

18th Annual Osage Beach Fall Festival

Vendor/Exhibitor Participation Form

Mail to: **Osage Beach Parks and Recreation**
Attn: Fall Festival
1000 City Parkway
Osage Beach, MO 65065

~ Spaces booked on a 'first-come-first-serve' basis ~
FORM DEADLINE—Friday, September 28, 2018

1. Name _____ Phone _____ Cell Phone _____
BOOTH Name/Company Name _____ Email _____ Website _____
Address _____ City/State _____ Zip _____

2. Booth Classification: **CHOOSE ONE CATEGORY for either FOR PROFIT or NON-For-PROFIT***

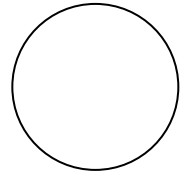
<input type="checkbox"/> FOR PROFIT-Individual/ Business/Corporation/Group <input type="checkbox"/> Crafts/Goods Retail <input type="checkbox"/> Food/Drink <input type="checkbox"/> Educational/Informational	<input type="checkbox"/> NON-For Profit (501c IRS Classification)- Electric Fee Only* <input type="checkbox"/> Crafts/Goods Retail <input type="checkbox"/> Food/Drink <input type="checkbox"/> Educational/Informational
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3. Booth Requirements:

***NOTE: NON-For-Profit 501c IRS Classified Vendors/Exhibitors (501c verification by request) pay only ELECTRIC FEE, if applicable.**

_____ Booth Fee-10' X 10' space(s) @ \$35.00ea. = _____
_____ 110v Electric Outlet(s) @ \$25.00 each = _____
_____ 220v Electric Outlet(s)** @ \$25.00 each = _____
TOTAL ENCLOSED = _____
(Make checks payable to *City of Osage Beach-Fall Festival*)

**If 220v is needed, please fill in the following:
Facing the plug, draw the plug figuration.



4. I will have the following BOOTH Set-Up:

Table(s), Chairs, Pop Up Tent
 OTHER _____
 Trailer - SIZE:(LxWxH) _____
Serving or display window is located on the trailer: (circle one)
RIGHT(passenger side) LEFT(driver's side) FRONT REAR

5. I will have the following product(s)/service(s), food item(s) or activity at my booth(s): *(attach an additional sheet if necessary)* _____

6. I/We acknowledge I/we have read the Exhibitor/Vendor Guidelines. I/We agree to indemnify and hold harmless the City of Osage Beach and its officers, directors, and agents from and against all claims, losses, and expenses incurred during the 17th Annual Fall Festival.

Signature _____

Date _____

DETACH AND KEEP FOR YOUR RECORDS

Fall Festival Vendor/Exhibitor Guidelines

- 18th Annual Osage Beach Fall Festival will be held on **SATURDAY, OCTOBER 13th, 2018, from 10 AM—5 PM.**
- Location - OSAGE BEACH CITY PARK.** Osage Beach Parkway to Hatchery Rd (adjacent to the Outlet Mall).
- Exhibitor/Vendor check-in is 7:30 am—9:00 am. Vehicles in festival area must be removed by 9:45 am. Designated vendor parking will be available. Exhibitors/Vendors must be ready for business by 9:45 am.
- Booth spaces are 10' X 10', \$35.00 each. Spaces must be requested and paid for in advance via this form and will be assigned prior to arrival. Spaces are limited and overflow prohibited. Booth spaces are not to be sub-leased.
- Electric outlets are available, \$25.00 each, and must be requested and paid for in advance via this form. No cords are provided.
- Exhibitors/Vendors are responsible for their own tables, chairs, and trash disposal.
- No booths are to be removed before 5:00 pm.
- The City of Osage Beach reserves the right to refuse any entry and all fees are non-refundable.
- Contact Information: City of Osage Beach - Parks & Recreation 573.302.7460 or visit us at www.OsageBeach.org