office & Jail
Brentwood	MO	Comprehensive Analysis of Police Services
St. Louis	MO	Comprehensive Analysis of Fire Services
St. Louis	MO	Comprehensive Analysis of Police Services
St. Louis	MO	Standard of Response Cover and risk assessment
Bozeman	MT	Fire Protection Master Plan
Kalispell	MY	Comprehensive Analysis of EMS Services
Bald Head Island	NC	Public Safety Staffing Review
Bald Head Island	NC	Public Safety Consolidation
Chapel Hill	NC	Comprehensive Analysis of police services
Cornelius	NC	Fire Consolidation Study

Davidson	NC	Fire Consolidation Study
Greenville	NC	Comprehensive Analysis of Fire Services
Oxford	NC	Comprehensive Analysis of Fire Services
Oxford	NC	Comprehensive Analysis of Police Services
Rocky Mount	NC	AED Grant assistance
Rocky Mount	NC	Comprehensive Analysis of Police Services
Grand Island	NE	Comprehensive Analysis of Police Services
Grand Island	NE	Comprehensive Analysis of Fire Services
South Sioux City	NE	Fire Services Strategic Plan
East Brunswick	NJ	EMS Study
Oradell	NJ	Comprehensive Analysis of Police Services
Paterson	NJ	Comprehensive Analysis of Police Services
South Orange	NJ	Comprehensive Analysis of Police Services
Westwood	NJ	Comprehensive Analysis of Police Services
Bernalillo	NM	Comprehensive Analysis of Fire Services
Las Cruces	NM	Comprehensive Analysis of Fire Services
Las Cruces	NM	Comprehensive Analysis of Police Services
Ruidoso	NM	Comprehensive Analysis of Police Services
Boulder City	NV	Police Organizational Study
Henderson	NV	Comprehensive Analysis of Police Services
Las Vegas	NV	Comprehensive Analysis of Fire Services
North Las Vegas	NV	Fire Workload Analysis
Briar Cliff Manor	NY	Analysis of police consolidation
Garden City	NY	Comprehensive Analysis of Fire Services
Long Beach	NY	Comprehensive Analysis of Fire and EMS services
North Castle	NY	Comprehensive Analysis of Police Services
Oneonta	NY	Comprehensive Analysis of Fire and EMS services
Oneonta	NY	Fire Apparatus Review
Orchard Park	NY	Comprehensive Analysis of Police Services
Ossining Town	NY	Analysis of police consolidation
Ossining Village	NY	Analysis of police consolidation
Rye	NY	Police Chief Selection
Watertown	NY	Comprehensive Analysis of Fire Services
Cincinnati	OH	Police Dispatch Review
Dayton	OH	Police Internal Affairs Review
Huron	OH	Comprehensive Analysis of Police Services
Huron	OH	Comprehensive Analysis of Fire Services
Independence	OH	Comprehensive Analysis of Police Services
Independence	OH	Comprehensive Analysis of Fire Services
Sandusky	OH	Fire Study
Sandusky	OH	Police Study
Broken Arrow	OK	Comprehensive Analysis of Police Services
Broken Arrow	OK	Comprehensive Analysis of Fire Services
Edmond	OK	Comprehensive Analysis of Police Services
Jenks	OK	Comprehensive Analysis of Police Services

Jenks	OK	Comprehensive Analysis of Fire Services
Muskogee	OK	Comprehensive Analysis of Police Services
Tulsa	OK	Comprehensive Analysis of Fire Services
Bend	OR	Comprehensive Analysis of Police Services
Grants Pass	OR	Comprehensive Analysis of Fire Services
Grants Pass	OR	Comprehensive Analysis of Police Services
Grants Pass	OR	Public Safety Strategic Plan Development
Ontario	OR	Comprehensive Analysis of Police Services
Ontario	OR	Comprehensive Analysis of Fire Services
Cumru Township	PA	Comprehensive Analysis of Police Services
Cumru Township	PA	Police Chief Selection
Ephrata	PA	Comprehensive Analysis of Police Services
Farrell	PA	Comprehensive Analysis of Police Services
Jamestown	PA	Comprehensive Analysis of Police Services
Lower Windsor Twp.	PA	Comprehensive Analysis of Police Services
Manheim Township	PA	Police Study
Tredyffrin Township	PA	Comprehensive Analysis of Police Services
East Providence	RI	Comprehensive Analysis of Fire Services
East Providence	RI	Expert Witness Fire Issues
Beaufort	SC	Review of Fire Service Contract
Beaufort	SC	Comprehensive Analysis of Police Services
Beaufort	SC	Comprehensive Analysis of Fire Services
Walterboro	SC	Comprehensive Analysis of Public Safety Department
Rapid City	SD	Comprehensive Analysis of Fire Services
Germantown	TN	Comprehensive Analysis of Fire Services
Johnson City	TN	Comprehensive Analysis of Fire Services
Johnson City	TN	Comprehensive Analysis of Police Services
Smyrna	TN	Comprehensive Analysis of Police Services
Smyrna	TN	Comprehensive Analysis of Fire Services
Addison	TX	Comprehensive Analysis of Fire Services
Addison	TX	Comprehensive Analysis of Police Services
Baytown	TX	EMS Study
Belton	TX	Comprehensive Analysis of Police Services
Belton	TX	Comprehensive Analysis of Fire Services
Belton	TX	Police Chief Selection
Belton	TX	Fire Chief Selection
Buda	TX	Comprehensive Analysis of Police Services
Cedar Park	TX	Comprehensive Analysis of Police Services
Conroe	TX	Fire Services Analysis and Standard of Response
Frisco	TX	Comprehensive Analysis of Fire Services
Highland Village	TX	Fire Review
Hutto	TX	Comprehensive Analysis of Fire Services
Lucas	TX	Fire and EMS Analysis
New Braunfels	TX	Fire Study
New Braunfels	TX	Police Study

Prosper	TX	Comprehensive Analysis of Police Services
Round Rock	TX	Comprehensive Analysis of Fire Services
Sugarland	TX	Fire Department Overtime Analysis
Sugarland	TX	Comprehensive Analysis of Fire Services
Sugarland	TX	Comprehensive Analysis of Police Services
Victoria	TX	Comprehensive Analysis of Police Services
Washington City	UT	Comprehensive Public Safety Analysis
Hampton	VA	Police Chief Selection
Loudoun County	VA	Comprehensive Analysis of Sheriff Services
Loudoun County	VA	Comprehensive Analysis of Fire Services
Bonney Lake	WA	Comprehensive Analysis of Police Services
Duvall	WA	Police Staffing Study
Kelso	WA	Comprehensive Analysis of Police Services
Lacey	WA	Comprehensive Analysis of Fire Services
Marysville	WA	Comprehensive Analysis of Police Services
Marysville	WA	Comprehensive Analysis of Fire Services
Mill Creek	WA	Comprehensive Analysis of Police Services
Mill Creek	WA	Comprehensive Analysis of Fire Services
Snoqualmie	WA	Police Workload & Deployment Analysis
Spokane Valley	WA	Comprehensive Analysis of Police Services
Vancouver	WA	Comprehensive Analysis of Police Services
Vancouver	WA	Police Chief Selection
Dunn County	WI	Sheriff Office Study
Wauwatosa	WI	Comprehensive Analysis of Fire Services
Wauwatosa	WI	Comprehensive Analysis of Police Services
Casper	WY	Comprehensive Analysis of Police Services
Jackson Hole	WY	Police Consolidation Review
Laramie	WY	Comprehensive Analysis of Police Services
Teton County	WY	Police Consolidation Review